

**Livingston County Board
For the Care & Treatment of Persons
With a Developmental Disability
377 Board Meeting Minutes**

February 18, 2010

377 Board Present: Vicki Day and Bob McCarty

708 Board Present: Jack Vietti, Ed Legner, Steve Tock, Vicki Day, and Laura Leslie

Public Health Committee: Vicki Allen and Judy Campbell

Staff Present: Carol Flessner and Janice Golliday

Guests: Joe Ronaldson, IHR; Brian Blossom, Futures Unlimited; Bill Fairfield, County Board Chair; Barb Sear, County Treasurer; Kristy Masching, County Clerk; Linda Daniels, Human Resources; June Slagel, Financial Resources; Carl Borngasser, County Board Member and Dennis Crowley, Exec. Director of Macon County Mental Health.

Vice-President Vicki Day called the 377 Board meeting to order.

It was moved by Bob M. and seconded by Vicki to approve the January 21st minutes. Motion carried.

It was moved by Bob M. and seconded by Vicki to approve the January financial statement. Motion carried.

Jack introduced county board staff and the county board members to all in attendance.

Jack introduced June Slagel, from the County Bookkeeping Department who distributed handouts regarding the explanation as to the change in the county's accounting system. Abra is the new software system chosen.

Dennis Crowley, Executive Director of Macon County Mental Health, was introduced by Jack. Dennis has worked with many Mental Health Boards across the state. The 708 and 377 Board have their own legal statutes which are documented in the Illinois Compiled Statutes for Mental Health Authorities. The Mental Health Board is a unit of county government but not part of general county government. Macon County has its own personnel policy, they pay their own insurance, have their own FEIN number, their own salary schedule, fringe benefit package, their own budget, write their checks, invest their funds and tax funds are dispersed to them. They have 4-6 month fund balance which follows the state auditors general guidelines. They have a fixed asset fund that they manage. By law, they are mandated to send a report to the county board once a year. Macon County sends the county board their financial reports and are very open sending them information. They are not general employees of the county-they are employees of the Macon County Mental Health Board. What Dennis conveyed is that

Livingston County Mental Health Board and the county board needs to know where their responsibilities lie.

Executive Director Report:

- Carol reported that DHS was here for Mental Health's first Administrative Review. The reason this is the first review is the DHS threshold for a review mandated a review if the agency received more than \$500,000 in state funding but now the dollar amount has been lowered to \$100,000 in state grant money. It was a very thorough review, way beyond what CARF required. The review included viewing the certificates of insurance and at the point it was discovered that the Mental Health Board was not listed on the county liability policy. The insurance agent has been contacted and the issue will be discussed next week.
- Carol attended an ICEARC meeting last week. PUNS (Prioritization of Urgency of Needs for Services) was discussed. PUNS is a report of DD individuals and the needs that they have who are on a waiting list. The list has grown to 27,000 individuals. They will be choosing 3,000 from that list in the next couple of weeks to receive services. The Mental Health Board staff then will do an assessment of the chosen individuals and set up a psychological evaluation.
- The H & E Building staff did not have a Code Red Drill as planned. It was decided to wait until the fire alarm system is installed. Carol thanked Bill Fairfield for his support in the effort to get the lock down system and the fire alarm system approved by the full county board.
- Lana Brown, Futures Unlimited, has been rescheduled to give her presentation to the Mental Health Board at the April meeting. She is a Certified Quality Analyst who analyzes an individual's quality of life in the community.
- Next month, Joe Vaughan, Institute for Human Resources, will give a presentation on Mediation that is now offered at IHR to individuals who are separating/divorcing who have children together under the age of 18 years old.
- Carol reported that a few worthwhile projects that are in part being funded by a donation a family gave in memory of their high school daughter who committed suicide. Some of the donation will be used to pay a speaker to speak about suicide at the Operation Snowflake scheduled in couple of weeks. Also, at Prairie Central School system will present a program on depression and emotional distress. With the remainder of the money being used on brochures regarding depression and suicide.
- Carol applied for the grant money again this year from SAMHSA (The Substance Abuse and Mental Health Services Administration. The Youth Commission was approved for the funding to hold a Town Hall Meeting on the topic of underage drinking.

New Business:

- None.

Old Business:

- Carol reported that we have been receiving our money from the state. She intends to reapply for expedited payments. However, the Youth Commission payments from the state are behind. Carol intends to apply for expedited payment for these programs also.

Agency Comments:**Futures Unlimited:**

- Brian reported that they have also noticed the state payments have slowed up. Once again the state is paying the smaller dollar amounts and not the larger ones. Futures went to the bank today and drew against their line of credit.
- Good news, a year ago today Brian nominated Patty Haberkorn, their nurse at Futures, for The Mennonite School of Nursing Alumni Service Award. She won the award and there will be an award presentation in May. Brian nominated Patty because he feels she is a leader in the field of DD healthcare and coordinating their healthcare for these individuals. She has understanding of the DD's individual medical needs that others do not recognize many times due to the individual's incapability to communicate.
- Lastly, Brian celebrated 30 years with Futures Unlimited in January. There is only one person that has more time there and that is Dee McCarty. He gave a brief history of Futures Unlimited over the last 30 years.

Institute for Human Resources:

- Joe distributed 2009 suicide statistics that Mike Burke, Livingston County Coroner, had compiled. Joe briefly reviewed it. A suicide is counted at the location where the individual dies not where the individual resides.
- Joe has been with IHR for 28 years. He is grateful for the relationship and cooperation that is so valuable among all the county agencies. He is thankful to the County Board for the lock down system that has been recently installed in the H & E Building.

Mosaic:

- Not present.

ADV/SAS:

- Not present.

It was moved by Vicki and seconded by Bob M. to go into executive session. Motion carried.

It was moved by Bob M. and seconded by Vicki to come out of executive session. Motion carried.

No action was taken.

It was moved by Bob M. and seconded by Vicki to adjourn. Motion carried

Respectfully submitted,

Bob McCarty, Secretary