

**Board of Fire Commissioner  
Special Meeting Agenda  
November 29<sup>th</sup>, 2023, 1800 hrs  
At 238 Mossyrock Road East**

**Call Meeting to Order  
Pledge of Allegiance  
Public Comment**

- Executive Session RCW 42.30.140(4)(a) Pursuant to Negotiations (30 minutes)
- Adventure Medics Annual Agreement
- Executive Session RCW 42.30.110(1)(g) Review Personnel (15 minutes)
- Personnel salaries for 2024
- Gov Deals Surplus

**Good of the Order  
Adjourned**

**Lewis County Fire District #3  
Commissioner's Special Meeting Minutes  
November 29<sup>th</sup>, 2023 @ 1800 hrs  
@ 238 Mossyrock Road East**

The meeting of the Board of Commissioners was called to Order by Commissioner Majors at 1800 hrs.

Board of Commissioners in attendance – Vice Chair Commissioner Marty Majors &

Commissioner Curt Spahn

Administrative Assistant – Amanda Blankenship

Fire Chief – Doug Fosburg

No additional attendees.

**Pledge of Allegiance**

**Public Comment:** None.

At 1805, the Board entered into executive session per RCW 42.30.140(4)(a) pursuant to negotiations for 30 minutes. At 1835, the Board exited executive session and announced that no decisions were made.

After discussion and review of the current Adventure Medics contract, Commissioner Spahn and Commissioner Majors stated that Adventure Medics are willing to agree to no increase in ALS contract cost, but to ensure that the District follow the commitment to only use the ALS service when needed and to use the ILS ability when a medic intervention is not needed. Commissioner Spahn moved to approve that the Adventure Medics annual contract be renewed at no increase in cost as presented. Commissioner Majors seconded the motion. Motion carried with all members voting in the affirmative.

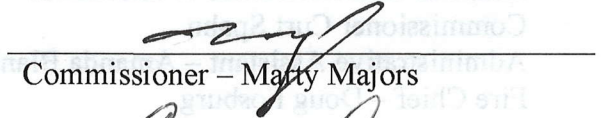
At 1840, the Board entered into executive session per RCW 42.30.110(1)(g) to review personnel for 15 minutes. At 1855, the Board exited executive session and Commissioner Majors asked for a motion to approve a six percent (6%) COLA increase in salary for the administrative assistant adding \$3,259.50 to the current annual salary of \$54,325.00 and for the Chief adding \$3,695.57 to the current annual salary of \$61,592.81. Commissioner Spahn made a motion to approve the six percent (6%) COLA increase in salary for the administrative assistant adding \$3,259.50 to the current annual salary of \$54,325.04 and for the Chief adding \$3,695.57 to the current annual salary of \$61,592.81. Commissioner Majors seconded the motion. Motion carried with both members voting in the affirmative.

Commissioners and Chief discussed putting the surplus brush truck on GovDeals.com and Chief stated it is almost ready, but he needs to remove decals still. Topic tabled until next meeting.

**Good of the Order:** The admin assistant reminded the Board that she will be out for surgery tomorrow and will be healing at home for at least a month, but will work from home soon as possible.

**Meeting adjourned:** With no other business presented, Commissioner Majors adjourned the meeting at 1928 hrs. These are the minutes of November 29<sup>th</sup>, 2023 Lewis County Fire District #3 special meeting, hereby approved as written on this 24<sup>th</sup>, day of January 2024.

  
Commissioner Chair – Doug Houghtelling

  
Commissioner – Marty Majors

  
Commissioner – Curt Spahn

Prepared by:

  
Administrative Assistant  
Amanda Blankenship