

MINUTES

1. Call to Order: Paula Beck called the meeting to order at 7:05 pm.

1.1 Roll Call:

Board of Directors (BOD):

Paula Beck, Board Vice-President Chair (PB)

Teresa Steinbock, Board Member (TS)

Claire Ferlan, Board Treasurer (CF)

Staff:

Melissa Georgesen, Aquatic Director (MG)

Jennifer Swink, Recording Secretary (JS)

Absent:

Neal Lucht, Board President Chair (NL)

Rick Gano, Board Member (RG)

2. Consent Agenda

2.1 Approval of the Minutes of May 28 MAD Board Meeting: TS moved to approve the May 28, 2019 Board Minutes. CF seconded. Motion carried, unanimously, 3-0.

2.2 Approval of the Minutes of June 5 MAD Board Meeting: CF asked for the meaning of MOU (Memorandum of Understanding). TS moved to approve the June 5, 2019 Board Minutes. CF seconded. Motion carried, unanimously, 3-0.

2.3 Approval of the Minutes of June 25 MAD Board Meeting: CF asked about the Scholarship Fund. MG shared a generous donor gave \$500 for the scholarship. CF moved to approve the June 25, 2019 Board Minutes as presented and amended. TS seconded. Motion carried, unanimously, 3-0.

TS moved to amend 6.1 to list all the BOD names. CF seconded. Motion carried, unanimously, 3-0.

2.4 Approval of the Budget Hearing Minutes of June 25 MAD Board Meeting: PB reviewed the Minutes. CF moved to approve the June 25, 2019 Budget Hearing Minutes as presented. TS seconded. Motion carried, unanimously, 3-0.

3. Public Comments:

3.1 None

4. New Business

4.1 Elections of Board Member Officers: TS moved to table the election until next Board Meeting, August 13, 2019. CF seconded. Motion carried, unanimously, 3-0.

4.2 RFP (Request for Proposal) for Annual Audit: We will scope out proposals, separate from the bookkeeping service. MG will prepare a RFP this week.

4.3 Credit Card Limit for Aquatic Director: MG and PB have MAD credit cards. They are kept onsite in the safe. The current credit limit is \$1,500, which is maxed out. MG has had to use her personal credit card when MAD credit card is full. MG can't always find BOD signers to write a check to pay down

the credit card balance, plus it takes the bank 2 or more days to post the payment. In one circumstance MG had to have a BOD draw cash from the bank for concessions. MG does not want to have to regularly ask the BOD to come in.

CF questioned what MG is purchasing on the credit card and what businesses MG is using for concessions. MG has compared prices Cash' n Carry is less expensive than Costco. TS added Cash' n Carry has items on a regular basis, whereas Costco may not have items. Other items MG uses the credit card for purchases are: office supplies, concessions, Amazon purchases, and gift cards. MG goes to approved vendors first, but it is not always practical. TS said the pool is still new and there is so much that needs to be done.

CF is concerned in doubling the credit limit. PB is fine with increasing the credit limit to \$3,000 and concerned it may not be enough since the credit card has gone over the limit two months in a row. MG reminded the BOD her purchasing power is \$10,000. She has not over spent and has been keeping within the budget. MG is asking for a \$1,500 increase on the credit card, so the limit would be \$3,000. TS moved to increase the MAD credit card limit to \$3,000 or the max the bank will allow up to \$3,000. CF seconded. Motion carried, unanimously, 3-0.

5. Committee Reports and Updates

5.1 Financial Update: Report handed out at the Board Meeting. PB likes seeing balances, outstanding checks and payroll. CF would like to have the date of the upcoming payroll. MG told her the payroll dates on this report are Wednesday, July 31 and Thursday, August 13. The BOD thanks Twila for this report.

5.2 Operations-Management Report: MG shared pool attendance reports. She explained there can be more specific breakdown of the data on these reports. CF pointed out the showers jump up to 85 then down to 35 from month to month.

CF asked about gift cards for employees. MG explains she gives employees \$5 or \$10 thank you gift cards, a max of \$25 for movie and iTunes. Gift cards are mostly from local business and are based on merit, above and beyond actual job duties. CF feels that is a nice gesture.

6. Upcoming MAD Board Meetings

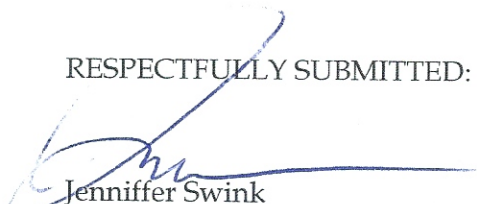
6.1 Next Tuesday will be the Leadership Meeting. The BOD can email or call in their agenda items. Next month's work session August 13, 2019, 7:00 pm and regular meeting August 27, 2019, 7:00 pm

7. Good of the District

7.1 PB has heard good comments about the Aqua Zumba class. MG says there have been up to 25 people taking the classes. The classes are Mondays and Wednesdays at 6:00 pm and Fridays at 10:30 am.

8. **Adjournment** - CF moved to adjourn the meeting at 7:57 p.m. TS seconded. Motion carried.

RESPECTFULLY SUBMITTED:



Jenniffer Swink

Recording Secretary



Paula Beck

Board Vice-President Chair