

MINUTES

1. Call to Order: Neal Lucht called the meeting to order at 7:03 pm.

1.1 Roll Call:

Board of Directors (BOD):

Neal Lucht, Board President Chair (NL)
Paula Beck, Board Vice-President Chair (PB)
Claire Ferlan, Board Treasurer (CF)
Marilyn Bloch, Board Secretary (MB)

Staff:

Melissa Georgesen, Aquatic Director (MG)
Jenniffer Swink, Recording Secretary (JS)

Absent:

Teresa Steinbock, Board Member (TS)

2. Consent Agenda - Agenda Action Items:

2.1 Approve final draft of the Board Meeting Minutes for March 26, 2019: MB moved to approve the March 26, 2019 Board Minutes as corrected. CF seconded. Motion carried.

3. Public Comments:

3.1 None

4. New Business:

4.1 Strategic Planning: The first meeting of the month is for planning and projects. The BOD will use this time as short term planning like projects during the pool closure. MG wants to reset the work session on the second Tuesday of the month and the regular business meeting on the fourth Tuesday of the month. The regular meeting will include financial reports and committee reports. The Board Meeting Agenda needs to be submitted to the newspaper by 10am Thursday and will be published the following Tuesday. The BOD needs to email agenda items to the Board Chair and/or Executive Director prior to the Leadership Meeting which is held the Tuesday following the Board Meetings.

MG handed out Twila's financial report at the Board Meeting dated last Friday. The balance at Columbia Bank is \$26,542.34. Quickbooks' balance is \$12,924.59, which shows the balance after checks had been written. PB asked about having \$30,000, a month's worth of funds, in Columbia Bank. The estimated payroll is \$12,000 twice a month totaling \$24,000. There will be an increase in payroll with the beginning of summer lessons and the increase of programs and hours. MG requested \$30,000 the first of every month. PB would like \$30,000 balance kept in the bank to cover 1 month's expenses. CF can transfer funds. PB would like a \$60,000 transfer. NL agreed with PB to have one month's funds in reserve in the checking account at Columbia Bank. There are five BOD, but only two can transfer funds. There is a 30 day process to change access and authority to transfer funds. The MAC staff has zero access. MB agrees \$60,000 should be transferred now and then \$30,000 transferred the first of every month. NL said MAD now has accounting which shows where funds go.

MG shared with the BOD that all the staff is on direct deposit and has gone paperless, the payroll funds come out of the checking account at midnight the day of payroll. After payroll Monday, there will only be \$900 in checking. PB said the recommendation from the bookkeeper and Aquatic Director to keep \$30,000 was made in February. NL called for a motion to deposit monthly funds, always maintaining two months of expenses. PB moved to maintain an allowance that provides 60 days of operations. NL seconded. Motion carried unanimously.

4.2 Closure and Projects: The pool has been open for one year. MG shared there are projects that need to be done. MG handed out a sheet at the Board Meeting with her pool closure proposal listing the projects.

- Locker rooms (Mirrors, Counters and Paint)
- Pool Perimeter (Tile, Gutter and assemble bleachers)
- Classroom (Curtains and TV)
- Paint (Entry, Offices, Locker rooms and Classroom)
- Windows

MG would like the classroom to be business friendly for rentals. There is more cabinet space needed. NL questioned the color of the classroom. There was a suggestion, the color gray. CF asked for clarification, the locker room counters will be taken out and rebuilt. CF suggested a solid stone. MB shared there is no place to put soap in the shower. JS suggested a lower mirror for those in wheelchairs and children. MG told the BOD the windows can be done at anytime, but felt it would be good to get it done while the pool is closed. The windows that look dirty actually have broken seals. All the windows are original except one in the pool area. The expansion and contraction of restarting equipment has caused the windows to fail. CF explained the origin of the mural in the classroom. The mural was originally at the Maple Grove School. When the school closed the mural was given back to the neighbor, who had initially owned the mural. Calvin helped paint the mural. The library and school district both declined displaying the mural.

MG recommends the pool close from Saturday, June 8th through Friday, June 14th. She explained children are still in school and people are planning their summers. It is also the end of the budget year and there are funds in the budget to cover the projects. Those impacted will be the lap swimmers and water fitness classes. MG has been speaking with those individuals. The pool hasn't been closed since it opened last April. With completing these projects in June, the pool will not need to close in the Fall like most pools in the area. The BOD agrees with the dates for closure. MG further explained they did much to get the pool open last April to make it safe for everyone, but now we need to work on other items to refresh and redo items in the pool.

MG is putting together quotes for the BOD to review. MG is keeping in line with the budget and allocations. MG would like decisions from the BOD by the end of the month.

5. Upcoming meetings

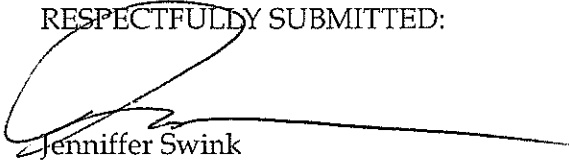
5.1 The regular scheduled business Board Meeting is April 23, 2019. Next month's scheduled Board Meetings will be Budget Meetings May 14, 2019 and May 28, 2019. The Budget Meetings are May 14th and May 28th. April 15 will be the notice of the Budget and April 29th will be the deadline for the budget. MG said there could be a third budget meeting, but she doesn't expect it will be needed since budget committee consist of returning members plus one new member.

6. **For the good of the District** - NL shared elections are in May. Hope people have registered. There are two openings for MAD. Rick Gano has registered to run for one position. The School Board has some contested positions. NL encouraged people to go out and vote.

MB gave MG information on the background checks.

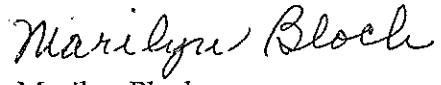
7. **Adjournment** - PB moved to adjourn the meeting at 7:56 p.m. and NL seconded.

RESPECTFULLY SUBMITTED:



Jennifer Swink

Recording Secretary



Marilyn Bloch

Board Secretary

