**Terms & Conditions**

**Fees**

Fees are based on a minimum of 5 lessons per half term. Fees will be reviewed annually. Payment is due on or before the first lesson of that half term. Currently fees are £6.50 per lesson

e.g. If there are 5 weeks in the half term & each lesson is £6.50, the fee for that half term will be £32.50 due in advance of the first class. This will vary depending on the number of weeks in the half term.

**Missed Lessons**

If the teacher is unavailable to give any scheduled lesson, and a supply teacher cannot be arranged, the lesson will be carried forward to another date. If this is not possible, any fee already paid will be refunded. There will be no reduction in fees for lessons missed by the pupil.

**IMPORTANT - Notice to Leave**

**A half term’s notice is required if a pupil will not be continuing with a class. Failure to do so will result in half a term’s fee being charged. There are a couple of exceptions to this**

**1) This is only applicable after the first half term of joining the dance school.**

**2) Notice can be given during the summer holidays and you will not be charged.**

**If notice is not given during the summer holidays and you leave once the new academic year starts you will be charged a half term of fees.**

**Lost Property**

The school cannot undertake any responsibility for any money or articles left behind after classes.

**Uniform**

All pupils must wear the correct uniform for each class. Hair must be always tied back. Ballet students should endeavor to wear their hair in a bun. No jewelry is to be worn during the class.

**Discipline**

Pupils are expected to conduct themselves in a disciplined manner whilst attending classes and be always respectful to both teachers and fellow pupils. This will ensure the safety and wellbeing of everyone.

Mobile phones must be turned off or switched to silent if brought into class.

Parents should be aware that due to the nature of dance it is necessary for the teacher to use physical contact when training young dancers in normal circumstances.

Pupils may on occasions be photographed or filmed during class and performances. By taking part in our school activities you are agreeing to this happening, unless you have otherwise informed the school in writing. It is not possible for parents to film students during classes unless prior permission is sought.

**IMPORTANT: Observation of classes**

Parents are asked to stay and observe the first lesson with their child, after this, parents are asked to drop their child at the entrance and collect them from the designated exit as advised.

Some children can be very self-conscious, and for others, it aids their concentration without an audience. There will be organised opportunities to observe the class, normally at the end of each full term.

**Filming and Photographs**

Filming and photography of classes and children is strictly forbidden unless you have sought prior permission. You will be invited to observe classes a couple of times throughout the academic year where filming and photography is allowed at the discretion of the teacher, children, and their parents.

Pascal School of Dance reserves the right to amend or alter these terms and conditions at any time without prior notice.

*Sept 2022 V7*