

1. Call to Order: Paula Beck called the online Board Meeting via Google Meet to order at 7:01 pm. JS screen shared the agenda and reports.

1.1 Roll Call:

Board of Directors (BOD):

Paula Beck, Board President Chair (PB)
Rick Gano, Board Vice-President Chair (RG)
Claire Ferlan, Board Secretary (CF)
Neal Lucht, Board Member (NL)

Staff:

Melissa Georgesen, Aquatic Director (MG)
Jenniffer Swink, Recording Secretary (JS)

2. Consent Agenda

2.1 Approval of the Minutes: The Board Minutes were included in the Board Packet that was emailed and uploaded to Google Drive the Friday prior to the Board Meeting. NL moved to approve the February 23, 2021 Board Minutes as presented. RG seconded. Motion carried, unanimously, 4-0.

3. Public Comments:

3.1 None

4. New Business

4.1 UV and Retrofitting Bids: MG had only received one RFP quotes from Pure Water, which was included in the Board Packet that was emailed and uploaded to Google Drive prior to the Board Meeting. Pure Water's bids include: UV at \$56,471.91 and retrofitting at \$17,098.70. Total Mechanical met with MG for a walkthrough. The deadline for an RFP is March 31, 2021. MG is expecting Total Mechanical to submit a quote. PB asked MG to explain the retrofitting. MG explained MAC will not be replacing the air handling unit. Instead MAC will replace the motor and pump and retrofit them to the air handling unit so it will work more effectively. This is part of what Oregon Energy Trust (OET) recommended to MAC for saving energy and money. OET's recommendation of: the UV, which will use fewer chemicals; pool blankets, which will help prevent heat evaporation and will allow ramping down the use of the air handling unit, which will lower electric costs. This item is tabled until receive one or two more quotes. MAC will revisit this in April or May.

4.2 Automatic generator system to maintain the building when the power goes out: There are no quotes at this time. MG will continue with the process. BOD is hopeful MAC will not experience power outages again anytime soon. RG went 13 days without power after the ice storms. PB and CF went nine days and MAC went four days. This item is tabled until more information becomes available.

4.3 Teresa Steinbock (TS) resignation: TS's resignation letter was added to the Board Packet and uploaded to Google Drive prior to the Board Meeting. PB would like to thank TS for her service. MG recommended the BOD take a pause for a week. She explained TS is an active signer on all of MAD's account and added TS has been very helpful. MG will need to verify bank account signers. It was mentioned that the BOD could assign someone else to be a signer and transfer funds in the interim. CF believes she still has transfer power. MG asked CF to confirm. PB believes she has transfer power, too.

5. New Business

5.1 BOD Terms Ending June 2021: PB asked if anyone looked to see how many candidates are listed for MAD. CF and NL forgot to contact the county office to file as candidates. MG needs to check her voicemail for information from the county. She will let CF and NL know of any new information. TS's resignation is immediate. CF and NL can be write-in candidates. JS looked up the website, www.clackamas.us/elections/May-18-2021-special-district-election, and shared her screen.

Molalla Aquatic			MG
4 year term - 3 positions			
<u>Paula Beck</u>	Fee - Mar. 17		

instructed JS to include on the April agenda addressing the BOD vacancy. MG further stated, "Anyone is welcome to be a write-in on the May 18th ballot. Reach out to the Aquatic Director if you have any questions."

6. Committee Reports and Updates

6.1 Financial Report: JS screen shared the Financial Report, which was included in the Board Packet that was emailed and uploaded to Google Drive the Friday prior to the Board Meeting. MG explained the pool re-opened so you will see and up tic in salaries and other expenses. JS told the BOD there are three Financial Reports. The first report is the Balance Sheet. The second report is Actual versus Budget showing through February. MG said this is a good report to see where MAC stands the end of the third quarter while preparing the budget. You can see what is trending, where we spent over and under the budget. PB asked about the Grants in the amount of \$47,515.48. MG said those are funds are from the COVID Cares Act. NL said he read in SDAO's newsletter there are some small city funds available. MG said the Cares Act was drained of funds in November 2020, but she will look into SDAO's funds. MG is waiting for more funds to become available from the Cares Act. She also shared with the BOD about being cautious using the Cares Act. One group spent a lot of money for items and did not get reimbursement from the Cares Act because the funds were depleted. MG is careful to get reimbursement on a timely manner. When looking at the third Financial Report, CF asked if the When2Work (W2W) expense is every year. MG said yes, but the cost varies based on the number of employees. W2W is a scheduling software and mobile app. Another option available is through Paychex. MG really likes W2W. RG also is a user of W2W and likes being able to put when he is available to work.

6.2 Operations-Management Report: NL asked how the user ship is at the pool. MG said the pool is booked solid. Fitness classes are bigger than last fall. Currently we have lap swim four times a day with eight lanes. MG further explained MAC has the same restrictions. Nothing has changed with the county COVID status. The lap swim is going very well. RG comes at 9am to lap swim, which is a very popular time. MG likes reservations only for the lap swimmers and plans to keep that policy. MG said before COVID the pool was open 6am to 12pm and people could come at any random time, but the pool has more swimmers now coming to lap swim than before COVID. Sometimes the pool would sit empty for an hour or more. Now we know ahead of time who and how many will be at the pool. MG is pleased to share Canby residents are coming to family swim.

