



PTA Staff Mini Grants - Review Committee Evaluation Rubric

Project Title:	
Amount Requested:	Staff Member:
Graded By:	

	0 or 1 point	2 points	3 points	Pre-Weighted Score	Weighting	SCORE	Max Score
Project Scope	1 grade level	> 2 grade level	all grade level		x 2		6
Longevity	< 1 year	1 year	> 1 year		x 2		6
Project Description	Includes only a brief explanation of project	Includes moderate level of detail and describes how project relates to students	Includes detailed description of project. Identifies the goals and objectives for students and describes how project will accomplish these objectives.		x 1		3
Lasting Impact/Benefits	Lasting impacts/benefits stated, but not evident or demonstrated	Demonstrates that the project will have an immediate or short time period of effectiveness.	Demonstrates that the project will clearly continue to provide opportunities and/or lasting benefits for students		x 2		6
Expands on existing curriculum in areas not funded by the district	Provides little or no evidence that the project will expand on existing curriculum not currently funded by the district	Provides some evidence that the project will expand on existing curriculum not currently funded by the district	Provides clear evidence the project will expand on existing curriculum that is not funded by the district		x 1		3
How project will enrich the educational experiences and/or well being of students	Provides little or no evidence that project will enrich the educational experiences and/or well being of students	Provides some evidence that project will enrich the educational experiences and/or well being of students	Provides clear evidence that project will enrich the educational experiences and/or well being of students		x 3		9
Creative & Innovative	The project contains some creative and/or innovative components, but there is little evidence that these ideas will improve student education	The project contains very creative and/or innovative components and there is some evidence that they ideas will improve student education.	The project contains strong creative and innovative components. It describes how creativity will help stimulate and improve student education.		x 2		6
Provides a timeline for this project, including when funds will be spend and when students will begin to benefit	Provides little or no definition of the timeline for the program	Provides a general timeline as to when activities will occur, when funds will be spent, and when students will begin to see benefits	Provides a definitive timeline as to when activities will occur, when funds will be spent, and when students will begin to see benefits.		x 1		3
Budget	Budget provides little or no description of costs; budget plan is not complete	Provides a vague or brief description of costs; details for requested funding is limited	Provides a specific description of costs and how money will be spent; requested funding is detailed		x 1		3
TOTAL SCORE							45