

## F.O.I.L.

## FREEDOM OF INFORMATION LAW

## **APPLICATION FOR PUBLIC ACCESS TO RECORDS**

Instructions: Complete the following form and present to: Alane Van Donsel, Town Clerk Town of Virgil, New York

| Name:                     | Telephone:   |   |  |  |  |  |
|---------------------------|--|---|--|--|--|--|
| Representing              |  |   |  |  |  |  |
| Mailing Address:          |  |   |  |  |  |  |
| I hereby apply to inspec  |  |   |  |  |  |  |
| County Tax Map:           |  |   |  |  |  |  |
| Location/Address:         |  |   |  |  |  |  |
|                           |  |   |  |  |  |  |
|                           |  |   |  |  |  |  |
| Reason for this request ( | optional):   |   |  |  |  |  |
| Have you requested a lis  |  | dresses?YesNo<br>purposes?YesNo                     |  |  |  |  |
| Signature of Applicant    |  | Alane Van Donsel, Virgil Town Clerk                 | <br>Date                                       |  |  |  |
| FOR AGENCY USE ONLY       | By:  | (Denied)  |  |  |  |  |
| Dept:                     | Date:  | Completed By:                                       | Date:  |  |  |  |
| Dept:                     | Date:  | Completed By:                                       | Date:  |  |  |  |
|                           | ential Disclosure _  | Record exempt by law<br>Other (Specify)             | Invasion of Privacy                            |  |  |  |
| Signature & Title         |  | <br>Date  |  |  |  |  |
|                           | eal a denial of this application<br>enial in writing ten days follow | to the Town Attorney, Town Hall 1176 Church Street, | Virgil, NY 13045 (607)835-6174, who must fully |  |  |  |
|                           | Signature of Applic  | cant Dat  | e  |  |  |  |