

**DIXON CITY COUNCIL SPECIAL MEETING
DIXON CITY HALL**

203 S. Walnut Street

October 16, 2018

7:00 P.M.

Call to Order:

With a quorum present, Mayor Mike Brown called to order the October 16, 2018, special council meeting of Dixon City at 7:00 P.M.

Roll Call:

Mike Brown, Betty Thilges, Barbara Thomas, Marilyn Timmons, Dawna Fleming, Paul Watson, and Marlene Blackburn (All present).

Pledge of Allegiance:

Invocation:

Agenda Minutes:

Mayor read previous minutes, and Council discussed minutes. Council asked to table the minutes until all the meeting minutes from April 2018 are present.

Betty Thilges made a motion to table the meeting minutes until all minutes from April to present are available. Dawna Fleming seconded the motion; motion carried 5-0 with a roll call vote.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

New Business:

Park Safety. Mayor Brown went over the safety of the park and stated that several citizens had approached him about putting a fence up around the park and other safety issues, so the kids would not be able to run into the road. **Six Month Budget Report discussion.** Mayor Brown discussed the six-month budget report and explained how the numbers came to be what they are.

Commercial Trash Operations. Mayor Brown and council went over the Commercial trash and again. Barbara Thomas made a motion that we provide for Commercial trash until the end of this month for a business that still relies on trash pickup from us, and amend the budget the cost. Seconded by Marlene Blackburn, with a roll call vote 6-0

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Facebook rules, regulations, guidelines, and review. Gwen Miles, Dixon City Collector, spoke about the *Facebook* that she is setting up for the City. If *Facebook* was used right, the city could become successful. Nobody can post to Facebook. Barbara Thomas made a motion to have Gwen Miles be the administrator of the Facebook page. Marlene Blackburn seconded the motion; motion carried 6-0 with a roll call vote 6-0.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Budget & Bills

Accounts Update. Mayor discussed updating the accounts, the majority of which will be moved or established at *Maries County Bank*. It was discussed that there is a need to update the names as well as signatories.

Trash account. It was discussed that everything that was collected for trash should be put in the trash account. A concatenation of the \$14.50 for trash and \$1 for admin fee relating to the trash would be directly deposited in the trash account at *Maries County Bank*. The \$1 Admin fee was discussed to be kept in that account for future trash expenditures, whether as a reserve or seed money for the City to start trash operations again. Barbara Thomas made a motion that the \$14.50 for trash and the \$1 admin fee be deposited into the trash account at *Maries County Bank* and that the three signatures on the checks would consist of Dawna Fleming, Mayor Mike Brown, and Mayor Pro-tem Betty Thilges. Marlene Blackburn seconded the motion; motion carried 6-0 with a roll call vote. Marlene Blackburn made a motion that the to amend budget accordingly to reflect the aforementioned motion. Barbara Thomas seconded the motion; motion carried 6-0 with a roll call vote.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____

Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Water Deposit Escrow Account. It was discussed that the City would put water deposits by homeowners and renters into escrow only for the use of delinquent bills of the customer who deposited, or to return to the customer who deposited if their account is cleared and paid in full properly upon closing and approval by the collector. Betty Thilges made the motion to use the Water Deposit Escrow account at *Maries County Bank* with the signatories being Mayor Mike Brown, Betty Thilges Mayor Pro-Tem, and Dawna Fleming. Paul Watson seconded the motion; motion carried 6-0 with a roll call vote.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Water and Sewer Revenue Account. It was discussed that the City needs revenue from water and sewer to go to a specific account. Ed McCliney had told the city prior that this is needed to comply with the bond agreement. Betty Thilges made a motion that all water and sewer revenue would be deposited into the Water and Sewer Revenue Account at *Maries County Bank* with the signatories being Mayor Mike Brown, Betty Thilges Mayor Pro-Tem, and Dawna Fleming. Marlene Blackburn seconded the motion; motion carried 6-0 with a roll call vote.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Courts account. It was discussed that per previous ordinance that the City needs to use a courts account. Barbara Thomas made a motion for Court to have its account at *Maries County Bank* with Mayor Mike Brown, Kathy Smith, and Dawna Fleming as signatories. Marlene Blackburn seconded the motion; motion carried 6-0 with a roll call vote.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

General Ledger. It was discussed that it would be easier for the City to place the general revenue account in the same bank as the Water and Sewer Revenue account and that it was also possible to set up direct deposit for employees at *Maries County Bank*. Barbara Thomas mad a motion to move General Ledger account from *Bank of Missouri* to *Maries County Bank* with signatories being Mayor Mike Brown, Dawna Fleming and Barbara Thomas. Marilyn Timmons seconded the motion; motion carried 6-0 with a roll call vote.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Bills to Pay

It was discussed that propane was needed and would do \$1,300 for ten months and that would get the City through the winter and pay off past due balance. Betty Thilges made the motion to pay *Goodrich Gas* \$1,300.00 for this month and every month after that for ten months. Barbara Thomas seconded the motion; motion carried 5-1 with a roll call vote—Paul Watson dissented, voting NO.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

