

ORDINANCE NO. 17-91

**AN ORDINANCE FIXING THE MAXIMUM SALARY AND/OR WAGES
OF THE OFFICIALS AND EMPLOYEES OF THE VILLAGE OF
SPENCER, OHIO AND DECLARING AN EMERGENCY**

BE IT ORDAINED, by the Council of the Village of Spencer, Medina County, Ohio, three-fourths of its members concurring herein as follows:

SECTION 1: The salary of the Mayor of the Village of Spencer shall be \$1,500.00 per annum, payable semi-annually starting on or after January 1, 1992.

SECTION 2: The salary of the Clerk-Treasurer of the Village of Spencer Council shall be \$3,150.00 per annum, payable quarterly, starting on or after January 1, 1992.

SECTION 3: The salary of the Clerk-Treasurer of the Board of Public Affairs shall be \$3,780.00 per annum, payable quarterly, starting on or after January 1, 1992.

SECTION 4: The salary of the Council members of the Village of Spencer shall be \$500.00 per annum, payable semi-annually, starting on or after January 1, 1992.

SECTION 5: The salary of the members of the Board of Public Affairs shall be \$500.00 per annum, payable semi-annually, for terms starting on or after January 1, 1992.

SECTION 6: The salary of the Village Solicitor shall be \$6,365.00 per annum, payable \$1,591.25 quarterly, plus out of pocket expenses and advancements commencing January 1, 1992. Compensation for extraordinary services of the Solicitor shall be considered on a case by case basis at the sole discretion of the Village Council.

SECTION 7: The salary of the Assistant Village Solicitor who shall handle all Village prosecutions and such other duties assigned by the Village Solicitor shall be \$3,182.00 per annum, payable \$795.50 quarterly, commencing January 1, 1992.

SECTION 8: The salary of the Superintendent of the Water Plant and Water Distribution System without a Class One License for Water Treatment shall be \$11,288.80 per annum, commencing January 1, 1992 and payable weekly through March 31, 1992. Commencing April 1, 1992, such payment shall be once every two weeks. The Superintendent shall also receive an annual \$125.00 clothing allowance. Whenever the Superintendent furnishes his own backhoe for Village work, he shall be paid \$30.00 per hour for the use of said backhoe upon approval of the Board of Public Affairs.

SECTION 9: The salary of the Superintendent of the Sanitary Sewer System with a Class One License for Water Treatment shall be \$10,135.20 per annum, commencing January 1, 1992 and payable weekly through March 31, 1992. Commencing April 1, 1992, such payment shall be once every two weeks. The Superintendent shall also receive an annual \$125.00 clothing allowance. Whenever the

Superintendent furnishes his own backhoe for Village work, he shall be paid \$30.00 per hour for the use of said backhoe upon approval of the Board of Public Affairs.

SECTION 10: The salary of the Technical Supervisor for the Water Plant and Water Distribution System shall be \$200.00 per month, payable monthly, commencing January 1, 1992.

SECTION 11: The salary of the Consultant for the Sanitary Sewer System shall be \$100.00 per month, payable monthly, commencing January 1, 1992.

SECTION 12: The salary of the collector of water and sewer rents shall be \$700.00 per annum, payable semi-annually, commencing January 1, 1992.

SECTION 13: The salary of the Village Street and Maintenance Superintendent shall be \$18,947.67 per year, commencing January 1, 1992 and payable weekly through March 31, 1992. Commencing April, 1, 1992 such payments shall be once every two weeks. The Superintendent shall also receive an annual \$250.00 clothing allowance.

SECTION 14: The salary of the Park and Construction Supervisor shall be \$1,688.95 per year commencing January 1, 1992 and payable weekly through March 31, 1992. Commencing April 1, 1992 such payment shall be once every two weeks.

SECTION 15: The salary of the Superintendent of Parks shall be ^{# 5.30}~~\$5.15~~ per hour, payable once every two weeks commencing January 1, 1992.

SECTION 16: The salary of the part time Chief of Police for the Village of Spencer shall be \$7.96 per hour, effective January 1, 1992 payable weekly through March 31, 1992. Commencing April 1, 1992, such payment shall be once every two weeks. The Chief of Police shall also receive an annual \$250.00 uniform allowance.

SECTION 17: PART TIME PATROLMAN: The salary of a part time patrolman for the Police Department of the Village of Spencer, Ohio shall be an hourly wage based upon time in service, payable weekly through March 31, 1992, but commencing April 1, 1992 such payment shall be once every two weeks, under the following schedule, effective January 1, 1992, to wit:

| TIME IN SERVICE OF VILLAGE OF SPENCER | HOURLY WAGE |
|---------------------------------------|-------------|
|---------------------------------------|-------------|

| | |
|-------------------|--------|
| 0-1 year..... | \$5.92 |
| 1-2 years..... | \$6.18 |
| over 2 years..... | \$6.44 |

Part-time Patrolman shall also receive an annual \$250.00 uniform allowance.

