

REAL ESTATE CONTRACT CHECK LIST FOR SELLER/BUYER TO COMPLETE

Seller - Name(s): _____ Marital Status: _____
- Address(es): _____
- Phone(s): Home: _____; Cell: _____; Work: _____;
- E-mail(s): _____
- Social Security Number(s): _____

Buyer - Name(s) exactly as should appear on deed:
(lenders go by name on Driver's License) _____ Married? Y/N
- If multiple buyers, as Joint Tenants OR Tenants in Common (circle one)
- Address(es): _____
- Phone(s): Home: _____; Cell: _____; Work: _____;
- E-mail(s): _____
- Social Security Number(s): _____

Real Estate Agent (if any): _____
- Commission: ____%
- Listing Agreement date: _____

Property Address: _____
- Legal Description Note: Get LDOR for contract legal(if known): _____

Closing Date (at least 21 days from signed contract): _____

Purchase Price: \$ _____

Earnest Money Deposit (payable to Pony Express Title Trust on signing of contract): \$ _____

Closing Costs (GWB contract & deed \$100; PET escrow \$400; \$500 total) Paid by: Seller OR Buyer OR 50/50 (circle one)

Title Insurance:
- Paid by: Seller OR Buyer OR 50/50 (circle one)

Taxes: Pro-rated OR by year (circle one)

*Buyer's Lender (Bank name and city/state): _____
- Loan Contingency: yes OR no (circle one)
- Deadline: _____
- Appraisal Contingency: yes OR no (circle one)
- Deadline: _____

Property Currently Rented? If so, to whom, how much, termination notice, etc: _____

Property Function: House OR Other Building OR Vacant Land OR Farm Ground (circle one)

- House (or building):
 - Structure Inspection: yes OR no (circle one)
 - Deadline: _____
 - Termite Inspection: yes OR no (circle one)
 - Paid by: Seller OR Buyer OR 50/50 (circle one)
 - Current Treatment (if any) With: _____
 - Buyer Sell Current House Contingency: yes OR no (circle one)
 - Deadline for that contract or cancel this transaction: _____
 - Insurance until Closing: yes OR no (circle one)
 - Radon: Disclosure OR Testing (circle one)
 - If testing, paid by: Seller OR Buyer OR 50/50 (circle one)
 - Lead Paint Disclosure: Was house built prior to 1978? yes OR no (circle one)
 - Personal Property Remaining with House: _____
 - (Marysville only) Water Meter Outside: yes OR no (circle one)
 - (Rural only) Sewer System Up to Code: yes OR no (circle one)
 - Inspection paid by: Seller OR Buyer OR 50/50 (circle one)
 - (Rural only) Rural Water District Assignment: _____
- Farm Ground:
 - Current crops planted: _____
 - Rented or leased to: _____
 - Date Termination Notice given (if any): _____