

North and South Shenango Joint Municipal Authority
Monthly Meeting
10/11/2023
6:00pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

Members Present:

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. Frisina, Treasurer; Mr. Dickey, Asst Secretary/Asst Treasurer; Mr. Livingston, Secretary (Arrived late)

Management Staff Present:

Mrs. Kornman, Mr. Wise

Visitors Recognition:

None.

Minutes:

September 13, 2023 meeting minutes were accepted as presented.

A motion was made by Mr. Frisina to approve the September 13, 2023 meeting minutes, Mr. Jewart 2nd – Frisina Y, Jewart Y, Richter Y, Dickey Abstain, motion carried.

Financial Report:

Joe Ledford was present and reviewed the quarterly financials.

September 2023 Financial Report:

Primary Acct Balance for the month;

Beginning Balance.....	\$ 684,496.11
Credits.....	\$ 165,899.94
Debits.....	\$ 390,227.12 (\$200,000.00 CD-Marquette)
Ending Balance.....	\$ 460,168.93

Reserve Acct Balance for the month;

Beginning Balance.....	\$ 202,238.76
Credits (Interest).....	\$ 98.24
Debits.....	\$ 69,640.00 (2022 Ford F-250)
Ending Balance.....	\$ 132,697.00

A motion was made by Mr. Richter to approve the financial report and pay the bills for the month of September 2023. Mr. Jewart 2nd – Frisina Y, Jewart Y, Dickey Y, Richter Y, motion carried.

Engineer's Report:

Will Graham was present.

1st Street Sanitary Sewer Extension – Extension complete; Mylar of the Force Main have been provided for Authority Records.

GIS System – Updating Base Map as requested by field crew.

NPDES Renewal – No change.

I & I Reduction Project – Lakeview Estates – PA Small Water and Sewer Grant Award Decision now expected November 21, 2023

Trails End Sanitary Sewer Extension – LSSE has begun collecting property information in preparation for Topographic Survey.

Lift Station Back-Up Generator Project – Mr. Graham is meeting with Mr. Wise to collect information from the Lift Stations for preparation of the LSA Grant Application; Resolution to Apply at November 8th meeting.

A motion was made by Mr. Richter to accept the Engineer's Report, Mr. Jewart 2nd – Frisina Y, Jewart Y, Dickey Y, Richter Y, Livingston Y, motion carried.

Solicitor's Report:

Brett Stedman was present.

No Report.

Manager's Report:

Quarterly reports are complete - DAC 3rd Quarter Financial Statement is complete and ready for Mr. Jewart's signature.

DCNR 3rd Quarter billing is complete.

Five customers on 1st Street have paid their tap-in fees, 3 customers are connected.

Mrs. Kornman and Ms. Brown would like to represent NSSJMA at the North Shenango Township Trick or Treat October 26, 2023 and Jamestown Elementary on 10/31/23, the Board discussed the candy being provided by NSSJMA with no objections.

September Call-outs; 3 link alarms, 2 power outages, and 1 backed up line to flush.

33 PA One Calls for the month of September 2023.

DEP Annual Inspection was completed in September, Mr. Wise is waiting on the results.

Unfinished Business:

Plant Generator – In progress.

Electric Rates for 2024 – Quotes to review – Mrs. Kornman received quotes from 2 Third-Party Rate Comparison Companies, Premier Power Solutions and Integrity Energy – Mr. Richter would like a direct quote from Penn Power before making a decision.

2024 Budget – Unfinished – Still under review.

1. 2024 Quarterly Billing Schedule Change & 2024 Rate – Resolution
2. 2024 Sewer Rate

Sewer Extension – 5550 Bonnie Lane – In progress, LSSE will complete survey and Mr. Stedman will then proceed with easement.

New Business:

Expired Liens – A motion was made by Mr. Richter to write off liens expired in 2023 (list attached to minutes), Mr. Frisina 2nd – Frisina Y, Jewart Y, Dickey Y, Richter Y, Livingston Y, motion carried.

1st Street Sanitary Sewer Extension – North Shenango Township – Customer Request for Time Extension on Connection

A motion was made by Mr. Jewart to approve a 6-month extension for connection for C. Cunnard, parcel number 4606-026-A, Mr. Frisina 2nd – Frisina Y, Jewart Y, Dickey Y, Richter Y, Livingston Y, motion carried.

Short Term Disability / Life Insurance – Guardian

A motion was made by Mr. Jewart to approve changing the Employee Short Term Disability/Life Insurance Policy from Sun Life Financial to Guardian due to cost savings and to have Mrs. Kornman be the signer for this policy, Mr. Richter 2nd – Frisina Y, Jewart Y, Dickey Y, Richter Y, Livingston Y, motion carried.

Pending Projects:

Plant Transfer Switch tie in – In progress – Discussed in Manager’s Report

Completed Projects:

Certificate of Deposits – Complete.

Marquette Savings Bank

Andover Bank

NSSJMA Work Truck Purchase – 2022 Ford F-250 – Complete.

Amendment (B)
Dickey Y

A motion was made by Mr. Jewart to adjourn meeting, Mr. Richter 2nd – Frisina Y, Jewart Y, ~~Davis Y~~, Richter Y, Livingston Y, motion carried.

Meeting adjourned at 7:21 pm.

Respectfully Submitted,



Joe Livingston, Secretary

2023 EXPIRED LIEN REPORT

<u>LIEN #</u>	<u>LIEN DATE</u>	<u>LIEN AMOUNT (FACE VALUE)</u>
MLD 2001-281	09/05/2001	\$403.50
MLD 2003-297	08/29/2003	\$478.50
MLD 2003-81	03/04/2003	\$243.50
MLD 2001-275	09/05/2001	\$394.52
MLD 2003-18	01/10/2003	\$163.50
MLD 2003-311	08/29/2003	\$685.54
MLD 2003-310	08/29/2003	\$178.50
MLD 2003-86	03/07/2003	\$163.50
MLD 2003-326	08/29/2003	\$682.16
MLD 2003-14	01/10/2003	\$163.50
TOTAL: 10 LIENS		\$3,556.72