

**MINUTES**

**1. Call to Order:** Neal Lucht called the meeting to order at 7:09 pm.

1.1 Roll Call:

Board of Directors (BOD):

Neal Lucht, Board President Chair (NL)  
Paula Beck, Board Vice-President Chair (PB)  
Marilyn Bloch, Board Secretary (MB)  
Claire Ferlan, Board Treasurer (CF)

Staff:

Jenniffer Swink, Recording Secretary (JS)

Absent:

Teresa Steinbock, Board Member (TS)  
Melissa Georgesen, Aquatic Director (MG)

1.2 Adjustments to the agenda: None

**2. Consent Agenda – Agenda Action Items:**

2.1 There was discussion of edits to the July 10, 2018 Provisional Minutes. CF moved to approve the July 10, 2018 Provisional Minutes as amended. MB seconded. Motion carried unanimously.

2.2 NL called for the July 24<sup>th</sup>, 2018 Provisional Minutes to be approved. MB did not have a chance to proof read the edited version. MB also requested a version number to be added to the footnote. NL tabled a vote to pass the July 24, 2018 Provisional Minutes for the August 28 Board meeting.

**3. Public Comments:**

3.1 There were none.

**4. Community Partner of the Month:**

4.1 The “Community Partner of the Month” will be recognized during the MAD Board meeting held on the 4<sup>th</sup> Tuesday of the month.

**5. Old Business:**

5.1 NL received TS’s email with available dates. NL asked the Board to email dates they are available for a Board Retreat, marking their first and second choice. Below is listed as first choice, then second choice:

MB	November 13	October 30
CF	September 18	October 30
PB	Not available the 2 <sup>nd</sup> week of October	
NL	Not available November 8	

Location suggestions were Molalla Communication Company (MCC), the Grange, Arrowhead or the Family Medical Group back room. MG is checking availability with MCC. The Board will be taking the Minutes for the retreat.

5.2 NL plans to have the Financial Policy ready for its first reading at the next Board meeting. He further explained the Board meeting held on the 2<sup>nd</sup> Tuesday of the month is a work session; which can have actions items, but the action items are limited. The Board meeting held on the 4<sup>th</sup> Tuesday of the month is the regular Board meeting where most of the action items are presented.

**6. New Business:**

6.1 There was no new business.

**7. Committee Reports and Updates**

7.1 CF remarked that she still had not received a line item bill from HVAC for the \$10,000 invoice per her request. NL explained the H-Vac job was a bid job and typically companies that do bid jobs do not provide a line item bill.

CF gave her Treasurer's Report:

LGIP General Funds, statement date 31-July-2018:

	\$315,498.48	Closing Balance 31-July-2018
-	\$ 30,000.00	Redemption, 9-Aug-2018
	\$285,498.48	
+	\$ 9,210.64	Tax Distribution 14-Aug-2018
	\$294,709.02	Ending Balance

Columbia State Bank, dated 13-Aug-2018:

\$ 35,091.74	Balance to-date
\$ 7,892.89	Outstanding bills including payroll
\$ 27,198.85	Available balance

CF noted that she just received a \$7,500 bill which will be coming out of the available balance. PB moved to accept the Financial Report as presented. MB seconded. Motion carried unanimously.

7.2 The Financial Committee had not met to move forward with the bookkeeping. MG, PB, and NL met to discuss a solution for the company credit card. They will present an action item at the next Board meeting. There was no prepaid credit card option available. They are proposing a separate checking account with MG as a signer. This will allow MAC to have a debit card for small purchases like office supplies and to setup monthly payments for services like web hosting. The account would still flow through the Board Treasurer and would not be tied to the main checking or LGIP accounts. Any purchases made with the debit card will require receipts of the purchase to be submitted to the Board Treasurer. CF remarked that her last conversation with Joy at Columbia Bank she was told there are two debit cards on the main checking account. The BOD stated they do not have any of those cards. NL said the debit cards may have been issued to the account, but not distributed to anyone. CF will speak with Joy to clarify. PB had started paperwork on a separate account for CF and MG to be signers and have a debit card, but never completed the process. NL told the Board that funds will need to be transferred into the new account. MB asked if there is a minimum balance required. NL said once the action is approved they will shop around to different banks. He further explained there needs to be a proposed policy change for the separate account stating the maximum balance to be kept in the account along with the number of debit cards to be issued.

7.3 The Board looked at the proposed fall schedule and the water fitness attendance pie charts. They would prefer a bar graph showing time trends from month to month. They would like the graphs to include water fitness, rentals, swim lessons and lap use. NL told the Board this was just a sample and that MG is working hard on how to present the data. JS explained everything is on paper currently, but once Max Galaxy is in place these reports will be much easier to obtain.

7.4 PB stated the Policy Review Committee did not meet; however, PB and MB are preparing files to move to MAC.

**8. Upcoming meetings**

8.1 August 28, 2018 Molalla Aquatic District Board Meeting 7:00 pm. TS may not be available to attend. CF will not be available for the October 23, 2018 Board meeting.

**9. For the good of the District** – CF likes the coverage in the newspaper about the new pool signs.

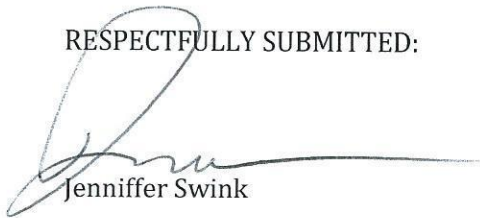
NL was delighted to be “chewed out” by a couple he knows. This couple does not know how to swim. At a neighborhood gathering the party conversation turned to the kids swim lessons at the pool and how wonderful the pool offers private lessons. This couple had no idea they could get private lessons.

CF told the Board someone approached her about the cost for Colton Residents being higher than the Molalla in-district. CF explained the in-district people pay taxes to keep the pool open. This person would like Colton residents to be added to paying the tax.

PB shared that at her family reunion there was a round of applause because the pool is open  
CF shared the same thing happened at the Daniels Reunion, there was a round of applause because the pool is open

**10. Adjournment** - CF moved to adjourn the Board Meeting at 8:07 pm. PB seconded. Motion carried unanimously.

RESPECTFULLY SUBMITTED:



Jenniffer Swink

Recording Secretary



Marilyn Bloch

Board Secretary