

MINUTES

1. **Call to Order:** Paula Beck called the online Board Meeting via Google Meet to order at 7:00 pm.

1.1 Roll Call:

Board of Directors (BOD):

Paula Beck, Board President Chair (PB)
Rick Gano, Board Vice-President Chair (RG)
Teresa Steinbock, Board Treasurer (TS), arrived 7:23 pm
Claire Ferlan, Board Secretary (CF), arrived via phone 7:05 pm
Neal Lucht, Board Member (NL)

Staff:

Melissa Georgesen, Aquatic Director (MG)
Jenniffer Swink, Recording Secretary (JS)

2. **Public Comments:**

2.1 Carmen Leuck (CL) attended the meeting on behalf of her husband to learn about the pool re-opening.

Stacy Ogilvie (SO) with Friends of Molalla Pool (FOMP) shared the bulk mailing permit process is done and ready to use. FOMP has a permit number and paid mail merge. It's a lifetime permit. It was quite a process, which they received lots of help. MG and JS will work on a thoughtful way to mail out "A Year in Review". MG really appreciates and thanked SO on her lead. SO feels it is well worth it.

3. **New Business**

3.1a Swimmer Policies and Screening Protocol: MG explained the new process in coming to the pool. Both patrons and staff members have to do a screening before coming to the pool. The screening form can be found with a QR Code, a link on the website or a paper form from the front desk. MG read through the questions, which were provided via email and Google Drive prior to the Board Meeting. BOD needs to decide the turning away protocol. MG recommends the screening form. She further explained our system tracks names and addresses of who comes to the pool, which meets the Clackamas County's contact tracing requirements. NL questioned 3.2 #3. *How long do I have to stay home? "What if the person tested positive for antibodies?"* NL further stated if the antibody test is for 2 years, do they have to be retested? The verbiage regarding antigen tests could be added to 3.2 #1. *Should I get Tested?* or #7. *Why doesn't the Molalla Aquatic District automatically require a COVID-19 test if a person displays symptoms?* MG said their screening is for symptoms and exposure. The antigen test is a blood draw versus a COVID test is nasal swipe. It has been said 80% will get COVID or a vaccine. NL gave a scenario for 3.1 first page, "what if I had COVID in January?" NL again questioned about antigen test on 3.1 page 1 #4, which needs to be addressed on page 2: Did they have COVID in the past? Has the doctor confirmed they are non-infectious? MG said the screening is for current situation. PB suggested within the last month. MG stated the BOD needs to be clear on the policy and staff or the pool cannot open. MG explained the policies have been presented tonight. Next the BOD needs to get the edits to her quickly so she can finalize a draft to send to the lawyer. Then the finalized draft with the lawyer's edits will be presented for approval at the next Board Meeting.

3.1b MG showed the web page on *Creating an Online Account*. She explained patrons need to setup an online account to reserve a lane for lap swim or to register for a water fitness class. The reservations will be seven days out. Everyone will need to have a reservation to swim. There will be a sign on the front door with a phone number people can call from the parking lot to make a reservation. If a patron does not have an account the front desk is required to create an account because of the contact tracing Clackamas County requires. MG said the locker rooms are closed except for access to the bathrooms and pool. MG said all showers are closed, there are two bathrooms and two sinks that will be open. In the past people hung out in the showers, so no showers in order to adhere to the 6' social distancing. The shower operations is up to the pool operator. PB asked for the process for a swimmer. MG said they will check in at the front desk, go through the locker room, place their belongings in a chair by their lap lane, swim, they will have 15 minutes to exit the pool, dry off by their chair and exit the facility through the back door to the parking lot. PB concerned there is no cement walkway and that people will have to walk over muddy grassy path to parking lot. She would like something to be put down to prevent the mud and slipping. In Phase I the gathering sizes are no more than 10 for social gatherings, so no birthday parties or private pool rentals. CL asked about the online reservations and if you can see the full calendar with availability one week at a time. MG said once the online reservation site is live, it should be easy to navigate. One questions MG said she has received is *Why wasn't this done before hand?* The opening was unexpected. We were told pools couldn't open in Phase I. We were then notified the Friday before Labor Day Weekend that we could open. Then Monday, Labor Day, the fires started. We still needed to train our staff on COVID. We were unable to train in the pool during the shutdown and due to social distancing we can't all come together for one training. We will have to train in smaller groups.

