

Boundary County Parks and Rec

Meeting Minutes

03/11/2024

Attending: Rob Tompkins, Kayla Riek, Sarah Skinner, Brandon Glaza.

Meeting called to order at 7:02 p.m.

Employees: Kylie and Kenny

Guests:

- 9B Pickleball: The members asked for a recap of how the bid process for the bathrooms and tennis/pickleball courts went, since they had read county minutes where the bids were rejected. Rob gave a history of how we had been accumulating funds towards court replacements and how the commissioners readjusted our budget to pay for the bathroom replacement (which is the county's priority project for the parks currently). There are a lot of moving parts over the years. Kim and others expressed interest in being part of the path forward to seeking grant funds towards court replacements. They asked if they could form a committee that would seek funding and shepherd the process to replace the courts. They also asked to have input in the designs. They plan to meet with the commissioners to determine what amount of potential match money may be available from the county to seek grants and to continue meeting with us regularly as the plans come together.

Previous Minutes: SS motions to approve last month's meeting minutes. The motion is seconded and approved. Kylie has been posting our approved minutes to the PR website.

Maintenance Report: Kenny gave an update that he has been doing spring cleaning, including removing trash from the compost dumpster. He has ordered trash bags and dog waste bags, etc. He said the playground area needs new wood chips. It sounds like IFG would donate chips, but we need to find a way to get them hauled to the park. Rob will call Wink to see if we can hire their side dump truck for a couple loads. Kenny said he will purchase a metal gate to replace the damaged one at Riverside and will buy some plywood to repair the half pipe structure at the skate park and other odds and ends. Also Sarah will coordinate with Kenny on an upcoming work day at the park to see how they could be helpful. Kenny said he will coordinate with the weeds department to see what our parks need and he will purchase and spread fertilizer on memorial park, hopefully soon. He plans to have everything tidied up and ready for the easter egg hunt. Thanks Kenny.

Sports Director: Basketball is up 47 players this year! One sponsor and several players were refunded registration fees. The growth of the basketball program will require us to form new plans for gym space next year. We discussed a 'code of conduct' requirement in order to register for all sports programs. Kylie can add this to the electronic registration service we are using. She provided some examples of code of conduct statements that she has found. We agree that this should be included for our players and coaches and parents to participate in our programs. We will review the examples and provide comments so that we can adopt one that best serves our needs. This subject will be put on next month's agenda to discuss and decide on.

Search and rescue wants to use Riverside park for some training June 28-30th this summer. There was some discussion about the user agreement and insurance requirement. We assume that since they are under the county that they will not need to provide separate insurance. Kylie will work with them to try to provide them what they need to complete their training event.

Kylie provided a brief update from Matt Pluid and Little League. They have 160 kids signed up for LL so far. We have 6 kids signed up for parks and rec baseball, but we expect a few more to sign up later.

Kylie also gave us a brief overview of a foreign language survey that is being conducted by the county. Kylie will fill out the forms and return them.

Concession Stand: No updates. See new business below.

Treasurer's Report: Kayla reviewed our expense reports with us. There were several charges for utilities that were charged to wrong line items, she will work with the county to fix. There was also a fee from north bench fire district that was paid, but we weren't sure the county was supposed to pay that. But most looked OK. She will keep an eye out for the next year's budget request worksheets.

Old Business

Ice Rink: Sarah provided some comments she had heard from a member of the public who was disappointed that the ice rink has not been used the past couple years, and she thought the public should have more input about how that resource should be used. She also said that she could help round up more volunteers to install it. We discussed it as a board and while we agree with her opinion, we have had trouble keeping up with the required cleaning and maintenance of the rink when it is set up. We also felt it was not getting a significant amount of use by skaters, since the rink occupies the basketball courts when its assembled. We will put more consideration to this subject before next winter.

Skate Park: SS will meet with the commissioners tomorrow to discuss the MOU agreement needed for them to seek designs and grants. The committee has decided to use Dreamland Designs for the skatepark engineering (they also did Troy and Sandpoint's skate parks). The early estimate for the new park is somewhere in the \$500k - \$750k range.

Tennis Court Repairs: No updates other than what discussed during guest section.

Memorial Park Bathroom: Quotes for building materials are coming in. Several BOD members have heard from community members that they are willing to help donate labor for building it, which seems to indicate we will have lots of support for construction labor. We hope to have plans together to begin construction this summer or fall, though we anticipate it may not be completed until next summer.

Riverside Trails North Parks trails: No update.

Tree Maintenance: Brandon will call Skywalker tree care to have him do his usual spring assessment of the park trees and provide us a quote to review for a later meeting.

Well: The new well was drilled and installed! It is located just to the east of the tennis courts. It still needs the pump installed and will need a small pumphouse constructed and electric brought over from the tennis

court electric meter. It will also need water lines trenched in through the park to the fairgrounds with connections at intervals for the irrigation reel. Rob will get some required specs for the water system, but this will be a project that is not included in the well install quote and we will need to get it figured out and funded separate to the well/pump install.

New Business

SS will ask the courthouse folks to advertise our maintenance helper and concession stand manager job postings. She will also find let us know what the pay rates are for those jobs in case anyone knows who may be interested in them.

RT motions to enter into executive session at 834pm in order to discuss personnel matters. BG 2nds. Motion carries. Executive session ended at 9pm.

Sarah motions to adjourn @ 904 pm. The motion is seconded and approved. Motion carries.

Respectfully submitted,

B. Glaza