

North and South Shenango Joint Municipal Authority  
Monthly Meeting  
05/10/2023  
6:35pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

**Members Present:**

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. Livingston, Secretary, Mr. Thomas (arrived late)  
(Mr. Frisina, Treasurer and Mr. Davis, Asst Secretary/Asst Treasurer – Absent)

**Management Staff Present:**

Mrs. Kornman, Mr. Wise

**Visitors Recognition:**

None.

**Minutes:**

April 12, 2023 meeting minutes were accepted as presented.

A motion was made by Mr. Livingston to approve the April 12, 2023 Meeting Minutes, Mr. Jewart 2<sup>nd</sup> –  
Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

**Financial Report:**

Mr. Ledford was present.

April 2023 Financial Report:

Primary Acct Balance for the month;	
Beginning Balance.....	\$ 645,673.85
Credits.....	\$ 113,736.20
Debits.....	\$ 172,738.00
Ending Balance.....	\$ 586,672.05
Reserve Acct Balance for the month;	
Beginning Balance.....	\$ 201,688.63
Credits (Interest).....	\$ 100.57
Debits.....	\$ 0.00
Ending Balance.....	\$ 201,789.20

A motion was made by Mr. Livingston to approve the financial report for the month of April 2023. Mr. Jewart 2<sup>nd</sup> – Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

A motion was made by Mr. Jewart to pay the bills for the month of April 2023. Mr. Livingston 2<sup>nd</sup> – Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

**Engineer's Report:**

1<sup>st</sup> Street Sanitary Sewer Extension – Project is close to completion.

Motion to adopt standard details for Force Main Connection as part of NSJMA Rules and Regulations -

A motion was made by Mr. Livingston to adopt Resolution No. 2023-1, Specifications for the construction of low-pressure Force Main connections to the Authority System and to amend the standards for the abandonment of on-lot systems for properties connecting to the system, Mr. Richter 2<sup>nd</sup> – Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

GIS System – Mr. Parks is working on adding layers per Mr. Wise and Mrs. Kornman's request. 1<sup>st</sup> Street Extension has been added to the GIS System by Mr. Wise and Mrs. Kornman.

NPDES Permit – Still pending state approval

I & I Reduction Project – Lakeview Estates – PA Small Water and Sewer Grant announcements to come out in July 2023.

Trails End Sanitary Sewer Extension – Added to the PA Small Water and Sewer Grant application.

**Solicitor's Report:**

Brett Steadman was present.

Mr. Stedman reviewed the Standby Fee from a legal aspect.

**Manager's Report:**

Mrs. Kornman is in the process of getting power company quotes for 2024.

Mrs. Kornman is getting information together for the 2022 audit.

Crawford County Planning meeting May 23, 2023 10:30-11:30 – Unless a Board Member would like to attend, Mr. Wise plans on attending.

14 liens were filed this month, 2 liens were satisfied.

Mr. Wise reviewed 14 callouts for the month, 1 power failure, 2 high waters, 2 emergency PA One Calls, 1 security alarm issue, 1 link alarm issue, and 1 backed up line.

The station alarms need upgraded; Data Command has confirmed our current setup is becoming obsolete. The alarm upgrade will cost approximately \$70,000.00. Mr. Wise will gather more information and hopefully have quotes by the August meeting.

### **Unfinished Business:**

Locking Clean Out Casting – Pending

Plant Generator – Electrical company came and put a recording meter on the plant generator to see if it is big enough to handle everything, they will share the results once they have them.

Interceptor Station Generators – Once plant generator is complete, Mr. Wise will pursue the next steps for stations generators.

New Hire Status – Discussed in Executive Session.

### **New Business:**

2022 Audit – Maloney, Reed, Scarpitti & Company, LLP. – In progress.

Standby Fee Review – Reviewed by Mr. Stedman in Solicitor's Report.

2023 CASH Scholarship Presentation – June 2, 2023 – There are 4 applicants, Dan Whalen would like to award all 4 applicants, our contribution will remain at \$500 per budget. Last years recipient will present this year's scholarships.

Dormant Acct. Fee – Reserve Acct. – 2 Signatures Required – The Reserve account has become dormant due to no activity, Mrs. Kornman and Mr. Jewart plan to go to the bank to sign to get the account out of dormant status.

### **Pending Projects:**

I-1 By-Pass – Contractor called this morning and has received all the materials; work should start next week.

I-2 By-Pass – Contractor called this morning and has received all the materials; work should start next week.

Plant Transfer Switch tie-in – Mr. Wise is waiting to hear back from contractor.

**Completed Projects:**

Office Generator – Completed.

**Executive Session:**

Meeting went into Executive Session to discuss personnel matters.

**Formal Meeting Resumed.**

A motion was made by Mr. Livingston to hire Tyler Williams starting at \$18.50/hour with insurance benefit package and after a 6 month probation period Mr. Williams will receive 1 week vacation and 3 personal days. And also to increase Colton Alter to \$18.50/hour. Mr. Jewart 2<sup>nd</sup> – Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

A motion was made by Mr. Jewart to adjourn meeting, Mr. Richter 2<sup>nd</sup> –Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

Meeting adjourned at 9:20pm.

Respectfully Submitted,



Joe Livingston, Secretary