

MINUTES

1. Call to Order: Neal Lucht called the meeting to order at 7:02 pm.

1.1 Roll Call:

Board of Directors (BOD):

Neal Lucht, Board President Chair (NL)
Teresa Steinbock, Board Treasurer (TS)
Rick Gano, Board Secretary (RG)

Staff:

Melissa Georgesen, Aquatic Director (MG)
Jenniffer Swink, Recording Secretary (JS)

Absent:

Paula Beck, Board Vice-President Chair (PB)
Claire Ferlan, Board Member (CF)

2. Consent Agenda

2.1 Approval of the Minutes: The Board Minutes was included in the Board Packet which was emailed the Friday prior to the Board Meeting. RG moved to approve the January 28, 2020 Board Minutes as presented. TS seconded. Motion carried, unanimously, 3-0.

3. Public Comments:

3.1 None

4. New Business

4.1 Two year plan/vision is to start building a strategic plan: MG shared with the BOD the Maintenance plan for pool report she had been working on and is still in process and ties right in with the two year strategic planning. She believes MAD is ready to start formulating a plan. The BOD needs to decide. Do we keep what we have through preventative maintenance or start replacing systems. Our most expensive piece of equipment is the Dectron Dehumidification System. This system was \$300,000 and maintains the humidity and heat levels on the deck of the pool. MG would like to have the Energy Trust of Oregon out to check and evaluate our systems. She would like to also see if there are energy incentives to change our current systems in the middle of the life of the system. RG asked if there are funds for these changes. MG said there are grants. She has applied for a SDAO grant. MAD can try the Energy Trust of Oregon, Statewide Park Programs or look into a loan. NL recently met with an energy efficiency specialist with PGE. They act as partners to other funding resources that target more rural areas on larger dollar items. The minimum would be \$40,000. These grants can stack on top of other grants. NL has the business card of this contact. RG said his church had an energy audit. MG told the BOD the Dectron still has life. It gets serviced four times a year. It keeps the air two degrees higher than the water. The humidity is set at 47 degrees. This unit does not return air and recycles outside air. There is no need to replace this system immediately. MG told the BOD we can't just look at mechanical systems. The gutter perimeter needs to be replaced. We need to look at what to replace, repair or refresh. MG said the BOD at the annual meeting decided to maintain what we are doing, but now we are entering the budget season. MAD started with UV, VFD pump and lighting. There is new technology for sand filters and different media which would

save energy and money. These can make the bather's experience better with the smell, sound and clearer water. NL stated MAD could put significant funds in capital outlays. MG is getting a walk through and evaluation for future expenditure funds. TS stated MAD should keep doing smaller projects. NL said with bids and consulting, MAD could hire outside or use in-house help. MG told the BOD last week the circuit panel went down which affected the heater. MG has the auditors coming next week. She will work with Twila to make sure MAD is on track. NL asked if there will be a budget carryover. MG said there was a big carry over last year and expects to hit \$500,000 this year. When creating the budget MG leaves the contingency for last after the other items are budgeted. Funds that are budgeted and not spent can be earmarked. Last year's carry over is not allocated to anything and is in the LGIP account. The carry over funds will be allocated to specific projects, systems and maintenance. MAD is trying to be good stewards of the peoples' taxes. A Capital Improvement Committee was formed for strategic planning. NL said he could help along with RG. There are three in the committee: MG, RG and NL.

- 4.2 Elect Budget Officer and Set Budget Schedule: MG said historically there are two meetings held. TS moved to elect MG as Budget Officer. RG seconded. Motion carried, unanimously, 3-0.

MG will reach out to the Budget Committee Members from last year: Geri Monroe, Hendi Appleton, Pam Lucht and Sue Gee. The meetings occur in May. NL suggested the second Tuesday in May. MG stated, after the May meeting and any edits, the BOD formally adopts the budget in June.

5. Committee Reports and Updates

- 5.1 Financial Report: The Financial Report was included in the Board Packet which was emailed the Friday prior to the Board Meeting. RG asked what LGIP stands for and its function. LGIP stands for Local Government Investment Pool. LGIP acts as a big bank account. MAD earns interest. Small Districts, like MAD, have fewer restrictions in investing funds. MG and JS are working on streamlining the Financial Report. MG shared that MAC was late in paying the water bill because there were no BODs to sign the check. MG will contact the water company to setup an autopay.
- 5.2 Operations Management Report: The January Pool Attendance Report was included in the Board Packet which was emailed the Friday prior to the Board Meeting. MG shared the "Learn to Swim Free Spring Break" lessons as of today have 86 kids signed up. Families that sign up for free lessons are continuing with paid lessons. Our Winter Session #2 "Learn to Swim lessons" have 87 kids. Cindy had 12 participants in the Deep Water Class. Swim Team has now ended. MG attended an AAP Conference in Frisco, Texas. Next year it will be held in Reno, Nevada. MG and her colleague, from Pendleton, went to different sessions and then shared the information. MG said it was the best training and money well spent. It was an exceptional conference. She learned more about being more inclusive for children with special needs; as well as, more on how to run a High School Physical Education program. MG did a test run with the high school with Tiffanne Muilenburg's help.
- 5.3 SDAO Recap: NL enjoyed the SDAO Conference; however, the format is grueling. They are each 90 minute sessions, but there was a lot of good information including risk management material, financing, financing options, bonds, loans and other grant programs. MG was glad to learn there are more options for loans. NL said that was one of the more exceptional sessions. NL also congratulated MG for her award of "Outstanding Special District Service Award: Manager". SDAO will be held in Sun River next year, February 4-7, 2021.

6. Upcoming Meeting

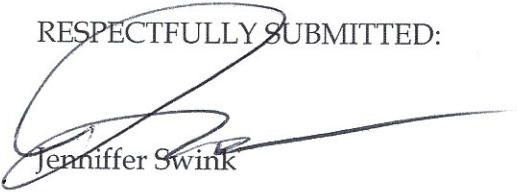
- 6.1 MG requested the March Board Meeting be moved because of Spring Break schedule. NL moved the Board Meeting to March 10, 2020 at 7:00 pm. JS will notify the newspaper and make the appropriate announcements on our digital board, social media and website.

7. Good of the District

7.1 None

8. Adjournment - RG moved to adjourn the meeting at 7:44 p.m. TS seconded. Motion carried, unanimously, 3-0.

RESPECTFULLY SUBMITTED:



Jennifer Swink
Recording Secretary



Rick Gano
Board Secretary