



Town of Clifton

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CLIFTON, ARIZONA 85533

Minutes

AD HOC PERSONNEL COMMITTEE

November 17, 2022

10:00 a.m.

Town Hall – Council Chambers

510 N. Coronado Blvd. Clifton, AZ 85533

- A. Call to Order 10:01am
- B. Pledge of Allegiance
- C. Roll Call - *Sabrina Dumas, Delfina Pilgrim, Luis Montoya, Cecilia Jernigan, present in person, Karen Crump-Frye attended by telephone*
- D. Approval of the Meeting minutes from November 3, 2022

Motion made by Sabrina Dumas Second by Delfina Pilgrim, All voted in favor motion passed

- E. Discussion regarding the Town of Clifton's Personnel Policy; Rule IV; Fringe Benefits; Section 1. Annual Vacation Leave and Section 4. Sick Leave with regards to year end accruals with regards to year end accruals and its impact to the town.

Committee resumed conversation, with added discussion on research of other Town, Cities, Universities, and businesses policies.

Concern was still voiced over the importance of employees taking their vacation time. Final consensus for recommendation for the Council was that an employee could keep 280 hours of time in their accrued vacation bank, but at the end of each fiscal year any amount over 280 hours would be paid out to the employee.

- F. Adjournment - *Meeting adjourned at 11:02 am*

**Members of the AD HOC Personnel Committee may attend either in person or by telephone, video, internet conferencing*