3.2 Staff Policy: Staff screening policy will follow the patron screening listed above 3.1a. The staff will wear a mask the entire time in the building. We already did a really great job of cleaning. We will continue to document it. MG explained when a staff person that is on the schedule is feeling symptoms they will get pay up to two weeks of their work week, which is part of the Emergency Family Medical Leave (FMLA). MG doesn't have the Policy complete yet. FMLA holds the job, but it doesn't pay them. NL said the government emergency order required to pay 14 days was extended to January 1, 2021, which can't count to other PTO. PB asked how long in advance do you have a schedule for staff? MG said she will have a seven to eight week schedule posted. MG said MAD needs a COVID Sick Policy to present at the next Board Meeting for approval. PB, CF and MG will put together the framework to send to the lawyer. This policy will be added to the Personnel Policy. PB asked how many hours for a staff person. MG explained the hours vary from one individual to another. NL said it should be separate from PTO. The following needs to be acknowledged in the personnel policies: 1. When and how to report confidential matter; 2. When to report to supervisor; 3. Cleaning and social distancing practices.

3.3 Statewide Mask, Face Covering, Face Shield: MG said this is a very hot topic. Anyone in the facility will wear a face mask, except in when in the water. We are licensed through OHA (Oregon Health Authority). MG asked the Board to read through the document, which was included in the Board Packet that was emailed prior to the Board Meeting. MAC is included in Phase II as a Phase I. A staff person could take off their mask if alone in a closed office. Kids ages two to five years are not required to wear a mask. Children five years and up must wear a mask, except when in the pool. MG is not recommending swimming lessons at this time. Instructors need to be trained. They will need to teach from the deck with a mask. We will take things slow as we open up and plan to add swim lessons down the road.

3.4 Programs for November and December: PB asked how soon MAC will be ready to open. MG told the BOD:

- a. She is waiting for a part on the pool heater.

- b. BOD and MG need to have the screening and pool policies
- c. Training for staff – there are 22 lifeguards, half of the certificates are expired, they have online training, in-person training will have to be broken up into groups to cover skills and practicing with masks.

If everything above is completed, we can open November 2nd. We may be able to have a soft open October 26th with limited lap swim and swim team. Soft open will help with the process of opening, getting people logged in and cleaning.

MG is fairly confident we can meet the November 2nd opening. PB stated, but we will need to remain flexible.

MAC will offer Family Swim, which is replacing Open Swim. This will break into one to two hour increments and break into lanes. This is by reservation only. Must be 14 years to swim without an adult. Families will reserve. There is a maximum of 25 individuals. The families can bring their own toys, but the toys must be approved by the lifeguard. MAC will not supply toys. There are two swim teams to rent our space. There are four water fitness classes. MG hopes to grow back to the 20-25 participants. The Arthritis class is during the day and will use the whole pool. We are starting slow with the water fitness classes trying to be thoughtful about social distancing. MG went over the schedule which was included in the Board Packet that was emailed prior to the Board Meeting.

With our rentals, there is specific verbiage around gathering size. In Phase I OHA Guidance states indoor social get togethers can only be 10 people. This includes birthdays, celebrations and potlucks. This is very unfortunate, because we used to do quite well with rentals with up to 50 people. It further states gatherings for a common purpose like church can be up to 50 people. MG told the BOD not many pools are allowing rentals and birthday parties even in Phase II. TS shared that Canby is allowing swim meet gatherings with 50 people. MG could say as a pool Family Swim time is for a gathering of swimming. Still have to be socially distancing if they don't live together. TS said we need to be mindful of people that may file complaints. PB agrees with MG we want to be conservative on our programs. MG shared she is trying to mitigate any risks and have patron say "WOW, MAC did a good job". With complaints OHA could revoke our license and we would lose our liability insurance and be open to law suits.

PB would like the policies earlier than Friday. MG said yes we need to meet (MG, CF and PB) then MG will run the policies through Eileen, the pool lawyer. MG asked the BOD to send her their edits tomorrow.