MG just received assessed value from the city. MG is working on a cost of living and merit increases for staff that is fair and economical. MG suggests raising rates to the pool. She would like the BOD to look at the 2018 fees, which are the fees initially set when the pool opened. She is hoping to adopt or make changes to the rates before the budget. PB would also like to check the competition's rates.

7. Upcoming Meeting

7.1 Next month's Board Meeting will be April 27, 2021, 7:00 pm via Google Meet.

PB talked with NL and the BOD about the Executive Director's evaluation that is now due. MG's two year contract ends the end of June 2021. MG would like to have the performance review done before her contract expires. PB told the BOD they could do the same as last time or consider another

organization. NL will reach out to Greg McKenzie, former attorney for the school board. He works with school boards and special districts. NL was not impressed with the last organization. He didn't care for the depth of the questions; they were not relative or relatable for the staff. MG said some of the questions were not appropriate for the staff, but should have been directed to the BOD. MG said she and JS could put together a better survey using Survey Monkey; some questions for the staff and different questions for the BOD. MG also said MAC paid way too much for the previous service. NL said MAC was charged more than what the school board pays for a much larger scale review and more in depth questions.

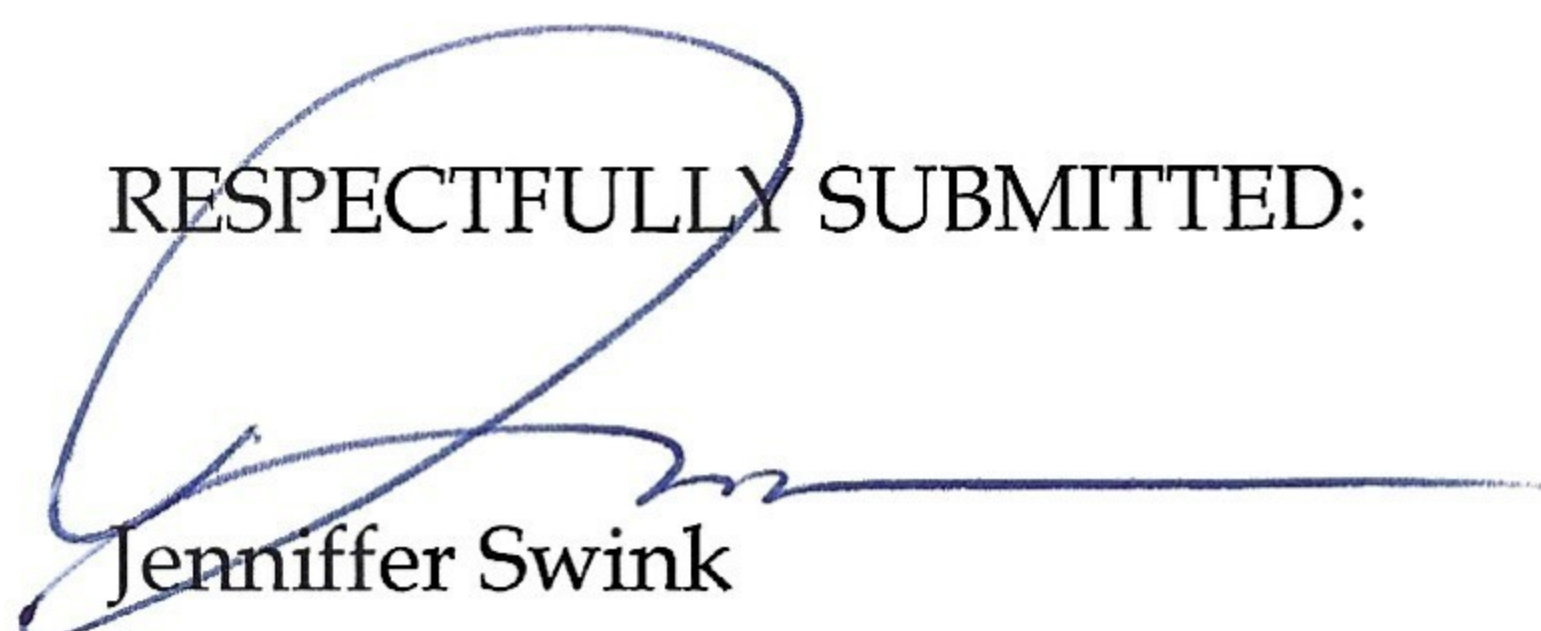
JS pulled up the Budget Schedule for review. MG spoke with all but Nancy Kyлло and they are all on board. Sue Gee will participate virtually. NL moved to appoint Hendy Appleton, Sue Gee, Pamela Lucht, Geri Monroe, and Nancy Kyлло to the Budget Committee. RG seconded. Motion carried, unanimously, 4-0.

8. **For the Good of the District** - PB shared the good of the district. A lady told her the Molalla pool is so nice it is a shame they are just wasting it. PB was shocked. The woman's critical view point was from when the city ran the pool. She further stated the woman running the pool was so good. PB shared that the pool is not run by the city anymore and invited her to come see it.

MG had a great meeting with the Molalla River School District Superintendent Tony Mann. The school district and aquatic district are strong partners. MG is very excited about the partnership moving in a good direction.

9. **Adjournment** - RG moved to adjourn the meeting at 7:42 p.m. NL seconded. Motion carried, unanimously.

RESPECTFULLY SUBMITTED:



Jenniffer Swink

Recording Secretary



Claire Ferlan

Board Secretary