

# **POLICY AND FINANCE COMMITTEE MANDATE**

## **CONSTITUTION:**

- Six members who shall be sitting members of Chief Pleas, two of whom shall be elected as Chairman and Deputy Chairman by sitting members of Chief Pleas.
- The Treasurer of Sark and the Chief Secretary/Senior Administrator shall be members *ex officio*.
- A quorum shall consist of three members who are members of Chief Pleas.

## **MANDATE:**

- a. To lead on all Chief Pleas matters relating to:
  - 1) External communications.
  - 2) Economic Development.
  - 3) The Island's constitutional position, international relations and matters relating to the other Islands of the Bailiwick.
- b. To monitor progress of priorities set by the Policy Development Group and report to Chief Pleas
- c. To collect data on the income and expenditure of all committees, so as to monitor the overall expenditure of Chief Pleas.
- d. To consider expenditure requests submitted by all committees, related to the planned future activities and obligations of those committees, and to produce a proposed Budget for consideration at Michaelmas Chief Pleas, based on those committees' costed plans and requests and any other factors that Policy and Finance Committee considers should be taken into account in compiling that Budget.
- e. To regulate and control the financial and resource (employees, property, equipment etc.) related affairs of Chief Pleas.
- f. To raise Chief Pleas revenue and advise how best to utilise its financial and other resources as part of the budget process.
- g. To regularly undertake the review of revenue raising and advise on the need for update or modification.
- h. To monitor costs of the Seneschal's Court and make recommendations to Chief Pleas on the funding of the Court.
- i. To advise Chief Pleas on internal commercial matters.
- j. To be responsible for, and keep under regular review, the Memorandum of Understanding between Isle of Sark Shipping Company Limited and Chief Pleas.
- k. To give such instructions as are appropriate on behalf of Chief Pleas to the shareholders of Isle of Sark Shipping Company Ltd.
- l. To be responsible for all aspects of the Island insurance.

## **LEGISLATION**

See **Appendix 1**

## Appendix 1

### Laws

- The Black List (Sark) Law 2013
- The Charities and Non Profit Organisations (Registration)(Sark) Law, 2010
- The Direct Taxes (Sark) Law, 2002
- The Direct Taxes (Sark) (Amendment) Law, 2015
- The Direct Taxes (Sark) (Amendment) Law, 2016
- The Duties and Taxes (Sark) Law, 1950
- The Financial Provisions (Sark) Law, 1978
- The Financial Provisions (Amendment)(Sark) Law, 1991
- The Financial Provisions (Amendment)(Sark) Law, 2001
- The Financial Provisions (Amendment)(Sark) Law, 2006
- The Financial Services Ombudsman (Bailiwick of Guernsey) Law, 2014
- The Law Reform (Age of Majority)(Sark) Law, 1986
- The Marriage (Special Licences)(Sark) Law, 2013
- The Merchant Shipping (Bailiwick of Guernsey)(Amendment) Law, 2014
- The Real Property (Transfer Tax, Charging and Related Provisions)(Sark) Law, 2007
- The Real Property (Transfer Tax, Charging and Related Provisions)(Sark)(Amendment) Law, 2010
- The Reform (Sark) Law, 2008
- The Reform (Sark)(Amendment) Law, 2008
- The Reform (Sark)(Amendment) Law, 2010
- The Reform (Sark)(Amendment)(No.2) Law, 2010
- The Reform (Sark)(Amendment) Law, 2014
- The Regulation of Production of Alcoholic Products (Sark) Law, 2012
- The Renewable Energy (Sark) Law, 2010
- The Uniform Scale of Fines (Sark) Law, 1989

### Ordinances

- The Afghanistan (Restrictive Measures)(Sark) Ordinance, 2011
- The Afghanistan (Restrictive Measures) (Sark) (Amendment) Ordinance, 2014 (No. **XXV/2014**)
- The Al-Qaida (Restrictive Measures)(Sark) Ordinance, 2013 (No. **VI/2014**)
- The Al-Qaida (Restrictive Measures)(Sark) (Amendment) Ordinance, 2017 (No. **VIII/2017**)
- The Belarus (Freezing of Funds)(Sark) Ordinance, 2006
- The Belarus (Freezing of Funds)(Sark)(Amendment) Ordinance, 2011
- The Belarus (Freezing of Funds)(Sark)(Amendment)(No.2) Ordinance, 2011
- The Burma (Export of Goods & Freezing of Funds)(Sark) Ordinance, 2000
- The Burma (Export of Goods & Freezing of Funds)(Sark)(Amendment) Ordinance, 2004
- The Burma (Sale, Supply, Export, Technical Assistance, Financing and Financial Assistance and Shipment of Equipment)(Penalties and Licences)(Sark) Ordinance, 2004
- The Burma (Sale, Supply, Export, Technical Assistance, Financing and Financial Assistance and Shipment of Equipment)(Penalties and Licences)(Sark)(Amendment) Ordinance, 2004

