

MINUTES

1. Call to Order: Neal Lucht called the meeting to order at 7:14 pm.

1.1 Roll Call:

Board of Directors (BOD):

Neal Lucht, Board President Chair (NL)
Paula Beck, Board Vice-President Chair (PB)
Claire Ferlan, Board Member (CF)

Staff:

Melissa Georgesen, Aquatic Director (MG)
Jenniffer Swink, Recording Secretary (JS)

Absent:

Teresa Steinbock, Board Treasurer (TS)
Rick Gano, Board Secretary (RG)

2. Consent Agenda

2.1 Approval of the Minutes: The Board Minutes was included in the Board Packet which was emailed the Friday prior to the Board Meeting. PB moved to approve the December 10, 2019 Board Minutes as presented. NL seconded. Motion carried, unanimously, 3-0.

3. Public Comments:

3.1 None

4. New Business

4.1 Swim Team Contract with Oregon City Swim Team (OCST): MG said OCST has declined to sign the edited version of the contract that OCST had initially requested. The OCST verbal agreement is operating fine. They rent two lanes and MAC invoices them monthly.

5. Committee Reports and Updates

5.1 Financial Report: The Financial Report was included in the Board Packet which was emailed the Friday prior to the Board Meeting. PB would like two months available in the Columbia bank account, which would be \$30,000 balance to carry over each month. MG will speak with Twila, MAC's bookkeeper, about streamlining the transfer process. NL inquired about the QB Balance listed on the Financial Report. MG will clarify with Twila. MG further explained the QB Balance is not included in the total \$792,972.96 on the Financial Report. MG further explained the \$32,188.84 from MRSD is being tracked separately as well as the \$550 in the Scholarship Fund. The Petty Cash is cash at the facility. JS confirmed with MG the Scholarship Fund and MRSD funds are in the Columbia Bank account. The working balance in the Columbia Bank account before the next payroll is \$17,806.07. A transfer of funds has been requested.

5.2 Operations Management Report: The December Pool Attendance Report was included in the Board Packet which was emailed the Friday prior to the Board Meeting. The attendance report does not include rentals, swim lessons, swim team and swim meats. PB asked how many bodies in the water in a month's time. MG said there are about 1,500 people in the pool every month. MG shared an auditor update. MAD had been misinformed by the Department of Revenue (DOR) during the

Budget Law training that MG, PB and CF attended. MAD was told they were not required to complete and audit during their first year. PB believes she saw this statement in printed material, as well. MAD requested an extension for the second year, which has been declined. MG called the DOR to get clarification. MG was informed that MAD was declined because they did not complete an audit for their first year, 2017-2018. MG explained to DOR she was told MAD did not need to complete an audit for the first year. DOR explained if MAD's expenditures were more than \$150,000, then yes they need to complete and audit for 2017-2018. MG assured the BOD MAD is not in trouble. There are no penalties, but if a special district fails to complete an audit three years in a row they will be dissolved. Polly Rogers, MAD's auditor, will complete the second year, 2018-2019, first. They will then re-submit a proposal for the 2017-2018 audit. MG said two audits were not in the current budget, but will be able to use funds out of contingency to cover the second audit.

The pool closure over Christmas did not go well. The enzyme treatment backfired. It didn't work and it caused the pool to be closed for three extra days. The pool was cloudy and you could not see to the bottom, which is not safe for swimmers. MG spent many hours working on clearing the water. People since have remarked the pool looks cleaner and smells better. The BOD asked if it would have been quicker to drain and treat the pool. MG explained the pool would have been closed just as long if they drained it, but her concern was to not damage the plaster. To re-plaster and tile the pool would cost upwards to \$80,000, but MG said the plaster should stay healthy during our lifetime.

December attendance was light. Swim lessons are comparable while private lessons are up. MG canceled the 6:00 am Monday, Wednesday, Friday fitness class due to poor attendance. Some complained the water at 85 degrees was too cold that early in the morning. Molalla High School (MHS) Invitational Swim Meet was a success. There were 230 athletes and 10 teams. The Inflatables are in high demand. She is exploring the idea of creating a waiver for parents (guardians) to sign with specific rules and explaining the potential risks. Every weekend this month has a room rental before the inflatable swim.

The SDAO Conference for MAD in Seaside is next Thursday. MG has signed everyone up for the conference and meals. CF has booked the lodging.

6. Upcoming Meeting

6.1 February 25th is the next scheduled meeting.

7. Good of the District

7.1 NL shared that a cousin chose to purchase a home in the MAD because of their experience at an Oregon City High School swim event at MAC. They were looking from Silverton to Oregon City and chose to reside in our special district.

8. **Adjournment** - NL moved to adjourn the meeting at 7:38 p.m. CF seconded. Motion carried, unanimously, 3-0.

RESPECTFULLY SUBMITTED:



Jennifer Swink

Recording Secretary



Melissa Georgesen

Aquatic Director