

MINUTES

**1. Call to Order:** Neal Lucht called the meeting to order at 7:03 pm.

1.1 Roll Call:

Board of Directors (BOD):

Neal Lucht, Board President Chair (NL)  
Paula Beck, Board Vice-President Chair (PB)  
Teresa Steinbock, Board Treasurer (TS)  
Claire Ferlan, Board Member (CF)

Staff:

Melissa Georgesen, Aquatic Director (MG)  
Jenniffer Swink, Recording Secretary (JS)

Guest:

Kalena Sandberg, Molalla High School Swim Team

Public Attendance:

Geri Monroe, Friends of the Molalla Pool

Absent:

Rick Gano, Board Secretary (RG)

**2. Consent Agenda**

2.1 Approval of the Minutes: The Board Minutes were emailed in the Board Packet prior to the Board Meeting. CF moved to approve the September 24, 2019 Board Minutes as corrected. PB seconded. Motion carried, unanimously, 4-0.

**3. Public Comments:**

3.1 None

3.2 Kalena Sandberg, who has been on the Molalla High School Swim Team for three years, spoke today at the Board Meeting. She thanked MAD for allowing the swim team to use the facility. She invited the BOD to come watch their first home swim meet next Wednesday. MG shared that Molalla Aquatic Center (MAC) will be hosting several swim meets. The swim team season ends the weekend of February 14, 2020. The swim meets at MAC in December are the 4<sup>th</sup> and 18<sup>th</sup> at 4:15 pm.

**4. New Business**

4.1 Swim Team Contract with Oregon City Swim Team (OCST): MG apologized she is waiting for the edited version of the contract. There was a clause restricting coaches on deck and guaranteeing times and lane assignments. MG advised OCST that MAD would not sign the contract as it stands, but she is positive they can agree on a revision. TS recommended MAD's attorney look over the contract. Currently OCST is swimming with a verbal agreement and paying a flat fee (stipend) for the entire year September through August with a break for a couple weeks. Molalla is growing and there is a potential to start a team.

## 5. Committee Reports and Updates

5.1 Financial Document: The Financial Report was emailed in the Board Packet prior to the Board Meeting. CF asked why the payroll has increased. MG explained she will have to have the bookkeeper run the reports showing the number of hours the employees worked. MG asked the BOD to email her questions prior to the Board Meeting so she can pull the reports and have the answers at the Board Meeting. She further explained there are two pay periods in a month and she reduced the number of lifeguards in the morning to one paid staff or one volunteer.

5.2 Operations Management Report: The September and October Pool Attendance Reports were emailed in the Board Packet prior to the Board Meeting. MG explained October is trending a little more than September probably because of the three inflatable rentals with the pool rental and families were busy with back to school schedules in September. NL asked about reservations in December. MG said no Christmas parties, but some birthday parties. She also shared there are room rentals the end of October and November during the inflatable swim time. Last Sunday they had a three hour rental with the inflatables.

MG hired Pauly Rogers & Co. for the annual audit. MAD will need to apply for an extension. CF has another name in Portland to offer as a backup in the future. She did not have the information with her, but would give that information to MG at a later time.

The winter schedule is out. With the swim team rentals MG canceled some fitness classes until the swim team season has ended. She put a hold on passes that were affected by the fitness class cancelations. MG also explained the need to close the pool for maintenance the week of December 22<sup>nd</sup> through December 29<sup>th</sup>. MG will be working through the closure on an enzyme treatment to deactivate staining on the plaster. Plus, they will take care of a small patch job. PB asked when the pool would need to redo the plaster. MG answered "hopefully not in our life time". She is working on keeping the plaster healthy.

NL asked is the website was up to date with the winter schedule. MG answered "Yes, JS updates the website on a weekly basis."

5.3 Annual Board Retreat Notes: The Retreat Notes were emailed in the Board Packet prior to the Board Meeting and handed out at the Board Meeting. NL asked the BOD their thoughts of the Retreat: "Right kind of Board Retreat? Anything missing? Time of year? Proper topics?" CF thought it was a good meeting and felt free to express oneself. PB said she would like to establish a real strategic plan that looks forward. CF didn't agree with George Dunkle's (DG) statement that it is too soon for MAD to start thinking about a strategic plan. NL understands it has been a processes to get the pool started and agrees with DG that we are new. NL believes MAD can start with measuring and working on internal operations and putting away a reserve. NL suggested next fiscal year (2020-2021) a community outreach, survey, and/or community input. CF asked about giving a discount to major property owners that pay higher taxes for the pool. PB said when the MAD reserve is built up and MAD has a solid budget, then MAD can ask the community if they would like MAC to expand the facility. If the community responds with a "no" then MAD can reduce the tax rate of .29. MG has heard the tax expense complaints, as well. But, 50 kids have been saved from drowning because of MAC's Swim Scholarship Program, the free swim lessons for the community during spring break and developing a swim program with the school district. NL said the BOD needs to communicate the saved lives and the impact MAC's programs are having. He suggested an Annual Report. MG said we could create a cardstock mailer thanking the district and sharing what we've accomplished that year. It can be mailed in September or October used to wrap up the fiscal year after the summer is over.

## 6. Upcoming Meeting

6.1 December 24<sup>th</sup> is the next scheduled meeting. MG recommended changing the date to December 17<sup>th</sup>. The BOD decided to move the December meeting to the 10<sup>th</sup> at 7:00 pm in the classroom at MAC.

## 7. Good of the District

7.1 NL shared about his trip to Australia (AU) and New Zealand (NZ). He stayed with a man that was involved in developing their local NZ aquatic center and is the Board President. During NL's travels he visited two aquatic centers. The NZ pool is very similar to MAC with 8 lanes, but the doors pivoted to the outside to a country club style patio. The NZ community fundraised 80% of the pool construction. The operation is funded both by fundraising and user fees. Everyone is expected to purchase an annual membership to the pool. They hold a town festival, which was happening while NL was there. The AU pool was the size of MAC and has three lanes and a play pool. One big difference was one shower locker room for both men and women at both the NZ and AU facilities.

TS nominated MG for the Manager of the Year Award. MG won. There will be a videographer out to MAC for interviews.

8. **Adjournment** - TS moved to adjourn the meeting at 7:50 p.m. PB seconded. Motion carried, unanimously, 4-0.

RESPECTFULLY SUBMITTED:



Jennifer Swink

Recording Secretary



Melissa Georgesen

Aquatic Director

