

# Buddy Visits

## Meeting 1 – Initial Teacher Planning Meeting

Facilitator: \_\_\_\_\_

Date: \_\_\_\_\_

### AGENDA

ACTIVITY	TIME ALLOCATION	MATERIALS
Welcome & Introductions	5 minutes	
Icebreaker	10 minutes	
Buddy Visits Informational PowerPoint	10 minutes	
Meeting Norms/Discuss Purpose of Meeting	10 minutes	
Pen Pal Activity & Planning Collaborative	40 minutes	
Questions and Discussion	5 minutes	
Next Steps/Close	5 minutes	Feedback Survey

### NEXT SESSION

Topic:

Location:

Date:

### AREA FOR NOTES