- The Burundi (Restrictive Measures) (Sark) Ordinance, 2015 (No. I/2016)
- The Central African Republic (Restrictive Measures)(Sark) Ordinance, 2014 (No. X/2014)
- The Central African Republic (Restrictive Measures) (Sark) (Amendment) Ordinance, 2014 (No. XXII/2014)
- The Charities and Non Profit Organisations (Registration)(Sark)(Amendment) Ordinance, 2011
- The Children (Parental Responsibility Agreement) (Sark) Ordinance, 2017 (No. II/2017)
- The Conseillers (Tenure of Office) (Sark) Ordinance, 2018 (No. III/2018)
- The Côte d'Ivoire (Restrictive Measures) (Sark) Ordinance, 2015 (No. V/2015)
- The Côte d'Ivoire (Restrictive Measures) (Sark) (Repeal) Ordinance, 2017 (No. IX/2017)
- The Crimea and Sevastopol (Restrictive Measures) (Sark) Ordinance, 2014 (No. XX/2014)
- The Crimea and Sevastopol (Restrictive Measures) (Sark) Ordinance, 2015 (No. III/2015)
- The Direct Taxes (General Provisions)(Sark) Ordinance, 2003
- The Direct Taxes for 2004 (Sark) Ordinance, 2003
- The Direct Taxes for 2005 (Sark)(No.2) Ordinance, 2004 (*This repealed The Direct Taxes for 2005 (Sark) Ordinance, 2004 and replaced it*)
- The Direct Taxes for 2006 (Sark) Ordinance, 2005
- The Direct Taxes for 2007 (Sark) Ordinance, 2006
- The Direct Taxes for 2008 (Sark) Ordinance, 2007
- The Direct Taxes for 2009 (Sark) Ordinance, 2008
- The Direct Taxes for 2010 (Sark) Ordinance, 2009
- The Direct Taxes for 2011 (Sark) Ordinance, 2010
- The Direct Taxes for 2012 (Sark) Ordinance, 2011
- The Direct Taxes for 2013 (Sark) Ordinance, 2012
- The Direct Taxes for 2014 (Sark) Ordinance, 2013
- The Direct Taxes for 2015 (Sark) Ordinance, 2014 (No. XIII/2014)
- The Direct Taxes for 2016 (Sark) Ordinance, 2015 (No. VIII/2015)
- The Direct Taxes for 2017 (Sark) Ordinance, 2016 (No. VI/2016)
- The Direct Taxes for 2018 (Sark) Ordinance, 2017 (No. XVI/2017)
- The Direct Taxes for 2019 (Sark) Ordinance, 2018 (No. XI/2018)
- The Direct Taxes for 2019 (Sark)(No.2) Ordinance, 2018 (No. XIII/2018) (*This repealed The Direct Taxes for 2019 (Sark) Ordinance, 2018 and replaced it*)
- The Egypt (Freezing of Funds)(Sark) Ordinance, 2011
- The Egypt (Freezing of Funds)(Sark)(Amendment) Ordinance, 2013
- The Electronic Transactions (Commencement and Cheque Imaging) (Sark) Ordinance, 2017 (No. XII/2017)
- The Employment Agencies (Enabling Provisions) (Bailiwick of Guernsey) Law, 2012 (Commencement) (Sark) Ordinance, 2013
- The Eritrea (Restrictive Measures)(Sark) Ordinance, 2012
- The European Communities (Implementation of Council Regulations for Control of Exports of Dual-Use Items)(Sark) Ordinance, 2003
- The European Communities (Implementation of Council Directives on Privacy and Electronic Communications)(Sark) Ordinance, 2004
- The European Communities (Implementation of Council Directive on Privacy and Electronic Communications)(Sark)(Amendment) Ordinance, 2010
- The Federal Republic of Yugoslavia (Supply, Sale and Export of Petroleum and Petroleum Products)(Penalties and Licences)(Sark) Ordinance, 1999
- The Financial Provisions (Variation of Rates)(Sark)(No.2) Ordinance, 1983
- The Financial Provisions (Amendment)(Sark) Ordinance, 1995
- The Financial Provisions (Amendment)(Sark) Ordinance, 1996
- The Financial Provisions (Amendment)(Sark) Ordinance, 2001
- The Financial Provisions (Amendment)(Sark) Ordinance, 2002

