

North and South Shenango Joint Municipal Authority
Monthly Meeting
04/12/2023
6:00pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

Members Present:

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. Frisina, Treasurer; Mr. Davis, Asst Secretary/Asst Treasurer; Mr. Thomas (arrived late), (Mr. Livingston, Secretary-Absent)

Management Staff Present:

Mrs. Kornman, Mr. Wise, Ms. Brown

Visitors Recognition:

Customers from 4957 Edgewater Drive were present to request that their neighbor's cleanout, located between their house and their neighbor's house, be moved toward the lake about 20 yards to prevent overflow from flooding their basement. Mr. Wise plans to meet Mr. Von Hollen at their property to investigate how to remedy the problem.

Manager's Report:

The recent storm and multiple power outages consumed a lot of time this month.

Mr. Tucker's check from the Ethics Investigation has been received and deposited, and is listed under miscellaneous income on the Budget vs. Actual Report.

Mrs. Kornman and Mr. Wise attended an Underground Storage Tank Owner/Operator's License Training and obtained their Class A, B, and C Owner/Operator Licenses. Mrs. Kornman is working on updating all account information.

Use of Signature Stamps has been discontinued per vote by Board on March 8th 2023. Mrs. Kornman returned signature stamps to Mr. Jewart and Mr. Davis, both signed stating they are now in possession of their stamps. Mrs. Kornman plans to meet with Mr. Klink to return his stamp as well.

DCNR billing has been sent out. PMA Unemployment Compensation and DAC quarterly statements have been submitted.

Mrs. Kornman reviewed the costs associated with the emergency storm/power outages. Mr. Richter asked that all mileage for use of any employee's personal vehicle during the storm be submitted and paid out in the next pay period.

Mr. Wise reviewed callouts for the month and completed projects from the field. Three Capital Improvement Projects have been completed, C-2 and C-3 building rehabilitation and the I-5 Pump #2 replacement. Mr. Wise explained the need for a pump station bypass for I-1 and I-2 in the event of an emergency to allow maintenance and repairs. He priced the materials at approximately \$5,000.00 per station and received quotes from Mansfield Sanitation for the entire project at \$9,700.00 per station.

A motion was made by Mr. Jewart to Amend the Agenda to consider a motion to purchase pump station bypasses for I-1 and I-2, Mr. Davis 2nd – Frisina Y, Jewart Y, Davis Y, Richter Y, Thomas Y, motion carried.

Amendment Approved for Emergency Bypass Lines – I-1 & I-2 Stations

A motion was made by Davis to approve the I-1 and I-2 pump station bypass projects, Mr. Jewart 2nd – Frisina Y, Jewart Y, Davis Y, Richter Y, Thomas Y, motion carried.

Minutes:

March 8, 2023 meeting minutes were accepted as presented.

A motion was made by Mr. Davis to approve the March, 8 2023 meeting minutes, Mr. Jewart 2nd – Frisina Y, Jewart Y, Davis Y, Richter Y, Thomas Y, motion carried.

New Business:

Request from Customer for Special Rate Consideration – Re: Retired Veterans – Customer inquired whether or not a discount is offered for Retired Veterans. Mr. Stedman stated that rates are set by EDU's based on residence and unfortunately, we are unable to rationalized discounting an EDU.

Customer requests - Consideration of Debt Payoff on Accounts – Two customer inquiries were presented for the consideration of debt forgiveness on old debt acquired when they purchased their properties, Mrs. Kornman reviewed both accounts with the Board for consideration.

A motion was made by Mr. Jewart to consider debt forgiveness for customer account #4671.004, Mr. Richter 2nd – Frisina N, Jewart Y, Davis N, Richter N, Thomas N, motion failed.

A motion was made by Mr. Jewart to consider debt forgiveness for customer account #7204 & #7204.001, Mr. Frisina 2nd – Frisina N, Jewart Y, Davis Y, Richter N, Thomas N, motion failed.

Plant / Office Generator – After the recent storms, the need for a generator to power the plant and office in the event of a power outage became a high priority. Mr. Wise got a couple rough estimates for parts and labor. After review and discussion, it was decided that the Authority would purchase a Generac generator and Mr. Davis offered to donate his time to install it. Mr. Stedman stated that he would look into it but he did not think there would be a conflict of interest since Mr. Davis is volunteering his time and not being compensated.

A motion was made by Mr. Davis to approve \$25,000.00 for the purchase and install of generators for the plant and office, Mr. Richter 2nd – Frisina Y, Jewart Y, Davis Y, Richter Y, Thomas Y, motion carried.

Interceptor Station Generators – Costs are too high at this time, discussion will be revisited after plant/office generators are installed.

Collection Station Generators - Costs are too high at this time, discussion will be revisited after plant/office generators are installed.

Pymatuning Village Club – Seminole Trail – Customer concerns – Cindy Whiteman, President of the Pymatuning Village Club HOA was present for discussion. After review and discussion, the customer concerns and documentation provided by the Pymatuning Village Club HOA will be reviewed by the Authority Solicitor.

Request for Advertising – New Hire – Full Time Field Technician

A motion was made by Mr. Richter to approve advertising to hire a full time Field Technician, Mr. Frisina 2nd – Frisina Y, Jewart Y, Davis Y, Richter Y, Thomas Y, motion carried.

Financial Report:

March 2023 Financial Report

Primary Account Balances for the month:

Beginning Balance.....	\$ 621,733.71
Credits.....	\$ 166,215.11
Debits.....	\$ 142,274.97
Ending Balance.....	\$ 645,673.85

Reserve Account Balance for the month:

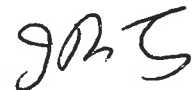
Beginning Balance.....	\$ 201,577.35
Credits (Interest).....	\$ 111.28
Debits.....	\$ 0.00
Ending Balance.....	\$ 201,688.63

A motion was made by Mr. Davis to approve the financial report and pay the bills for the month of March 2023. Mr. Jewart 2nd – Frisina Y, Jewart Y, Davis Y, Richter Y, Thomas Y, motion carried.

Engineer's Report:

Will Graham, Assistant Engineer – Rabell Surveying & Engineering, was present.

1st Street Sanitary Sewer Extension – Preconstruction meeting was held on March 28th at the Authority Office. Construction should start within the next week. Notice to Proceed and Agreement for Construction was sent to Mr. Stedman for review before required signature.



LSA Grant was awarded for \$150,000.00 for the 1st Street Sanitary Sewer Extension, since this project is already being funded by CDBG, Mr. Graham has submitted the Trails End Extension to LSA for grant consideration.

Colonial Estates Sanitary Sewer Extensions – No change at this time.

GIS System – In Progress.

NPDES Renewal – Pending state approval.

I&I Reduction Project – Lakeview Estates – Pending PA Small Water & Sewer

Chapter 94 Report was submitted on March 20th 2023.

Solicitor's Report:

Brett Steadman was present.

Mr. Stedman reviewed the Blue Haven Campground Agreement and stated they are in compliance at this time.

Unfinished Business:

Locking Cleanout Casting – Pending – Mr. Wise is in the process of obtaining pricing.

Completed Projects:

C-2 Building Rehab – Capital Improvement Project

C-3 Building Rehab – Capital Improvement Project

I-5 Pump #2 Replacement – Capital Improvement Project

A motion was made by Mr. Frisina to adjourn meeting, Mr. Davis 2nd – Frisina Y, Jewart Y, Davis Y, Richter Y, Thomas Y, motion carried.

Meeting adjourned at 7:49pm.

Respectfully Submitted,



Joe Livingston, Secretary