



**City of Dixon**  
Mayor Mike Null  
305 S Elm St.  
Dixon, MO 5459  
573-917-4501

## DIXON CITY COUNCIL MEETING

City Hall  
305 S Elm St.  
May 4, 2021

1. CALL TO ORDER  
Meeting called to order at 6:02PM
2. ROLL CALL  
Mike Null -Mayor, Wesley Wilfong, Stacey Yoakum, Anthony Campbell, Mary Wiles, Trevor Warnol.  
(5-0 you have a quorum.)
3. PLEDGE OF ALLEGIANCE  
(All present stood for Pledge)
4. INVOCATION  
Wesley Wilfong gave invocation.
5. ADOPT THE AGENDA  
Motion was made by Trevor Warnol to amend the agenda to add a statement about taking bids for cleaning and to adopt the agenda with new amendment. Motion was seconded by Anthony Campbell. Roll call to vote; Wesley Wilfong, Stacey Yoakum, Anthony Campbell, Mary Wiles, Trevor Warnol.  
(Motion carried 5-0)
6. APPROVAL OF MINUTES  
Trevor Warnol made a motion to table the minutes until next meeting, some adjustments need made to them. Mary Wiles seconded the motion. Roll call to vote; Wesley Wilfong, Stacey Yoakum, Anthony Campbell, Mary Wiles, Trevor Warnol.  
(Motion carried 5-0)

7. RATIFY BILLS

Council reviewed and discussed the bills paid. Anthony Campbell made a motion to approve the bills paid, Mary Wiles seconded the motion. Roll call to vote; Wesley Wilfong, Stacey Yoakum, Anthony Campbell, Mary Wiles, Trevor Warnol.  
(Motion carried 5-0)

8. APPOINTED POSITIONS

- CITY CLERK

Mary Wiles made a motion to appoint Miranda McLendon as City Clerk, Trevor Warnol seconded the motion. Roll call to vote; Wesley Wilfong, Stacey Yoakum, Anthony Campbell, Mary Wiles, Trevor Warnol.  
(Motion carried 5-0)

Deanna Burns will act as City Clerk while Miranda McLendon is on maternity leave for the next 6+ weeks.

- CITY COLLECTOR

Anthony Campbell made a motion to appoint Misty Shelton as City Collector, Mary Wiles seconded the motion. Roll call to vote; Wesley Wilfong, Stacey Yoakum, Anthony Campbell, Mary Wiles, Trevor Warnol.  
(Motion carried 5-0)

9. REVIEW ENGINEERS

Council members discussed engineering firms for Waste Water Treatment Outfall #2 Project. They decided to select Archer-Elgin engineering firm to do the scope of work, and take control of anything related to this specific project. This does not appoint Archer-Elgin as the city's hired engineering firm full time, they are only approved for this project at this time. Trevor Warnol made a motion to select Archer-Elgin engineering firm for Waste Water Treatment Outfall #2 project, Anthony Campbell seconded the motion. Roll call to vote; Wesley Wilfong, Stacey Yoakum, Anthony Campbell, Mary Wiles, Trevor Warnol.  
(Motion carried 5-0)

10. SEWER PLANT UPDATE

Sewer Plant is back up and fully functioning again after lightening struck it a few weeks back. All costs were covered and paid by insurance.

11. MAINTENANCE DIRECTOR

Daniel Broadhurst spoke on behalf of the maintenance department and requested that the council approve \$3700.00 for a new meter reading wand. We currently have one working and one non-working wand. We need to have a 2<sup>nd</sup> working wand for backup incase the first one goes down. If not, all reads will have to be done manually and that process takes weeks to get through. Daniel also discussed that we have about 50-55 meters that need repaired or replaced at this time to function correctly.

Some of these have broken wires, some broken tops, some broken bottoms, and some just not functioning at all. Daniel's request is \$4,400.00 to purchase 50 new meters at roughly \$88.00 each. The council discussed this and decided that they would approve the new wand purchase and allow for purchase of 10 new meters at this time. They will discuss purchasing more meters after the next budget update.

