



**CITY OF DIXON
PUBLIC WORKS DEPARTMENT**

305 South Elm
Dixon, MO. 65459
Phone: 573-917-4501

PLEASE DOWNLOAD APPLICATION BEFORE COMPLETING

Residential	GENERAL BUILD PERMIT APPLICATION				Commercial	
PERMIT #:	PROPERTY LOCATION:					
<p>PLEASE NOTE: Construction cannot begin without first obtaining a permit. Any work performed before acquiring a permit may be deemed unsatisfactory and ordered demolished. Contractors operating within the city limits of Dixon must have a current business license on file. If your firm does not have a license, please contact Dixon City Hall at (573) 917-4501 for a business license application and information on fees.</p>						
1. APPLICANT INFORMATION						
Name:			Phone:		Homeowner: Yes No	
Address			City, State, Zip Code			
2. OWNER INFORMATION (If not the same as Applicant)						
NAME: (Last, First Middle Initial)				Phone #:		
Street Address:			City, State, Zip Code:			
3. CONTRACTOR(S) INFORMATION						
Name of Contractor/Business		Address		Phone		Business License No.
Please mark the appropriate type of permit: Requires Performance Bond: <input type="checkbox"/> Yes <input type="checkbox"/> No						
Remodel	\$25.00	Add on Room	\$25.00	Garage/Carport	\$25.00	
Deck	\$25.00	Temp Structure	\$25.00	Re-roofing	\$25.00	
Shed	\$25.00	Swimming Pool	\$25.00	Mechanical	\$25.00	
Electrical	\$25.00	Retaining Wall	\$25.00	Demolition	\$25.00	
Fence	\$25.00	Plumbing	\$25.00	Excavation	\$25.00	
Sewer Tap	\$250.00	*Water Tap	\$250.00	*New Construction	\$100.00	
Briefly describe work to be done: <i>(*plus supplies)</i> <i>(*excludes water tap & sewer tap)</i>						
The following should be completed before application is approved:						
<ol style="list-style-type: none"> 1. All structures shall not be less than twenty-five (25) feet from the roadway or within ten (10) feet of any side lot or boundary line. 2. All buildings shall have drawings to scale submitted with the application. 3. Retaining wall, patio, deck, swimming pool, and/or fence plans shall be submitted with the application. 4. Electrical calculations shall be submitted with the application. 5. Basement plans shall be submitted with the application. 6. New construction plans shall be submitted with the application. 7. If demolition of Commercial Property, a copy of DNR permit shall be submitted. 8. Performance bonds are required and the bond amount is a percentage of the projected cost to ensure the project is completed to the City's satisfaction. 						
Est. Start Date:		Est. Date of Completion		Est. Building Cost:		
I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and I agree to conform to all applicable laws of this jurisdiction, if a permit for work described in this application is issued, I certify that the code official shall have the authority to enter areas covered by such permit at a reasonable hour to enforce the provisions of the code's applicable to such permit. I also understand that I, along with all parties involved, are responsible for assuring that inspections are scheduled as necessary, and a representative must be present at all scheduled inspections. Failure to meet these requirements may result in a stop work order and assessment of rescheduling fees as outlined in the regulations and ordinances of the City of Dixon. I further affirm that all necessary inspections shall be scheduled in accordance with the building code requirements of the City of Dixon.						
Signature of Applicant:				Date		
Application Approved by:				Date:		