

1. Call to Order: Paula Beck called the online Board Meeting via Google Meet to order at 7:04 pm. JS screen shared the agenda and reports.

1.1 Roll Call:

Board of Directors (BOD):

Paula Beck, Board President Chair (PB)
Rick Gano, Board Vice-President Chair (RG)
Claire Ferlan, Board Secretary (CF)
Neal Lucht, Board Member (NL)

Staff:

Melissa Georgesen, Aquatic Director (MG)
Jenniffer Swink, Recording Secretary (JS)

2. Consent Agenda

2.1 Approval of the Minutes: The Board Minutes were included in the Board Packet that was emailed and uploaded to Google Drive the Friday prior to the Board Meeting. NL moved to approve the March 23, 2021 Board Minutes as presented. RG seconded. Motion carried, unanimously, 4-0.

3. Public Comments:

3.1 Geri Monroe (GM) from Friends of Molalla Pool (FOMP) said one BOD of FOMP will try to attend MAD meetings. GM said they are hoping to get FOMP back up and running.

4. New Business

4.1 Fill Board of Director vacancy: PB said the BOD vacancy can be filled by appointment. She wondered if it would be appropriate to ask for recommendations. MG asked GM if she is available to join the BOD. GM declined. MG suggested GM talk with FOMP. A BOD must live within the Aquatic District boundaries and be a registered voter. MG prefers to not post any notices on FOMP's Facebook page until MAD makes a post on their social media. If anyone has someone in mind they should let PB or RG know.

4.2 Proposed Fee Schedule: MG is working on the budget numbers. She is proposing a staff pay increase of 3%-5%. She also believes it is a good time to re-evaluate the fee schedule, which was created when the pool initially opened in 2018. MG explained the proposed fee schedule, which was included in the Board Packet that was emailed and uploaded to Google Drive the Friday prior to the Board Meeting. The new fee schedule would begin July 1, 2021. RG suggested rounding up to the whole dollar if using the 5% increase. PB wondered how comparable these rates are to our competitors. One competitor, Woodburn, is closed and may not re-open. We are pulling customers from other areas. Oregon City increased their rates. MG is not sure about Canby or Silverton. NL mentioned he heard Arrowhead is renting its pool space for private swim lessons. MG explained Arrowhead is a private health club and they do not need to have lifeguards. They have a little more flexibility. RG asked if we will honor the membership or activities current patrons have paid on their account. PB asked "Do we need revenue to offset increases in costs?" MG responded, "We cannot stay static." She wants to pay staff more and expenses have increased. PB, NL and RG agree to round to whole numbers. NL more palatable for smaller increases more frequently rather than a large increase. CF agrees. NL moved to use a 3% increase with appropriate rounding up. RG seconded. There was more discussion on rounding up or

down. NL suggested rounding up to increments of five. MG will take the 3% increase and round up. She will have it available for the next board meeting.

5. Old Business

- 5.1 UV and Retrofitting Bids: MG went over the request for proposal (RFP) quotes. The first one from Pure Water, she explained they have a direct contact for the UV. Pure Water's bids include: UV at \$56,471.91 and retrofitting at \$17,098.70. Total Mechanical's bid is higher \$147,891 and they do not have access to UV. The Oregon Energy Trust (OET) PGE customer cap is \$12,000. According to Nicky gas and electric high end is \$22,000. MG thought the cap was \$46,000. There is a 2 year turn around on this investment. This will improve the quality of the water. NL moved to go forward with the Pure Water contract. RG seconded. Motion carried, unanimously, 4-0. PB is comfortable with Pure Water and the lack of larger rebate does not concern her. She agrees we should move forward.
- 5.2 Automatic generator system to maintain the building when the power goes out: There are no quotes at this time. RG had a call with commercial representative of the company he is using and gave them MG's number. RG highly recommends Reynold Company. This item is tabled until more information becomes available.

6. Committee Reports and Updates

- 6.1 MAD Tasks: JS screen shared the MAD Tasks report, which is available in the Google Drive. CF confirmed she still has power to transfer funds. PB asked CF to be both Board Secretary and Board Treasurer. CF agreed. MG stated everyone on the BOD can sign checks. Transferring of funds authority is with PB and CF. PB will setup time for their leadership meeting. RG said this MAD Task document has a lot of benefits.
- 6.2 Financial Report: JS screen shared the Financial Report, which was included in the Board Packet that was emailed and uploaded to Google Drive the Friday prior to the Board Meeting. MG recapped the Profit and Loss report. She explained the right side shows the annual budget. It is a best guess by month and fiscal year by date which began July 2020. The fiscal year began July 2020, but the pool was closed the first full quarter plus September, October, November, December, January and February. The pool did briefly open for a couple weeks in November. The pool re-opened in March 2021. Grants and the Cares Act helped, plus we are still collecting tax dollars. Some items are on track in the report, but some expenses are down due to low staff. We still had the annual audit expense as well as bookkeeping and utility expenses. Capital Outlay and Unappropriated were not touched. The pool blanket will come out of the Capital Outlay. Debbie Rabidue (DR) will be joining the Budget Committee meeting in May. MG asked if there were any questions about the financial reports presented. NL and PB have no questions. MG appreciates the detail DR includes in the financial reports. MG had a couple meetings with DR on the budget and said, "It is really nice to work with Debbie (DR)." The BOD confirmed they are pleased with the spending and agree that DR's documenting is really, good. PB likes DR's reports. NL thanked MG and DR. RG and CF agree.
- 6.3 Operations-Management Report: The pool is open. MG just got bad news from the Governor's office today. The Governor moved Clackamas County back to extreme, which means indoor recreation can only have six people; however, that does not include staff. We've been open since March with program modifications, operating at high risk state according to the Governor's office. With high risk we could have 50 people including staff. Molalla Aquatic Center (MAC) has had no known out breaks or cases. With extreme risk there will be no water fitness, no tot time and no family swim. We can only have six lap lanes and limited rental space to the swim team. DR ran the numbers. The pool will run at a loss. MG, as the Aquatic Director, asked the BOD to keep the pool open even though MAC will operate at a loss. She will add some lap swim times. MG does not want to close and does not want to lay staff off again. The Governor said one week, everyone is skeptical, but MG will revisit after a week. CF believes we owe it to the community to stay open. She believes they should be allowed to use the pool. All agreed. JS and MG will put out a modified schedule starting next week. RG said it is easy to add

lap swim. MG we will take it week by week. CF suggested having a cover story written about what we have been doing to keep the pool open and the people safe.

7. Upcoming Meeting

7.1 The Budget Committee meeting is moved to May 25. Budget Committee Meeting, May 25, 2021, 7:00 pm via Google Meet. MG emailed the Budget Committee and BOD the date change. MG says the meeting should not take long. MG is putting together the budget packet and will give access to the BOD prior to the meeting.

7.2 Next month's Board Meeting will be May 25, 2021, immediately following the Budget Committee Meeting via Google Meet. The iPads are in. The BOD will have their own district email to check once a week plus access to Google Drive and Google Meet. This should make things much more fluid. Google approved our Business account.

8. **For the Good of the District** - PB is at a loss due to the Governor's announcement.

9. **Adjournment** - NL moved to adjourn the meeting at 8:04 p.m. CF seconded. Motion carried, unanimously.

RESPECTFULLY SUBMITTED:


Jennifer Swink

Recording Secretary

Claire Ferlan

Board Secretary

Claire M. Ferlan