Trevor Warnol made a motion to approve the purchase of \$3700.00 for a new wand and 10 new meters at cost, Mary Seconded this motion. Roll call to vote; Wesley Wilfong, Stacey Yoakum, Anthony Campbell, Mary Wiles, Trevor Warnol.  
(Motion carried 5-0)

#### 12. NEW BUSINESS LICENSE APPLICATIONS

- Jack's Ice Cream, INC
- Sweet Stop Ice Cream Shop, LLC
- Sharp Inspections, LLC
- Henry A Weiner II
- Midstate Sign Corp.

Trevor Warnol made a motion to approve all new business license applications, Mary Wiles seconded this motion. Roll call to vote; Wesley Wilfong, Stacey Yoakum, Anthony Campbell, Mary Wiles, Trevor Warnol.  
(Motion carried 5-0)

#### 13. TEXT ALERT NOTIFICATION SYSTEMS

The council was presented two estimates/ contracts from two major companies. One was from Alert Media, the other was from Rave Mobile Safety. \*See Attached flyers in notes. They came with a set monthly fee and 3-year contract agreements. The other option the council was presented was a pricing chart through Phone Tree Online, it had no set contract or monthly fee, it was a set price per message/text/email with a point system. Council member Stacey Yoakum also mentioned that we should look into Blackboard as an additional option. At this time the council decided to table all options and do some more research.

#### 14. MO RURAL WATER ASSOCIATION TRAINING FOR BOARD & COUNCIL MEMBERS

Council member Stacey Yoakum spoke about MO Rural Water Association Training for board members and council members. She handed out flyers to the council members, and said the training cost is ~~\$25.00 per~~ \$125.00 per person. Stacey also verified there are still open spots available.

#### 15. F-150 & INTERNATIONAL TRACTOR UP FOR BID

City will be accepting sealed bids for the F-150 truck and the International tractor. These bids will be accepted for a 2-week period, dated May 5<sup>th</sup> through May 19, 2021. Mary Wiles made a motion to approve putting these vehicles up for bid, Anthony Campbell seconded it. Roll call to vote; Wesley Wilfong, Stacey Yoakum, Anthony Campbell, Mary Wiles, Trevor Warnol. (Motion carried 5-0)

16. CLEANING BIDS

Mary Wiles made a motion to accept bids for cleaning the Police Department and City Hall, motion was seconded by Stacey Yoakum. Roll call to vote; Wesley Wilfong, Stacey Yoakum, Anthony Campbell, Mary Wiles, Trevor Warnol.  
(Motion carried 5-0)

17. CLOSED SESSION

Motion was made to go into the close session at 6:42 p.m. by Mary Wiles, seconded by Anthony Campbell. Roll call to vote; Wesley Wilfong, Stacey Yoakum, Anthony Campbell, Mary Wiles, Trevor Warnol.  
(Motion carried 5-0)

18. APPROVAL OF PUBLIC ATTORNEY

Trevor Warnol made a motion to approve Jeff Thomas' contract to be public attorney. Anthony Campbell seconded the motion. Roll call to vote; Wesley Wilfong, Stacey Yoakum, Anthony Campbell, Mary Wiles, Trevor Warnol.  
(Motion carried 5-0)


19. OPEN SESSION

Motion was made to go into open session at 7:47 p.m. by Mary Wiles, and seconded by Trevor Warnol. Unanimous raise of hands.  
(Motion carried 5-0)

20. ADJOURNMENT

Motion was made to adjourn at 7:48 p.m. by Trevor Warnol, and seconded by Stacey Yoakum. Unanimous raise of hands.  
(Motion carried 5-0)

Minutes approved this 14<sup>th</sup> day of May, 2021

  
Mike Null, Mayor

  
Deanna Burns, Office Administrator