SECTION 18: PART TIME SPECIAL PATROLMAN: The salary for the part time special patrolman for the Village Police Department shall be \$1.00 per year. In addition such patrolmen shall be compensated for their services in court appearances, emergencies and not more than fifteen (15) hours per week as designated by the Chief of Police according to the following schedule, effective January 1, 1992, to wit:

TIME IN SERVICE OF VILLAGE OF SPENCER HOURLY WAGES

| | |
|-------------------|--------|
| Ø-1 year..... | \$5.92 |
| 1-2 years..... | \$6.18 |
| over 2 years..... | \$6.44 |

A part time special patrolman of the Village Police Department after eighteen (18) months of special police service shall receive a \$250.00 annual clothing allowance which shall be paid yearly, so long as the special patrolman has worked a minimum of 240 hours the previous year.

Part time special patrolmen assigned to regular duty when required by vacation or illness of regular duty officers shall receive hourly wages as above designated based on time in service.

Wages of part time special patrolmen shall be paid weekly through March 31, 1992, commencing April 1, 1992, such wages shall be paid once every two weeks.

SECTION 19: Certain other Village employees shall be paid once every two weeks in accordance with the following schedule, effective January 1, 1992, to wit:

| | |
|---|--------|
| Snow Removal..... | \$5.50 |
| Winter & Summer Help for regular Street Department duties..... | \$5.50 |
| Winter & Summer Help for construction projects..... | \$5.50 |
| Winter & Summer Help for Water & Sewer Department..... | \$5.50 |
| Repair water breaks..... | \$5.50 |
| Cleaning Person & Meter Reader..... | \$5.50 |
| Project Construction Inspectors..... | \$5.50 |

The maximum wage to be paid to all other employees of the Village of Spencer, not otherwise provided for in this Ordinance, shall be \$6.00 per hour, payable once every two weeks on due presentation of invoices commencing January 1, 1992.

SECTION 20: The salary of the part time Dispatcher-Typist for the Village of Spencer shall be \$5.67 per hour, effective January 1, 1992, payable weekly through March 31, 1992. Commencing April 1, 1992 such salary shall be paid once every two weeks.

SECTION 21: The Village Zoning Inspector shall receive a salary of one-half (1/2) of the permit fees he collects, commencing January 1, 1992. Zoning permits in the Village of Spencer shall cost as follows:

| | |
|------------------|---------|
| Residential..... | \$20.00 |
| Commercial..... | \$40.00 |

SECTION 22: Full time employees of the Village of Spencer in non-elective offices shall be entitled to paid vacation under the following schedule:

One year completed service
from date hired.....1 week vacation.

One to five years completed service
from date hired.....2 weeks vacation.

Five and more years completed
service from date hired.....3 weeks vacation.

Application for vacation time in accordance with the above schedule must be submitted to the employee's supervisor and Village Clerk not less than fourteen (14) days prior to the commencement of the requested vacation, unless vacation time off upon a shorter notice is approved by the employee's supervisor. Part time employees are not eligible for paid vacation.

SECTION 23: Additional salary for overtime work will not be paid to Village employees except as required by the Fair Labor Standards Act or other applicable Federal or State Law. When overtime compensation is required by law and to the extent only as required by law, overtime pay shall be in the form of compensatory time if permitted by law, which compensatory time shall be computed as follows. When a Village employee works more than forty (40) hours per week in any seven (7) day period from midnight Friday to midnight Friday, then such employee will be excused from his or her regular duties for a time equal to one and one half (1-1/2) the overtime worked in said seven (7) day period. The compensation time off shall be approved by the supervisor of the employee. Compensation time off shall be used by the Employee within thirty (30) days from date of accrual of same, unless the employer extends the period of use or the accrued compensatory time shall be lost to the employee. This section pertaining to time and one half (1 1/2) comp time has been effective since April 15, 1986. However, such comp time is

not available to any employee who receives monetary compensation for overtime as required by law.

SECTION 24: Full time Village employees shall have the following paid holidays: New Years Day, Memorial Day, July 4th, Labor Day, Thanksgiving and Christmas. Part time employees shall not be entitled to receive compensation for said holidays. Part time employees who work on any of said holidays shall be compensated at their regular rate for the time worked on said holidays. Any full time Village employee who is required to work on any of said holidays shall be entitled to additional compensation time off in an amount equal to one and one-half (1 1/2) times the actual time worked on said holidays in accordance with the provision of Section 23 hereof.

SECTION 25: All full time employees of the Village of Spencer in non-elective offices shall be entitled to hospitalization insurance under a policy of insurance selected by the Village in its sole discretion and paid for by the Village under the terms and conditions set forth in said policy of insurance and according to rules and regulations approved by the Village Council.

SECTION 26: Full time employees of the Village of Spencer shall accrue sick pay benefits as provided for by the Ohio Revised Code. Part time employees of the Village of Spencer

shall not accrue any sick pay benefits.

SECTION 27: Members of the Planning Commission of the Village of Spencer shall each be compensated \$10.00 for each meeting attended by a Planning Commission Member commencing January 1, 1992.

SECTION 28: This Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare and for the particular reason that said Ordinance provides for the payment of salaries and wages to Village Employees thereby assuring to the residents of the Village of Spencer a constant and uninterrupted service from all Village Departments and it shall take effect and be in full force immediately upon its passage.

PASSED: January 22, 1992

Gene Clifford
Mayor

Dalrus M. Way
Clerk