- The Financial Provisions (Amendment)(Sark) Ordinance, 2010
- The Financial Provisions (Variation of Rates)(Sark) Ordinance, 1991
- The Financial Provisions (Commencement)(Sark) Ordinance, 1992 (*This commenced The Financial Provisions)(Amendment)(Sark) Law, 1991*)
- The Financial Provision (variation of Rates) (Sark) Ordinance, 2015 (No. IX/2015)
- The Financial Provision (variation of Rates) (Sark) Ordinance, 2016 (No. VII/2016)
- International Criminal Tribunal for the Former Yugoslavia (Freezing of Funds and Economic Resources of Indictes)(Sark) Ordinance, 2004
- The Iran (Restrictive Measures)(Sark) Ordinance, 2007
- The Iran (Freezing of Funds)(Sark) Ordinance, 2011
- The Iran (Restrictive Measures)(Sark)(Amendment) Ordinance, 2013
- The Ivory Coast (Restrictive Measures)(Sark) Ordinance, 2005
- The Ivory Coast (Freezing of Funds)(Sark) Ordinance, 2006
- The Ivory Coast (Freezing of Funds)(Sark)(Amendment) Ordinance, 2011
- The Lebanon (Restrictive Measures)(Sark) Ordinance, 2006
- The Libya (Restrictive Measures)(Sark) Ordinance, 2011
- The Libya (Restrictive Measures)(Sark)(Amendment) Ordinance, 2011
- The Libya (Restrictive Measures)(Sark)(Amendment)(No.2) Ordinance, 2011
- The Libya (Restrictive Measures)(Sark)(Amendment) Ordinance, 2013
- The Libya (Restrictive Measures) (Sark) (No. 2) Ordinance, 2016 (No. V/2016)
- The Liquor Licensing (General Provisions)(Sark) Ordinance, 1976
- The Liquor Licensing (General Provisions)(Amendment)(Sark) Ordinance, 1984
- The Liquor Licensing (Fees)(Amendment)(Sark) Ordinance, 1984
- The Liquor Licensing (Fees)(No.2)(Sark) Ordinance, 1979 (Principal Ordinance)
- The Liquor Licensing (General Provisions)(Amendment)(Sark) Ordinance, 1989
- The Liquor Licensing (Amendment)(Sark) Ordinance, 1994
- The Liquor Licensing (Amendment)(Sark) Ordinance, 1996
- The Liquor Licensing (Fees)(Amendment)(Sark) Ordinance, 2000
- The Liquor Licensing (Amendment)(Sark) Ordinance, 2006
- The Liquor Licensing (Amendment)(Sark) Ordinance, 2016 (No. IV/2016)
- The Liquor Licensing (Sark)(Amendment) Ordinance, 2017 (No. VII/2017)
- The Mali (Restrictive Measures) (Sark) Ordinance, 2017 (No. XVII/2017)
- The Marriage (Special Licences)(Residence Qualification)(Sark) Ordinance, 2014 - (No. II/2014)
- The Myanmar/Burma (Restrictive Measures)(Sark) Ordinance, 2013
- The North Korea (Restrictive Measures)(Sark) Ordinance, 2007
- The North Korea (Restrictive Measures)(Sark)(Amendment) Ordinance, 2013
- The North Korea (Restrictive Measures)(Sark)(Amendment) Ordinance, 2014 (No. XII/2014)
- The North Korea (Restrictive Measures) (Sark) Ordinance, 2017 (No. XIV/2017)
- The Public Holidays (Sark) Ordinance, 2017 (No. XIII/2017)
- The Real Property (Succession)(Sark) Law, 1999 (Commencement)(Sark) Ordinance, 2000
- The Real Property (Transfer Tax, Charging and Related Provisions)(Sark) Law, 2007 (Commencement) Ordinance, 2007
- The Real Property (Transfer Tax, Charging and Related Provisions)(Sark) Law, 2007 (Commencement) Ordinance, 2008
- The Reform (Election of Conseillers)(General Provisions)(Sark) Ordinance, 2008
- The Reform (Election of Conseillers)(Dates)(Sark) Ordinance, 2008
- The Reform (Election of Conseillers)(Dates)(Sark)(No.2) Ordinance, 2008
- The Reform (Election of Conseillers)(General Provisions)(Amendment)(Sark) Ordinance, 2012
- The Reform (Election of Conseillers)(By-Election)(Sark) Ordinance, 2013

