



## DIXON CITY COUNCIL MEETING

City Hall  
305 S Elm St.  
March 4, 2024

1. CALL TO ORDER  
Meeting called to order at 6:00 p.m.
2. ROLL CALL  
Mike Null (Mayor), Michael Gunther, Anthony Campbell, Stacey Yoakum, Mary Wiles, Trevor Warnol  
Quorum (5-0)
3. PLEDGE OF ALLEGIANCE  
(All present stood for Pledge)
4. INVOCATION  
No invocation was given.
5. ADOPT THE AGENDA  
Stacey Yoakum made a motion to adopt the agenda removing Bill 2024-0039: Penalty for Liquor License but adding it as a discussion item; Anthony Campbell seconded the motion. Roll call to vote: Michael Gunther, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles  
Motion carried 5-0
6. RATIFY BILLS  
Motion was made by Stacey Yoakum to approve the February 2024 Bills paid, Mary Wiles seconded the motion. Roll call to vote: Michael Gunther, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles  
Motion carried 5-0
7. APPROVE FEBRUARY 8, 2024 MINUTES  
Anthony Campbell made the motion to approve the minutes of February 8, 2024; Stacey Yoakum seconded the motion. Roll call to vote: Michael Gunther, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles  
Motion carried 5-0
8. BILL 2024-0038: FIRST READING OF TITLE ONLY GENERAL CODE 2023 STATE STATUTES  
Motion was made by Trevor Warnol for the first reading of title only and seconded by Mary Wiles. Roll call to vote: Michael Gunther, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles     Motion carried 5-0



9. BILL 2024-0038: SECOND READING TITLE ONLY GENERAL CODE 2023 STATE STATUTES  
Motion for the second reading of title only was made by Stacey Yoakum and seconded by Michael Gunther. Roll call to vote: Michael Gunther, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles  
Motion carried 5-0
10. BILL 2024-0038: APPROVAL GENERAL CODE 2023 STATE STATUTES  
Motion for approval was made by Mary Wiles, seconded by Anthony Campbell. Roll call to vote: Michael Gunther, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles  
Motion carried 5-0
11. BILL 2024-0040: FIRST READING OF TITLE ONLY PROCEDURE FOR ISSUANCE OF BUSINESS LICENSES  
Motion was made by Anthony Campbell for the first reading of title only and seconded by Mary Wiles. Roll call to vote: Michael Gunther, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles  
Motion carried 5-0
12. BILL 2024-0040: SECOND READING TITLE ONLY PROCEDURE FOR ISSUANCE OF BUSINESS LICENSES  
Motion for the second reading of title only was made by Stacey Yoakum and seconded by Michael Gunther. Roll call to vote: Michael Gunther, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles  
Motion carried 5-0
13. BILL 2024-0040: APPROVAL PROCEDURE FOR ISSUANCE OF BUSINESS LICENSES  
Motion for approval was made by Trevor Warnol, seconded by Mary Wiles. Roll call to vote: Michael Gunther, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles  
Motion carried 5-0
14. PENALTY FOR LIQUOR LICENSE  
Discussion was held regarding a gas station in town that has been late in renewing their business license and liquor license for two years in a row. After some communication between the City and the business office, we have learned the business is not able to provide a no tax due letter. A business license ordinance is already in effect but a penalty for failure to procure a liquor license ordinance is needed. Council agreed to have attorney, Jeff Thomas, draft an ordinance for the penalty for liquor license that would be 100% of the permit fee for each month it is late.



## 15. BANK INVESTMENT

The city's operating bank balance over the past 16 months shows a balance that stays between 1M and 1.3M according to a graph that was handed out to council.

Discussion was held regarding options for investment with comparisons for CDs at Maries County Bank and Bank of Missouri.

Motion was made by Stacey Yoakum to invest two CDs both in the amount of \$375,000 with the first one being 13 months at 5.25% interest at Bank of Missouri and the second one being 182 days at 5% interest at Maries County Bank; Michael Gunther seconded the motion. Roll call to vote: Michael Gunther, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles

Motion carried 5-0

## 16. HEALTH, DENTAL AND VISION INSURANCE

Effective March 1, 2024, all employees have been given insurance information and been signed up.