The council discussed the past due amount to *Ozark Testing*, partly due to emails being received by a former employee yet not turn over to the city. Several bills are due for water testing. In the future, they are to be forwarded to Jessie Fleming. Barbara Thomas made a motion to pay the bills of \$305.00 to *Ozark Testing*. Marilyn Timmons seconded the motion; motion carried 6-0 with a roll call vote.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Marshall Gary Brankel advised of *Mules Training* bill had not been paid since last year of \$135.00 and \$210.00. Marshall Brankel also mentioned that Crime Star had not been paid for

three years and \$1,800.00 was needed so the department could update their software. Barbara Thomas made a motion to pay both past due Mules training totaling \$345.00. Betty Thilges seconded the motion; motion carried 5-1 with a roll call vote—Paul Watson dissented voting NO.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Motion made by Barbara Thomas to pay Crime Star \$1,800.00 to update software. Marlene Blackburn seconded the motion; motion carried with 5-1 with a roll call vote—Paul Watson dissented voting NO.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

B & N cut a tree in the park was discussed, no decisions or votes were mad

W-2 Form's \$160.00. The City Clerk discussed the need to obtain W-2 forms. Chuck Eades said that Summit should generate them. Mayor Mike Brown said we do not have all the modules. Barbara Thomas wants to investigate Turbo Tax. It was discussed that this should be brought up again Friday.

Water Interest Bond Payment. It was discussed that the interest-only payment is due on the bond and due to the financial situation, the city would need to pay out of the Water Reserve account. Barbara Thomas mad a motion to pay \$16,136.25 for Bond payment to be paid to Security Bank of Kansas. Betty Thilges seconded the motion; motion carried 6-0 with a roll call vote.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Payroll, Bond reserves, Electric, Contracts, and other Bills. The council was made aware that payroll is due Friday and that the council will be discussing bond reserves, the electric bill, payments on contracts, and other bills Friday and out of revenue to expect to pay more bills.

Assimilation of the Vending Account

The City’s vending account was discussed, this was an account that was funded from a soda pop machine. The City had used the account in the past for morale and welfare reasons. Barbara Thomas made a motion to move Vending account to move to General Ledger of an approximation of \$2,400.00. Dawna Fleming seconded the motion; motion carried 6-0 with a roll call vote.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Use Tax for Dixon Police for Discussion

A draft ordinance has been produced and is available. The ordinance will be discussed further at a future date.

Project Manager

Mayor Mike Brown suggested making Jessie Fleming the Project Manager. Betty Thilges argued about the minutes of the meetings not being done as reason Jessie Fleming should not be city project manager. Marlene Blackburn made a motion to make Jessie Fleming the Project Manager. Barbara Thomas seconded the motion; motion carried 4-1 with a roll call vote—with Dawna Fleming abstaining, and Paul Watson dissented voting NO.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Dais for the Council/Court

The dais is estimated to cost \$1,000.00. Barbara Thomas wanted the balance of money for new City Hall. Barbara Thomas made a motion to build a Dias for an estimated \$1,000.00. Marlene Blackburn seconded the motion; motion carried 4-2 with a roll call vote—Paul Watson and Betty Thilges dissented voting NO.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Mayor’s Time - Reserved

Marilyn Timmons was recognized to speak to the council and citizens. Mrs. Timmons addressed the Mayor and the City Council and turned in her written resignation for Alderman of Ward 2 to be effective October 19, 2018. Barbara Thomas made a motion to accept Marilyn Timmons resignation. Betty Thilges seconded the motion; motion carried 5-0 with a roll call vote.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Motion made by Barbara Thomas to go into closed session. Betty Thilges seconded the motion; motion carried 6-0 with a roll call vote.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Closed Session as per RSMO 610.021 for personnel matters

Barbara Thomas made a motion to go from the closed session into open session. Betty Thilges seconded the motion; motion carried 6-0 with a roll call vote.

Adjourn

Barbara Thomas mad a motion to adjourn. Betty Thilges seconded the motion; motion passed 6-0 with a show of hands.

FOR ACCOMMODATION DUE TO DISABILITY, PLEASE CALL (573) 759-6115 TWO WEEKDAYS IN ADVANCE, BETWEEN 8 A.M. AND 4:30 P.M.

Minutes approved this _____ day of _____, 2018.

By the Board of Aldermen, Dixon, MO.

Betty Thilges	Aye	Nay	_____
Barbara Thomas	Aye	Nay	_____
Marilyn Timmons	Aye	Nay	_____
Dawna Fleming	Aye	Nay	_____
Paul Watson	Aye	Nay	_____
Marlene Blackburn	Aye	Nay	_____

Mike Brown, Mayor

Jessie Fleming, City Clerk

INTEGRITY IS THE ESSENCE OF SUCCESS