4. Upcoming Meeting

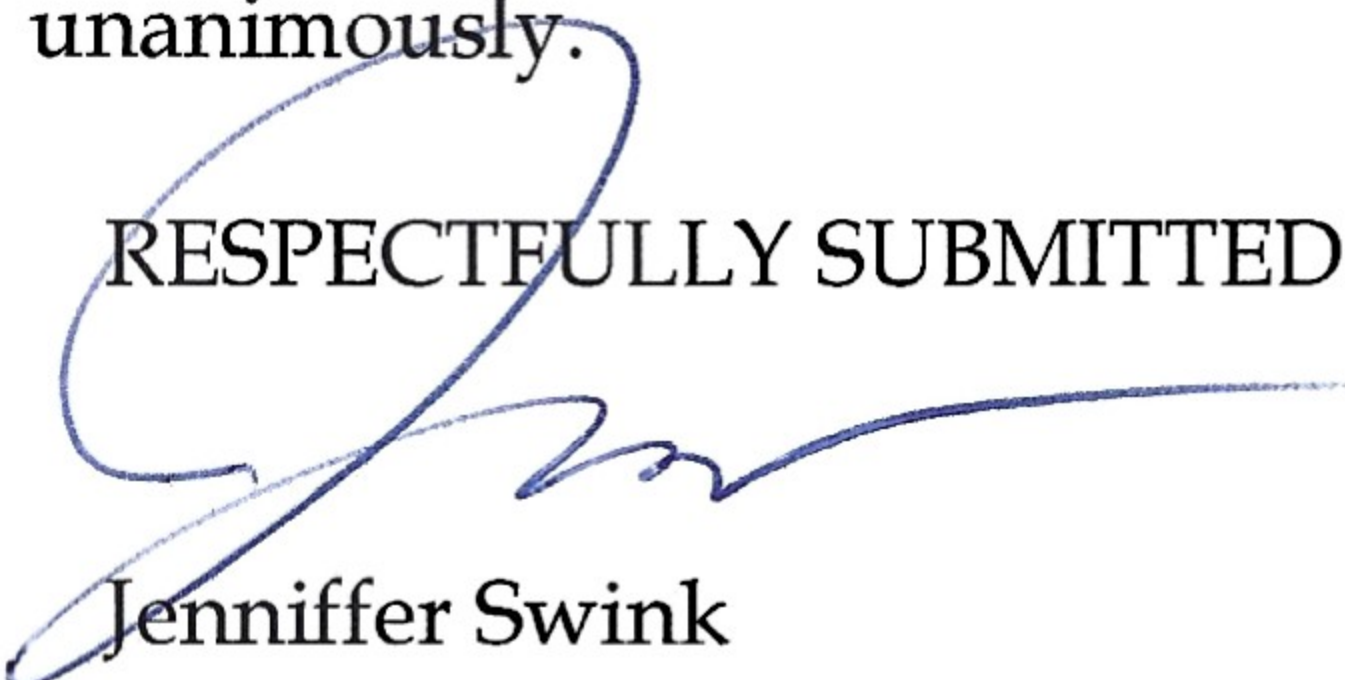
4.1 Next month's Board Meeting falls on October 27, 7:00 pm via Google Meet with policies ready for approval.

4.2 MAD Annual Retreat: MG said we can stay with the date of November 10th. There is no access with MCC (Molalla Communication Company). MCC is not renting space. CF said she can check with her church about using the church hall. PB asked if MAD would fit in MAC's classroom. MG said MAC's classroom can have 12 people. CF would like to meet at MAC.

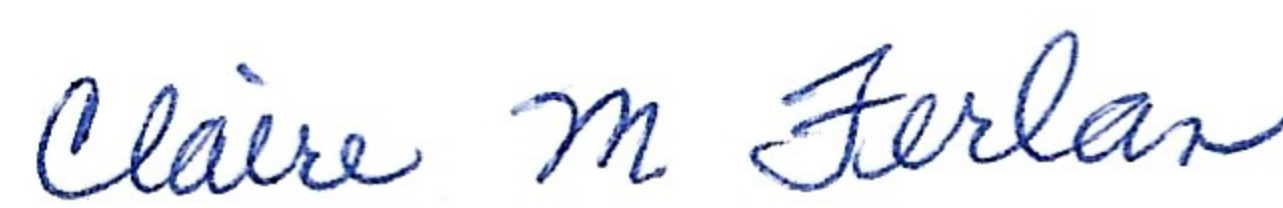
For the Good of the District – CF says you can see signs thanking all fire fighters and volunteers around the area. She thinks it is very heartwarming and unifying to the town.

5. **Adjournment** – RG moved to adjourn the meeting at 8:16 p.m. CF seconded. Motion carried, unanimously.

RESPECTFULLY SUBMITTED:



Jenniffer Swink



Claire Ferlan

