

**Livingston County Board for the Care and Treatment of  
Persons with a Developmental Disability  
377 Board Meeting Minutes**

**January 21, 2010**

**377 Board Present:** Vicki Day and Bob McCarty

**708 Board Present:** Jack Vietti, Ed Legner, Steve Tock, Vicki Day, and Laura Leslie

**Public Health Committee:** Vicki Allen

**Staff Present:** Carol Flessner and Janice Golliday

**Guests:** Joe Ronaldson, IHR; Brian Blossom, Futures Unlimited; and Chris Johnson, Mosaic

Vice-President Vicki called the 377 Board meeting to order.

It was moved by Bob M. and seconded by Vicki to approve the December 17th 377 Board minutes. Motion carried.

It was moved by Vicki and seconded by Bob M. to approve the December 377 financial statement. Motion carried.

**Executive Director Report:**

- Carol reported that the DHS has been sending money for the DD programs but the Youth Commission has not been receiving payments. Carol will apply again for expedited payment.
- DHS will conduct an Administrative Review on February 16<sup>th</sup>. The review will take approximately a ½ day. IHR will have the same auditor at their agency on February 24<sup>th</sup>.
- Howe Developmental Center will close. There are 220 residents still residing there and there are 662 employees working. Approximately 25% of the employees are on FMLA. One hundred residents will be moving to Shapiro. Shapiro is more interested in residents being placed in community living arrangements. Howe Developmental Center was not interested in CILA living arrangements for residents.
- The 17 year old DD client who had been recently incarcerated in the county jail for domestic violence has been accepted in a CILA home in Sumner, IL. This is very good news. Vicki is familiar with the family situation and commended Alisha for her hard work to place this teenager in a CILA home. Carol commended Brendan Bukalski (Assistant States Attorney) on his efforts of legal matters concerning this teen.

- Another teenage client who had his own apartment has moved to a Prairie Horizon apartment and is adapting quite well.

#### **New Business:**

- Carol reported that there would be a Code Red Drill conducted on Monday, January 25<sup>th</sup>.

#### **Old Business:**

- The Livingston County Board has approved the fire alarm system, Phase II, that Seico proposed for the H & E Building. This system will automatically contact 911 in the event of fire alarm pull.
- The Energy Conservation & Building Improvement proposal has been “scrapped”. The County will look for other bids especially from local contractors.
- Ed, Steve and Laura reported on the meeting they and Carol had with County Board Chair Bill Fairfield. The board requested that Dennis Crowley speak at our next board meeting about how other 708 Boards operate.

#### **Agency Comments:**

##### **Futures Unlimited:**

- Brian received their official notice from DCFS that the cleaning contract for the Pontiac DCFS office has been terminated due to the fact the office will officially be closed by February 11<sup>th</sup>. Brian mailed a response back to DCFS stating that it was not as significant to lose the cleaning contract as much as it is to lose the local DCFS caseworkers. He received no response back.
- The first five months of Futures Unlimited fiscal year they have operated in the red but December has been their first month in the “positive”. He thinks they are crawling out of it.
- Selig Ceiling Company, out of Forrest is ISO certified and they know that Futures Unlimited is ISO certified so they contacted Futures in regard to doing a job for them. Selig has contacted their auditors to audit Futures first to see if they pass. Selig will then submit their first job, which entails sorting pharmaceutical caps.
- The insurance dilemma that they had is looking up. They have received a certificate from Cincinnati insurance covering Futures for 1 year. However, the other company has been ignoring Futures Unlimited and their attorneys. They are still working on that issue.

##### **Institute for Human Resources:**

- Joe reported in order to keep expenses down they have changed their health insurance to Humana due to the fact that Blue Cross Blue Shield was raising the premiums 18% as of the first of the year.
- Joe gave a brief report on the “Managed Care” audit. DHS owes them \$500,000 for services rendered. DHS wants to take back \$600 for items that were not reported correctly.
- IHR received a 3-year CARF accreditation.
- Joe attended a meeting at Chestnut Health Systems today regarding the DASA contract. Chestnut does business with China, Russia and Brazil to do EAPs. Russ Hagen has been the director at Chestnut for at least 27 years.

**Mosaic:**

- Chris reported it has been quiet at Mosaic now that the holidays are over.
- Mosaic recognized that the home managers have tremendous amount of stress. Many leave the agency for this reason. Mosaic is putting together a focus group to eliminate some of the stress. Computers systems will be available in the homes instead of going to the main office to do their paperwork. They did receive a substantial donation that will help pay for these computers in the group homes. Clients will also be able to access the computers.
- There will be training for direct support staff (DSP) beginning the first of February. Several are in the interview process at this point. Three interviews are conducted before they are considered for employment.
- They are looking to hire a part-time LPN to assist the RN.

**ADV/SAS:**

- Not present.

It was moved by Bob M. and seconded by Vicki to adjourn. Motion carried.

Respectfully submitted,

Bob McCarty, Secretary