- The Reform (Election of Conseillers) (By-Election) (Sark) Ordinance, 2018 (No. II/2018)
- The Reform (Election of President)(General Provisions)(Sark) Ordinance, 2012
- The Reform (Elections of Speaker and Deputy Speaker) (General Provisions) (Sark) Ordinance, 2016 (No. X/2016)
- The Reform (General Election) (Sark) Ordinance, 2010
- The Reform (General Election) (Sark) Ordinance, 2012
- The Reform (General Election) (Sark) Ordinance, 2014 (No. XIV/2014)
- The Reform (General Election) (Sark) Ordinance, 2016 (No. VIII/2016)
- The Reform (General Election) (Sark) Ordinance, 2017 (No. III/2017)
- The Reform (General Election) (Sark) Ordinance, 2018 (No. X/2018)
- The Reform (Oaths of Island Officials)(Sark) Ordinance, 2008
- The Reform (Sark) Law, 2008 (Commencement) Ordinance, 2008
- The Reform (Sark)(Amendment)(No.2) Law, 2010 (Commencement) Ordinance, 2012
- The Reform (Sark)(Amendment)(No.2) Law, 2010 (Commencement No.2) Ordinance, 2012
- The Reform (Sark)(Amendment)(No.2) Law, 2012 (Commencement No.3) Ordinance, 2012
- The Reform (Sark) (Amendment) Law, 2016 (Commencement and Consequential Provision) Ordinance, 2016 (No. IX/2016)
- The Reform (Sark) Law, 2008 (Amendment) Ordinance, 2017 (No. XI/2017)
- The Reform (Sark) Law, 2008 (Amendment) Ordinance, 2018 (No. VII/2018)
- The Regulation of Production of Alcoholic Products (Commencement and Exemptions) (Sark) Ordinance, 2017 (No. XVI/2017)
- The Regulation of Production of Alcoholic Products (Commencement and Exemptions) (Sark) Ordinance, 2018 (No. I/2018)
- The Renewable Energy (Sark) Law, 2010 (Commencement) Ordinance, 2012
- The Republic of Guinea (Restrictive Measures)(Sark) Ordinance, 2012
- The Republic of Guinea-Birsau (Restrictive Measures)(Sark) Ordinance, 2013
- The Republic of Maldives (Restrictive Measures) (Sark) Ordinance, 2018 (No. XII/2018)
- The Russian Federation (Restrictive Measures) (Sark) Ordinance, 2014 (No. XXIV/2014)
- Sanctions Ordinances 1995 (Amendment) (Sark) Ordinance 2016 (No. III/2016)
- The Sark General Purposes and Advisory Committee (Transfer of Functions) Ordinance, 2001 (Name Change from GP&A to GP&F)
- The Sark General Purposes and Finance Committee (Transfer of Functions) Ordinance, 2009 (*Split the functions between the new GP&A and F&C*)
- The Sark General Purposes & Advisory and Finance & Commerce Committees (Transfer of Functions) Ordinance, 2015 (No. I/2015)
- The Sark General Purposes & Advisory and Finance & Commerce Committees (Transfer of Functions) Ordinance, 2015 (No. VI/2015)
- The Sark Machinery of Government (Transfer of Functions) Ordinance, 2017 (No. I/2017)
- The Sark Machinery of Government (Transfer of Functions) Ordinance, 2018 (No. VIII/2018)
- The Somalia (Restrictive Measures)(Sark) Ordinance, 2012
- The South Sudan (Restrictive Measures) (Sark) (Amendment) Ordinance, 2014 (No. XIX/2014)
- The South Sudan (Restrictive Measures) (Sark) Ordinance, 2015 (No. VII/2015)
- The Sudan (Provisions of Technical Assistance Etc.)(Sark) Ordinance, 2004
- The Sudan (Restrictive Measures) (Sark) Ordinance, 2014 (No. XVIII/2014)
- The Summer Time (Sark) Ordinance, 2002
- The Syria (Restrictive Measures)(Sark) Ordinance, 2012
- The Syria (Restrictive Measures)(Sark)(Amendment) Ordinance, 2014 (No. XI/2014)
- The Territorial Integrity Etc. of Ukraine (Restrictive

