

Livingston County Mental Health Board 708 Special Board Meeting Minutes

January 8 2010

708 Board Present: Jack Vietti, Steve Tock, Vicki Day, Margaret Brunskill and Laura Leslie

Staff Present: Carol Flessner, Jeni Chaffer and Janice Golliday

President Jack Vietti called the 708 Board meeting to order.

Documents were distributed to the board members regarding the day-to-day operations that Jeni, 708/377 Board financial officer, uses for payroll and accounts payable. This gives an accounting of all the steps required between her computer system and that of the County bookkeeping department. Jeni gave a breakdown of what she is responsible for and what the bookkeeping does at their end. There is some mental health data lost at this time due to the new system the county is using which mental health has not been made aware of. Carol reported that before the Fundware system was put in place with the county, the Mental Health Board did their own financials & payroll since 1969. The County Treasurer still reviewed everything and this was done for many years. Steve commented that both Tom Blakeman and Barbara Weiner agree that the Community Mental Health Act states that the Mental Health Board is responsible for the operations of the Mental Health Board. Discussion was held as to whether the Mental Health Board should take back all financial and payroll operations in-house and if so what would the negatives be. Steve asked how much of a change to Mental Health board operations would be affected. There would not be much expense for the Mental Health Board to resume financial operations. There would be more time involved for Jeni and some additional training but overall it wouldn't be too much of a change. Carol and some board members will try to meet with Bill Fairfield, County Board Chairman, next week.

It was moved by Steve and seconded by Vicki to go into executive session to discuss personnel. Motion carried.

Executive Session:

It was moved by Vicki and seconded by Steve to come out of executive session. Motion carried.

The Mental Health Board has received a request from a staff member for a leave of absence without pay or benefits until February 15th. however, she may work from home when needed. It was moved by Steve and seconded by Vicki to approve. Motion carried.

It was moved by Vicki and seconded by Steve to adjourn. Motion carried.

Respectfully submitted,

Laura Leslie, Secretary