## 17. CITY CLERK UPDATE

Bank of Missouri account will be closed in the near future. Avriona has been sifting through prior year's utility deposit checks that have not been cashed and reissuing checks. Those accounts without a forwarding address that we are not able to contact will be sent to unclaimed property.

City-Wide Spring Cleanup will be April 5-9 with items being picked up by our trash service on April 10-11. If citizens need assistance with removing items, call City Hall ahead of time. Budget Workshop is planned for March 18.

Discussion was held regarding the April City Council meeting due to the conflict with Easter and the election. A date will be forthcoming.

## 18. LIBRARY UPDATE

Ms. Rollins reported that DYRA meetings are held at the library and sign-up forms for youth softball, baseball and t-ball are available.

G-Tech Fiber is installed and new high speed internet is a much needed improvement!

Easter Bunny will be visiting Tuesday, March 19 (details coming soon).

Cow Days vendor applications are available at the library. Chamber meetings are the 3<sup>rd</sup> Monday of each month.

Ms. Rollins is officially a notary and has public notary services available.

## 19. POLICE UPDATE

Chief Durbin gave an update on the Dixon Police Department. In the month of February: 290 calls of service, 2 suspicious activities/6 suspicious persons, 1 overdose, 1 disturbance, 23 walk-ins, 14 Security Checks, 23 Agency Assists, 16 Follow-Ups, 2 Burglaries, 59 phone calls.

Tahoe pictures were sent to Natalie to put on GovDeals.

2 Optics were purchased for officers and officers are paying the city back.

A new Ordinance Officer has been hired to start tomorrow and another officer has been offered a position.



## 20. PUBLIC WORKS UPDATE

Nathan Cox reported a total completion of 33 work orders for the month of February including 3 water leaks (water loss accounted for from the leaks at 1,333,417 gallons), 1 sewer back up (no damage to property). Total water loss for February was 31.29%.

Public Works will be implementing an on-call rotation system. Kelli and Nathan are working on writing a SOP to establish standards for what this would look like going forward.

Public Works Crew has been organizing and inventorying items at the Public Works building and plan to organize the wastewater treatment facility as well.

The wastewater treatment facility has not had adequate water for an extended period of time. We are currently working with insurance to get the WWTF up and running again following damage from a frozen and broken backflow preventer. Plans are to install a new backflow preventer in the next month and the hydrant will be dug up and replaced tomorrow.

The old basketball goal has been taken to Roundhouse Industries for duplication so we have two heavy-duty matching goals at the park. Signs have been ordered to help prevent further destruction to the goals.

Shane Hogshooter and Kenny Shockley have been signed up for the water class in Belle, Mo in October to attain their DSII Water License. DNR Vouchers will be used to pay the class fees.

Jack Bassett and Nathan Cox will be getting their IRC Inspectors License within the next six months.

All January 2024 eDMR files have been sent to DNR.

Both routine Bac-T Samples passed for the month February and the samples considered safe.

Mayor Null advised Nathan to order cold patch as soon as possible to start repairing pot holes throughout town.

Alderman Gunther praised Cox for enrolling employees into various training programs.

## 21. CLOSED SESSION @ 6:46 P.M.

Trevor Warnol made the motion to go into closed session at 6:46 p.m. with a five-minute recess, Michael Gunther seconded the motion. Roll call to vote: Michael Gunther, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles

Motion carried 5-0

## 22. OPEN SESSION @ 7:17 P.M.

Mary Wiles made the motion to go into open session at 7:17 p.m., Michael Gunther seconded the motion. Roll call to vote: Michael Gunther, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles

Motion carried 5-0



# City of Dixon


City Council

## 23. ADJOURNMENT

Trevor Warnol made the motion to adjourn at 7:17 p.m., Michael Gunther seconded the motion. Unanimous show of hands, meeting adjourned.

Minutes approved this 9<sup>th</sup> day of April, 2024

  
\_\_\_\_\_  
Mike Null, Mayor

  
\_\_\_\_\_  
Deanna Burns, City Clerk