
WELCOME!

Montgomery Virtual Academy
Parent Teacher Council
May 5, 2022

Pre-Meeting Issues

*Please state your name before speaking each time. Our, PTO secretary, Mattie, is visually impaired and cannot see your name on the screen.

Agenda

- Call to Order
- Welcome - Jessica Sherman, President
- Special Presentation - Erin Pike, Head of Children's Services at the Aspen Hill Library
- Approve minutes of Membership Meeting April 2022
- MVA Deans' Report
- Reports from Officers
- Reports from Committees
- New Business
- Announcements
- Adjourn
- Informal Discussion

Special Presentation

Erin Pike, Head of Children's Services at the Aspen Hill Library.

Discussion about Summer Reading program and resources!

Deans' Reports

- Dean Heifetz - Lower School
- Dean Orders - Upper School

Questions for Deans:

- 1) Can you get VA staff into Naviance for college applications?
- 2) Any possibility to get ESY - Summer

Approve Minutes

- Approve minutes from MVAPTC Membership Meeting

We'd Like to Accomplish This School Year:

- ❖ Obtain Non-Profit Status/Formalize Our Group. *Progress update on next slide*
- ❖ Fundraising to pay for Non-Profit Status and Insurance. *Completed*
- ❖ Social Activities for Families. *Volunteers needed*
- ❖ Advocacy for VA in terms of staffing, funding, supplies, materials, and activities. *Volunteers needed*
- ❖ Organize teacher appreciation week. *This Week*

Non-Profit 501(C)3 Status Report

What needs to be done?

- Incorporation as Tax Exempt Organization in Maryland - **Approved**
- Federal EIN - **Approved**
- Federal 501(c)3 application - **Approved**
- Bank Account with Sandy Springs Bank - **Completed**
- Trade name - **Approved**
- PTO Insurance - **Obtained through AIM (Association Insurance Management, Inc.)**
- Domain Name - **Obtained through GoDaddy - MVAPTC.org**
- Registration as MD Charitable Organization required to collect charitable donations - **Approved 5/5/22**
- Registration in MD for sales tax exemption (SUTEC) - **Mailed 5/3/22**
- File State Income Tax Exemption - **Mailed 5/3/22**
- Register in Guidestar - **Completed**

Treasurer's Report - Revenue & Bank Account

Revenue:

Donations: GoFundMe:	\$731.03	(\$760 before fees)
Square Donations and Shirts Total:	\$578.65	(\$602.51 before fees)
Total:	\$1309.68	

Bank Account:

Current Bank Account Total as of 4/4/22:	\$1034.51
Reimburse Jessica for \$77.25:	-\$77.25
Reimburse Jessica for non-profit filing fees:	\$495.00
After reimbursement:	\$957.26

Financial Goal: **Achieved:** Pay for non-profit filing fees, insurance and domain name.

Additional: We'd also like to have have enough money set aside for next year's insurance and domain name.

Financial Next Year: To have funding for teacher appreciation, teacher requests and student/family social activities/community support.

Treasurer's Report - Expenses

Expenses Paid to Date:

Incorporation as Tax Exempt Organization in Maryland	\$220
Federal 501(c)3 application	\$275
Trade name of MVAPTC (renew in 5 years)	\$77.25
PTO Insurance (yearly)	\$265
Website Domain Name (\$20 yearly)	\$10.17
Total:	\$847.42

Financial Audit

Need volunteers to do a financial audit in June per our Bylaws.

Donations/Fundraising Report

***MoCo Delivery Fundraiser (ongoing weekly):** Enjoy delivered food from the Amish Market Yummy Pies & Beiler's Donuts, Metro Dahaba, Izes Deli, Fresh Baguette and Poolesville Raw Pure Honey! Your purchase will be placed at your door on Saturday morning. Deadline for ordering is Thursday night! Please put "Donation to MCPS VA" in the special requests section. Order at: www.mocodelivery.com

***New Fundraiser:** Mabel's Labels Fundraiser:

https://mabelslabels.com/en_US/fundraising/support/ (Montgomery Virtual Academy Parent Teacher Council)

***Amazon Smile and other companies:** Waiting for Guidestar to update Amazon.

***Direct Donations:** <https://mvaptc.square.site>

***Shirt Sales:** <https://mvaptc.square.site>

***Auction:** Planning for September or October

Membership & Committee Report

- **Membership: Membership:** <https://forms.gle/ATxuHnUWnvEqVD9Y8>
 - Membership is free this year! No dues. Everyone welcome and wanted!
 - In order to have voting status, you must become a member per our bylaws!

