



**MVAPTC**  
**Monthly Meeting**  
**November 9, 2023**

**Attendees on Zoom:**

- Jessica Sherman, Former President covering for Sylvia Moreno, President, who was unable to attend
- Cassandra Heifetz, Acting Upper School Dean
- Jackie DeLucia
- JiJo Jacob, Treasurer
- 22 total attendees (including board members)

**Meeting Called to Order**

- Date: Thursday, November 9, 2023
- Time: 6:33 PM

**Agenda**

- Call to Order; Welcome - Jessica Sherman covering Sylvia Moreno, President, who was unable to attend.
- Upcoming Meeting
- Approval of Meeting Minutes
- Board
- Volunteers
- Membership
- Treasurer: Budget & Finances - JiJo Jacob
- MVAPTC Store - Shirts, Earrings & Necklaces
- Special Education Parent Committee
- MVA Deans' Report & New Application Process Information
- Questions for the Deans
- Links/Social Media/Contact Information
- Adjourn

**Upcoming MVAPTC Meetings**

- November 9, 2023: School Improvement Plan Information, Parent Teacher Conferences Information
- December 14, 2023: Community & System Resources, Mental Health Awareness
- January 11, 2023: Digital Citizenship

- February 8, 2023: Math Curriculum
- March 14, 2023: Literacy Curriculum & National Reading Month
- April 11, 2023: Parent Interest
- May 9, 2023: Elections, Parent Interest

## Meeting Minutes

- Approval of the minutes from MVAPTC October 2023 meetings. Jessica Sherman made a motion to approve, JiJo Jacob second motion. Meeting minutes approved.

## 2023-2024 BOARD

- President: Sylvia Moreno
- Treasurer: JiJo Jacob
- Secretary: Vacant
- VP for High School (9-12): Tam Castillo
- VP for Middle School (6-8): Andrea Levy
- VP for Elementary School (3-5): Vacant
- VP for Elementary School (1-2): Barbara Galasso

## Volunteers

- Administrative help
- Board Members
- Help maintain Facebook page and website
- Translation & interpreting
- Fundraising (restaurant night, auction, craft fair), Direct Donations (toys, games, school needs) & Grants
- Social Activities - In-person & Virtual
- Teacher Appreciation Week
- Advocacy
- Spiritwear sales
- Committees

## Membership

- Family: \$15; Individual: \$10; Teachers: \$5; Pay what you can/comfortable with: \$2
- To have voting status or be a board member, you must become a member per our by-laws!
- Dues continue to be collected on our Square Site: <https://mvaptc.square.site>

## Treasurer's Report: 2023-2024 Income and Expenses

- 2023-2024 School Year Income:
  - Membership dues: \$24
  - Donations: \$19
  - Spiritwear/Items with logo sales (shirts, necklaces, earrings): \$324
  - Income this year: \$368
  - Balance carried over from last year: \$3,498
  - Total Available: \$3,866
  - Note: Two reimbursements under \$75 from this total need to be paid.
- 2023-2024 School Year Estimated Upcoming Expenses:
  - Insurance (March 2024): \$300
  - Yearly Website hosting fees: \$25

## **MVAPTC BUDGET 2023-24 School Year**

- SOURCES OF INCOME:
  - Balance from previous year: \$3,498
  - Membership Dues: \$24
  - Donations: \$19
  - Spiritwear/Logo Fundraising Sales: \$324
  - TBD Fundraisers
- EXPENSES:
  - PTO Insurance: \$300
  - Spiritwear/Logo Fundraising Start Up Costs: \$250
  - Website hosting fees: \$25
  - Communication/Meeting platform: \$0
  - Annual Update as MD Charitable Organization: \$0
  - Reserve/Carryover for '24-'25 school year: \$575

## **MVAPTC STORE**

- Hoodies, Sweatshirts, shirts, necklaces & earrings are available to purchase at MVA Office located at 15 West Gude Drive, 2nd Floor, Rockville, MD 20850.
- Payment at: <https://mvaptc.square.site>

## **Special Education Parent Committee Report**

- Andrea Levy, Chair Unavailable due to family emergency
- Next meeting November 30, 2023. More information will be sent out to families prior to the meeting.
- What is the Special Education Parent Committee?
  - A place to ask questions, receive & provide support, advocacy, and presentations to address the specific needs of the Special Education community.
- Who should participate?

- Parents of students in K-12 that have IEPs, 504 plans, and other intervention or support needs. Also welcome are those that have questions about what these things are and how they may or may not help your student.

### Updates with the Deans!

- Cassandra Heifetz - Dean, Lower School
  - Discussed parent teacher conferences via sign up genius or link to google calendar to select a time to sign up. Information is in the newsletter.
  - Application Cycle - Closed Round One (November 3rd) - vast majority of families completed the reenrollment application. Families are automatically enrolled for next year. Waitlist only applies to families not currently in the MVA. Families got an email around 5 PM confirming the application was complete.
  - MCPS has made the decision not to have a first grade option next year. MVA will be Grades 2-12 in 2024-2025.
  - Discussed School Improvement Plan - Elementary Foundation, Middle Years and High School Years - topics include looking at literacy skills, math skills, college and career readiness, graduation. Information can be found at: <https://www2.montgomeryschoolsmd.org/pathways>
  - Discussed Lower School MVA Goals. They will be located soon on the MVA website. Literacy, Math, Cultural/Climate and Well-Being Goals presented.
  - MVA office will be moved from 15 West Gude Drive to a new location as the BOE and other MCPS leadership will be moving into the space. They are working on locating a new space for the MVA office and hope to choose a space that will be accessible to families.
- Jackie DeLucia- Acting Dean, Upper School
  - Upper school is using a parent app to sign up for conferences. Link is available in the school newsletter
  - To apply for the 2024-2025 application waitlist, please go to the MVA website.
  - Provided the MVA School Improvement Plan and Goals for Upper school that will be located soon on the MVA website. Topics presented include: Literacy, Math, Cultural/Climate and Well-Being Goals presented.

### Dialogue with the Deans!

- Questions for:
  - Cassandra Heifetz - Dean, Lower School
  - Jackie DeLucia- Acting Dean, Upper School

### Social Media Links & Contact Information

- Website: [www.MVAPTC.org](http://www.MVAPTC.org) or <https://vaparentcouncil.godaddysites.com>
- Shirts, Membership Dues & Donations: <https://mvaptc.square.site>
- Facebook page:  
<https://www.facebook.com/search/top?q=montgomery%20virtual%20academy%20parent%20teacher%20council>

- MVAPTC Discussion Group - Montgomery Virtual Academy Families & Staff (MD):  
<https://www.facebook.com/groups/530674078014807>
- MVAPTC - Special Education Parent Committee - Montgomery Virtual Academy (MD):  
<https://www.facebook.com/groups/5366674693369093>
- Contact Sylvia at [presidentmvaptc@gmail.com](mailto:presidentmvaptc@gmail.com)

## **Adjourn**

- Jessica Sherman made the motion to adjourn at 7:47 pm. Cassandra Heifetz seconded the motion. Motion approved to adjourn.

**Respectfully submitted,**

Jessica Sherman, Former President