

Minutes, Special Meeting Tuesday, Jul 18, 2017, Approved July 25, 2017

Molalla Aquatic District Board of Directors

Molalla Aquatic Center, Molalla, Oregon

1) Call to Order—Roll Call, and Adjustment to the Agenda

President Paula Beck called the special meeting to order at 6:40 p.m. Board members present: Claire Ferlan, Teresa Steinbock, Paula Beck and Marilyn Bloch. Neal Lucht absent. Community members: Geri Monroe (Friends of Molalla Pool), Sue Gee (FOMP), Lee Thrace, AFLAC, Kristen Wohlers, Molalla Pioneer
Agenda adjustment: place **5)** before **3)**. Agreed.

2) Oral Requests and Communciations from Audience and Staff

Geri Monroe: FOMP is planning a garage sale fundraiser for the pool, would like to use the Molalla Aquatic Center grounds and fenced area to hold the event. A previous suggestion from a board member was for the President to send a letter supporting their request with the Facility Request application. Paula will send a letter.

Also there are lots of questions on Facebook about the pool. FOMP suggests a Survey Monkey survey to gather information about community members requests for classes, etc. Teresa said the MAD website, www.molallapool.com, has a survey form too. Teresa and Geri will work on a survey.

Kristen Wohlers: What are the specifications of the pool? Geri got her a pamphlet with that information.

Lee Thrace, AFLAC: I'd be glad to give you a quote: 503-756-0283.

5) Messages from the President

5.1 Board training on public records and public meetings law: it may be less expensive to hire our attorney for 4 hours than an all-day session with Special District Association of Oregon (SDAO). Will tentatively be the middle of August. Board gave Paula the go-ahead to pick the venue.

5.2 Paula sent MAD's application for membership to SDAO with her check.

5.3 Shall we have the attorney write the last page of the Board Policies and Procedures Manual, the "whereas" page? Yes

5.4 Paula suggested we add 2 pages to the Board Policy from the MRSD manual which explain more thoroughly the process of resignations and vacancies: Board Member Resignation and Vacancies on the Board. Marilyn asked for copies of the intended pages. They are found on the MRSD website under Board Policies, Board Governance.

5.5 Personnel Policies, p. 29: Suggested changing "fanny pack" to "waist pack" to avoid unpleasant associations. Group agreed.

5.6 We now have an EIN# Next she'll ask Neal to help apply for a BIN from the state revenue dept. Marilyn will apply for a bank account at Columbia Bank.

3)Resolution: Personnel Policies; Budget Strategies

Resolution: Personnel Policies

3.1 p, 2, Article 2 -EQUAL OPPORTUNITY POLICY

Marilyn brought up the importance of protecting from discrimination a qualified applicant who has a criminal record that would not interfere with "bona fide occupational qualification reasonably necessary to the normal operation of the District's business." A "ban the box" format was suggested. She will bring possible ways to deal with this on an application form for the board's consideration..

3.2 Paula brought up Bullying Policy and Concussion Procedure-Trained Employee Required at All Times. Paula will bring back MRSD's versions of these.

3.3 Benefits: Claire doesn't agree with offering health insurance to employees working 25 hours per week for 120 days. Teresa does want to offer such in order to keep good employees. Discussion to be continued.

3.4 Vacations: Paula thought vacations may be necessary for part-time employees who work 2 or 3 jobs.

4) Remarks from the Directors

Marilyn:

4.1 would appreciate it if directors would reply to messages to indicate receiving them and to read email daily M-F.

4.2 recommends we write an outline of steps needed to get opening day and beyond.

Paula:

4.3 a suggested guiding principle for a lease: to not pay for services twice, where appropriate, like security, communications, etc. and to align policies with MRSD's as much as possible.

4.4 offer swim team and lessons at cost until the contingency fund is built up to a wise level, and then offer those services free.

Teresa:

4.5 We need to determine what "at cost" is.

Action Items:

Teresa will work with Geri and Lucy on a community survey.

Claire and Teresa will contact MRSD's pool sub-committee: Ralph, Linda, and Mark, for an initial meeting.

Paula will send a letter supporting holding FOMP's sale on pool grounds, copy the former MRSD-city lease, ask Neal's help in applying for a BIN number, schedule a board training session venue.

Marilyn will bring suggested formats for non-discrimination against applicants with criminal records for the board's consideration and apply for a bank account at Columbia Bank.

6) Adjournment: Marilyn moved and Teresa seconded to adjourn. Passed at 8:40 p.m.

Submitted, Marilyn Bloch, Board Secretary