- Measures)(Sark)Ordinance,2014(No. IX/2014)
- The Territorial Integrity etc. of Ukraine (Restrictive Measures) (Sark) (Amendment) Ordinance, 2014 (No. XXIII/2014)
- The Transfer of Funds (Sark) Ordinance, 2007
- The Transfer of Funds (Sark)(Amendment) Ordinance, 2010
- The Transfer of Funds (Sark) Ordinance, 2017 (No. X/2017)
- The Tunisia (Freezing of Funds)(Sark) Ordinance, 2011
- The Tunisia (Freezing of Funds)(Sark)(Amendment) Ordinance, 2013
- The Ukraine (Restrictive Measures)(Sark) Ordinance, 2014 (No. VIII/2014)
- The Ukraine (Restrictive Measures) (Sark) (Amendment) Ordinance, 2014 (No. XXI/2014)
- The Uniform Scale of Fines (Sark) Law, 1989 (Commencement) Ordinance, 1989
- The Uniform Scale of Fines (Sark)(Amendment) Ordinance, 2006
- The Union of the Comoros (Freezing of Funds)(Sark) Ordinance, 2008
- The Venezuela (Restrictive Measures) (Sark) Ordinance, 2018 (No. VI/2018)
- The Yemen (Restrictive Measures) (Sark) Ordinance, 2015 (No. IV/2014)
- The Zimbabwe (Sale, Supply, Financing and Financial Assistance and Shipment of Equipment)(Penalties and Licences)(Sark) Ordinance, 2004
- The Zimbabwe (Freezing of Funds and Economic Resources)(Sark) Ordinance, 2004

## Conventions

- Arms Trade Treaty (added 11<sup>th</sup> September 2013)
- International Convention Affecting Children, Young Persons and their Families (P&F lead, plus Education & Medical)
- Adoption – UN, UK & EU (P&F lead plus Education & Medical)
- Council of Europe Convention on Contact Concerning Children (P&P lead plus Medical)
- Aarhus Convention 1988
- UN Convention Against Torture and other Cruel, Inhuman or Degrading Treatment or Punishment
- UN Convention Against Cruel Treatment
- UN Convention on Climate Change & Kyoto Protocol to the Montreal Convention
- Beijing Amendment to the Montreal Protocol on Substances that Deplete the Ozone Layer
- International Convention on Mutual Administrative Assistance in Customs Matters
- UN Convention on All Forms of Racial Discrimination
- Agreement between the USA & UK regarding the Sharing of Forfeited or Confiscated Assets
- European Convention on Human Rights and Fundamental Freedoms
- UN Convention on Human Rights and Fundamental Freedoms
- UN International Convention on Civil and Political Rights (ICCPR)
- UN International Convention on Economic Social and Cultural Rights (ICESCR)
- EU Convention on Data Protection
- UN Convention on Long-Range Transboundary Air Pollution }  
 ○ Protocol on Heavy Metals } linked  
 ○ Protocol on Persistent Organic Pollutants (P&F lead plus Agriculture) }
- International Convention on the Simplification and Harmonization of Customs Procedures
- International Telecommunication Union Constitution and Convention
- Convention for the Unification of Certain Rules for International Carriage by Air
- Agreement on the Conservation of Albatross and Petrels (P&F lead plus Agriculture)
- Hague Convention – Children and Adoption
- Geneva Convention and Protocols – Red Cross, Red Crescent and Red Crystal Emblems (Added 11 Nov 09)

- OSPAR Convention – Protection of the marine Environment in North-East Atlantic in Relation to Carbon Dioxide Streams in Geological Formations (Added 11 Nov 09)
- IAEA joint Convention on Safety of Spent Fuel and Radioactive Waste Management
- Bonn Convention on the Conservation of migratory Species of Wild Animals (P&F lead plus Agriculture)
- Council of Europe Convention on Mutual Assistance in Criminal Matters
- Convention on the Prevention of marine Pollution by Dumping Waste and Other Matter
- Council of Europe Convention on Cybercrime
- Europe Convention – Customs Naples II
- Europe Convention on Extradition
- Eurocontrol Convention and Protocol – Air Traffic
- International Labour Organisation (ILO) Convention 1996
- Maritime Policy (MARPOL) Convention
- Rotterdam Convention – Prior Informed Consent (P&F lead plus Douzaine)
- Salvage Convention (P&F lead)
- Strasbourg Convention on Laundering, Search, seizure and confiscation of the Proceeds of Crime 1990
- UN Convention on the Elimination of Racial Discrimination (CERD)
- UN Convention Against Corruption
- UN Convention Transnational Organised Crime
- UNESCO Convention on Cultural Property
- UNESCO Convention Anti-Doping in Sport (Not extended to Sark)
- UNESCO Convention on the Means of prohibiting and Preventing the Illicit Export and Transfer of Ownership of Cultural Property (Not extended to Sark)
- International Covenant on Civil and Political Rights (P&F lead plus Medical)

### Agreements

- The Memorandum of Understanding between Isle of Sark Shipping Company Ltd and Chief Pleas of Sark

***Draft - 7<sup>th</sup> December 2019***