- **Committees:**
 - In order to make this work, we need volunteers. Virtual is a new concept so feel free to bring your experience and ideas to help plan and make things happen!
 - Link to google document for sign ups:
<https://docs.google.com/document/d/1P26ZtfaHo0NR9GSjc2xuzHg7G40AvbsiSfEqhBTjRw/edit?usp=sharing>

Social/Community Connection Committee Report

- **Social Events**

- 2nd social on May 15th Meet and Greet at **Filicori Zecchini - Park Potomac**
 - Please do not take games/toys/books provide by MVAPTC.
 - Need Volunteers to welcome, help with activities, sell shirts, set up & clean up.
 - Food will be available for purchase.
- Need volunteers to organize & host future socials.

- **Volunteers**

- Help maintain facebook page and website
- Translation & Interpreting
- Fundraising (restaurant night, auction) & Direct Donations (toys, games, school needs)
- Social Activities
- Teacher Appreciation - food donations, what else?
- Advocacy
- Auction

Teacher/Staff Appreciation Committee Report

- Happy Teacher/Staff Appreciation Week! Thank you for all your hard work this year!
- Thank you for all the donations for Staff Appreciation week this week!
- Thank you to Andrea Levy for coordinating/donating the lovely flowers!

Committee Report: Election in June

Coordinator: Andrea Levy

- Positions:
 - President
 - Treasurer - manage money, file taxes, maintain non-profit status
 - Secretary - meeting notes and correspondence
 - Vice President, K-2 (Lower School) - coordinate grade level socials/activities, help with fundraising, run committees
 - Vice President, 3-5 (Lower School) - coordinate grade level socials/activities, help with fundraising, run committees
 - Vice President, 6-8 (Upper School) - coordinate grade level socials/activities, help with fundraising, run committees
 - Vice President, 9-12 (Upper School) - coordinate grade level socials/activities, help with fundraising, run committees
- You must be registered as a member to run for a position or vote (free this year).

Any interest? Please **send your name, email, and phone number** to Andrea & Jessica so we have a ballot of interested people.

Committee Report: Special Needs

Andrea Levy Chair

- What is the Special Needs Committee?
 - This is a place to ask questions, get support, and possibly have speakers come in to address the specific needs of the Special Needs Community.
- Who is this committee for?
 - Parents of students in K-12 that have IEPs, 504 plans, and other possible intervention or support needs. Also welcome are those that have questions about what these things are and how they may or may not help your student.
- When will we be meeting?
 - Meetings are the 4th Thursday of the month.
 - 2nd meeting was held, Thursday, April 28

New Business/Announcements

*Next MVAPTC meeting is Thursday, June 2, 2022 at 6:30 PM

(MVAPTC Board Member Elections will take place at this meeting for 2022-2023 school year)

Social Media Links & Contact Information

Website: MVAPTC.org or <https://vaparentcouncil.godaddysites.com>

Facebook page:

<https://www.facebook.com/search/top?q=montgomery%20virtual%20academy%20parent%20teacher%20council>

Unofficial Facebook Parent Group called MVAPTC Discussion Group - Montgomery Virtual Academy Families & Staff (MD): <https://www.facebook.com/groups/530674078014807>

You can reach Jessica at parentcouncil@cpjsweb.com

Membership, Committee & Directory Links

MVAPTC Membership Sign Up: <https://forms.gle/ATxuHnUWnvEqVD9Y8>

MVAPTC Committee Sign Up:
<https://docs.google.com/document/d/1P26ZtfaHo0NR9GSjc2xuzHg7G40AvbsiSfEqhBTJjRw/edit?usp=sharing>

MVAPTC Lower School Family Directory Sign Up: <https://forms.gle/c7kwQ8pBRPJM6VTD9>

MVAPTC Middle School Family Directory Sign Up: <https://forms.gle/kpUAFwsDPbSJNXsZ6>

MVAPTC High School Family Directory Sign Up: <https://forms.gle/YqfbRyt11E8eAYjp7>

Adjourn

We will stay after the meeting to have informal PTC discussions. Please stay if you can.