

## Marshall County Airport Board Minutes

Thursday October 12th, 2023

### 1. Call To Order and Roll Call

President McKee called the meeting to order at 6:33 PM. Roll call was taken and members present were: Mr. Flanigan, Mr. Kenyon, and President McKee. Excused: Mr. Sloan. Mr. Flahaven. Also, in attendance the Airport Manager, Mr. Troglia.

### 2. Minutes of Last Meeting

The minutes from the September 14, 2023, meeting was distributed to and reviewed by the members. Mr. Flanigan motioned to approve the minutes as printed, Mr. Kenyon seconded the motion. The motion carried.

### 3. Public Input

No public input.

### 4. Financial Report

The MCA Financial Report was presented by Mr. Troglia. Mr. Flanigan motioned to approve the financial report as presented, Mr. Kenyon seconded the motion. The motion carried.

Airport account balances at the end of September 2023 were:

Regular fund balance	\$310,015
Airport fuel fund balance	\$41,918

### 5. Approval of Invoices

Mr. Troglia presented the invoices and bills paid since the September 2023 board meeting.

Mr. Flanigan motioned to approve the paid invoices in the amount of \$3,818.05, Mr. Kenyon seconded the motion. The motion carried.

### 6. Airport Managers Report

- **Fuel Sales:** Mr. Troglia reported the fuel sales for September were 1508 gallons at the price of \$6.00/gallon. Mr. Troglia noted that MCA sold 2825 gallons at the same time last year.
- **EAA:** The Young Eagles event is scheduled for November 4 2023.
- **Mowing:** Continues at MCA and the East-end yearly mowing will be finishing up in the next few weeks.
- **Manager's Office:** Mr. Troglia will be moving his office to the office adjacent to the lobby in the coming weeks.

### 7. Project Reports

- **West Tee Hangar Overlay project:** The asphalt and concrete work have been completed. The grass repair and striping are set to begin soon. The West end was closed for 3 days with no major issues.
- **Phase 1,2 Apron project: Phase 1:** This phase is complete all of the paperwork has been signed off. **Phase 2:** A few landscaping items still need to be completed for Phase 2.
- **Fuel Tank & Payment System:** We are waiting on the fuel pump electrical system to be connected to see if it is operational.

- 8. **Executive Session if Necessary** - No executive session requested.
  
- 9. **Old Business** – Mr. Troglia contacted the board attorney to ask whether an RFP was needed to help identify a new tenet for the FBO. The Board attorney, Mr. Murphy, stated that an RFP was not needed. After a short discussion among the Board members, Mr. Kenyon made a motion directing the Mr. Troglia to enter into contract negotiations with Mr. Carboni from GreewWing Aviation & Welding for the FBO. Mr. Flanigan seconded the motion. The motion carried.
  
- 10. **New Business** – No new business to discuss.
  
- 11. **Adjournment-** Mr. Flanigan motioned to adjourn, Mr. Kenyon seconded the motion. The motion carried. The meeting adjourned at 7:06 PM.

Attest:

\_\_\_\_\_

Secretary

\_\_\_\_\_

Date

\_\_\_\_\_

President

\_\_\_\_\_

Date