

**Minutes of the December 19, 2017 Molalla Aquatic Directors Regular Board Meeting, 6:30 p.m.,
Molalla Aquatic Center, Molalla, Oregon, Approved 12/26/17**

1) Call to Order, Roll Call, Adjustments to Agenda

1.1 Chair Beck called the meeting to order. Board members Claire Ferlan, Teresa Steinbock, Marilyn Bloch were present. Ferlan left at 7 p.m. Board member Neal Lucht was absent.

1.2 Adjustments to the agenda: **6) Committee Reports and Updates** was placed before **4) Old Business**.

2) Public Comment: none

3) Consent Calendar/Minutes

3.1 Minutes--The following corrections were made to the Minutes of the Dec. 12, 2017 MAD Board Meeting: Under 4.1 the sentence: "Steinbock will put the aquatic director job description back on the Molallapool.com website" was changed to "Steinbock will email the aquatic director job description to the citizen members of the interview committee." Under 9) Action Items: the phrase "Steinbock to re-post the aquatic director job responsibilities document on the Molallapool.com website" was changed to: "Steinbock to email the aquatic director job responsibilities document to the citizen members of the interview committee". Those Minutes were approved with the aforementioned corrections with a motion from Steinbock and a second from Ferlan; Steinbock, yes; Ferlan, yes, Beck, yes; Bloch: yes.

3.2 Resolution 17-13: Establishing a Capital Asset Policy. The Capital Asset Policy was read. Ferlan moved to adopt Resolution 17-13, Steinbock seconded it. All in favor: Ferlan: yes, Steinbock: yes, Beck: yes, Bloch: yes. Motion carried.

6) Committee Reports and Updates

6.1 Negotiation Team—Steinbock. MRSD has Approval of the Intergovernmental Agreement with MAD on their 12-21-17 Agenda.

6.2 Treasurer's Report—Ferlan. Total tax receipts to date are: \$428,143.33 in the Local Government Investment Pool. As of 12-19-17, the Columbia Bank account balance, after paying reimbursement bills to Ferlan of \$75 and post office box rental of \$52, is \$16,154.63.

6.3 Aquatic Director Interview Schedule—Steinbock. The first candidate will be interviewed on Dec. 20, 2017 at 7 p.m. Steinbock will email the second applicant's references, asking them to email reference letters or be available for board phone calls. Board discussed a swimming test and may require one. Bloch will contact Lucht to request use of his laptop for a video communication with an interviewee.

4) Old Business

4.1, 4.2 Discussion of Accounting Policies, Safety Policy: postponed

4.3. Action Plan: Bloch. Regarding a background check service, Aaron Lavigne of PayChex declined to offer us that service, instead advised going with Complete Screening Agency, which is used by Clackamas County Social Services, according to their contact, Theresa Christopherson. A discussion of the sex offender search—one jurisdiction offered, that the board may need more jurisdictions searched. Bloch will contact Clackamas County for the number of those searches chosen by them.

5) New Business: none

7) Written Communication—Bloch

Letters from Clackamas County Treasurer reporting 12-11-17 tax receipts received: \$3,207.52; Oregon Dept. of Revenue forms for reporting payroll tax; SDAO notice of change in selection process of SDAO board members.

8) Directors' Remarks: none

9) President's Remarks, Review Action Items, Review Next Meeting's Agenda Items

10) Upcoming Meetings:

Dec, 26, 2017 Molalla Aquatic District Regular Board Meeting, 7 p.m.

Jan. 2, 2018 Molalla Aquatic District Regular Board Meeting, 6:30 p.m.

11) Adjournment

Bloch moved, Steinbock seconded to adjourn. All in favor, Steinbock: yes, Beck: yes, Bloch: yes. At 8:04 p.m.

Submitted, Marilyn Bloch, MAD Board Secretary