

North and South Shenango Joint Municipal Authority
Monthly Meeting
09/13/2023
6:00pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

Members Present:

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. Frisina, Treasurer; Mr. Livingston, Secretary,
Mr. Thomas (Mr. Davis, Asst Secretary/Asst Treasurer – Absent)

Management Staff Present:

Mrs. Kornman, Mr. Wise

Visitors Recognition:

None.

Minutes:

August 9, 2023 meeting minutes were accepted as presented.

A motion was made by Mr. Livingston to approve the August 9, 2023 meeting minutes, Mr. Frisina 2nd –
Frisina Y, Jewart Y, Richter A, Livingston Y, Thomas A, motion carried.

Financial Report:

August 2023 Financial Report:

Primary Acct Balance for the month;
Beginning Balance.....\$ 661,730.54
Credits.....\$ 138,544.29
Debits.....\$ 115,778.72
Ending Balance.....\$ 684,496.11

Reserve Acct Balance for the month;
Beginning Balance.....\$ 202,127.17
Credits (Interest).....\$ 111.59
Debits.....\$ 00.00
Ending Balance.....\$ 202,238.76

A motion was made by Mr. Frisina to approve the financial report. Mr. Livingston 2nd – Frisina Y, Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

A motion was made by Mr. Richter to pay the bills for the month of August 2023. Mr. Livingston 2nd – Frisina Y, Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

Engineer's Report:

1st Street Sanitary Sewer Extension – Approval of Property Owner Connection Notification Letter

A motion was made by Mr. Livingston to approve sending out the Property Owner Connection Notification Letter. Mr. Jewart 2nd – Frisina Y, Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

GIS System – Updating Base Map as requested by field crew

NPDES Renewal – Awaiting DEP Response

I&I Reduction Project – Lakeview Estates – PA Small Water and Sewer Grant Award decision expected at September 19, 2023 Board Meeting

Trails End Sanitary Sewer Extension – Service Order Authorization for Engineering

A motion was made by Mr. Richter to approve the Trails End Sanitary Sewer Extension SOA, Mr. Frisina 2nd – Frisina Y, Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

Lift Station Back-Up Generator Project – Engineering SOA for completion of LSA Grant Documents and Online Submittal

A motion was made by Mr. Jewart to approve the Engineering SOA for LSA Grant completion and submittal for the Lift Station Back-Up Generator Project, Mr. Richter 2nd – Frisina Y, Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

Solicitor's Report:

Brett Steadman was not present.

No Report.

Manager's Report:

3rd Quarter Billing was sent out on August 18, 2023.

Mrs. Kornman submitted the debt on the September Tax Sale Properties to the Treasurer's Office.

The monthly DAC questionnaire was submitted on September 5, 2023 by Mrs. Kornman.

Letter sent to Contractors who submitted specs for alternate grinder pumps for the First Street Sanitary Sewer Extension.

Discontinued cell service with Verizon Wireless and switched to AT&T.

DCNR is hosting a field trip for 8th graders from Conneaut Lake Middle School on September 21, 2023 and asked if the students could come tour the Plant for about a half hour, no objections from the Board.

5 Link Alarm call-outs, 2 high water call-outs, and 1 float at C-7

1 noncompliance reported to DEP for high phosphorus, from cleaning out the Digester.

28 PA One Calls for the month of August 2023.

Cleaned out Head Works and Septage Pit.

Working with State Park on Tuttle Campground.

Unfinished Business:

Plant Generator – In progress.

Electric Rates for 2024 – Premier Power Solutions is getting rates together and Mrs. Kornman hopes to have them for the October meeting.

2024 Budget – Unfinished

1. Reserve Account – Monthly/Quarterly/Yearly Deposit – Discussed depositing \$2,000.00 each month, will review at Budget Meeting.
2. 2024 Quarterly Billing Schedule Change – Resolution – Mrs. Kornman will have a Resolution once 2024 Rates are approved.
3. Schedule Work Session – Scheduled for October 4, 2023 at 6:00pm

Certificate of Deposits – Mrs. Kornman plans on going to Marquette Bank 09/14/23 and will go to Andover Bank once she hears back from them.

Marquette Savings Bank -\$200,000.00 check has been issued for 5-month CD

Andover Bank - \$200,000.00 check has been issued for 5-month CD

New Business:

Wayne Lieb, Blue Haven Campground, was present to request an extension on paying his remaining balance due.

A motion was made by Mr. Jewart to amend the agenda to include the Blue Haven Campground Contract adjustment, Mr. Richter 2nd – Frisina Y, Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

A motion was made by Mr. Jewart to approve a 90-day extension to the Blue Haven Campground Contract, giving Mr. Lieb until January 1, 2024 to pay his remaining balance of \$12,800.00, Mr. Richter 2nd – Frisina Y, Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

Expired Liens – Discussed taking expired liens off the books, Mrs. Kornman will present any expired liens to the Board.

PMRS – 2024 MMO Report – Reviewed with Board, no money due at this time, Mrs. Kornman will submit.

NSSJMA Work Truck Purchase – 2022 Ford F-250 Chassis, 8’ Reading Aluminum Service Body with 8’ Western Pro Plow installed, \$69,640.00

A motion was made by Mr. Jewart to approve the NSSJMA Work Truck Purchase from Bob Ferrando World through Costars for \$69,640.00 paid out of the Reserve Account, Mr. Livingston 2nd – Frisina Y, Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

Sewer Extension – 5550 Bonnie Lane – Customer has been paying a standby fee since 1993 and would like to tap-in, sewer line will need extended to service this property. Solicitor reviewing existing Right of Way.

2024 Budget – Sewer Rate Review – To be reviewed at the Budget Work Session, scheduled for Oct. 4, 2023.

Pending Projects:

Plant Transfer Switch tie in – In progress.

Completed Projects:

Short Line Extension – 6205 Davidson Road – Completed.

2018 Truck Claim – Completed.

A motion was made by Mr. Jewart to adjourn meeting, Mr. Frisina 2nd – Frisina Y, Jewart Y, Richter Y, Livingston Y, Thomas Y, motion carried.

Meeting adjourned at 7:35pm.

Respectfully Submitted,



Joe Livingston, Secretary