

Pittsgrove Township District 3 Board of Fire Commissioners Meeting Minutes

January 4, 2016

The January 2016 meeting of the Pittsgrove Township District 3 Board of Fire Commissioners was called to order at 19:30 by Chairman Smith. Chairman Smith opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law).

Role Call

Richard Smith	Present
Christopher McDowell	Present
Carolyn Schalick	Present
Christian DuBois	Present
Tom Furdyna	Absent

Reading of the previous meetings minutes

The minutes of the December 2015 meeting were read independently. On a motion by Schalick and a second by McDowell the minutes were approved as documented. Vote: All in favor

Bills

Bills for December were read by Chairman Smith. On a motion by McDowell and a second by Schalick the bills were approved to be paid. Vote: All in favor.

P.O. #	Check #	Amount	Payee
2015-113	10181	\$112,167.85	Foundation Title LLC
2015-114	10182	\$404.44	Atlantic City Electric
2015-115	10183	\$114.93	Comcast
2015-116	10184	\$200.00	Ed Myers Jr.
2015-117	10185	\$947.30	Joseph Racite
2015-118	10186	\$53.04	Major Petroleum
2015-119	10187	\$326.41	South Jersey Gas
2015-120	10188	\$3441.00	VFIS

Total paid \$117,654.97

Chief's Report

Chief Larkin reported that it was a busy month, there were 12 calls total for the month, most were alarm systems.

The FIT testing will be held on January 18th

Annual training will be coming up soon, he will advise the commissioners when a date is set.

He would like to have a couple live burns this year

He reported on the new officers

Chairman Smith said he would like to see more organization of the truck and fire reports. He also asked the Chief if he could get the Chief truck and 23-7 inspected.

Company Report

Ed Myers Jr. said that the FEMA grant will be submitted shortly, he only waiting on the Chief to provide him fire report information that is needed. It's likely that the grant will be in the amount of \$75,000 to \$80,000 and will include the generator as well as electrical upgrades to the building.

Old Business

Chairman Smith reported that the Cunningham property (70 Dealtown Rd.) has been demolished and the debris will be removed soon.

Chairman Smith made calls in regard to the removal and reinstallation of the fencing along the property lines. He said that the only company that returned his call was TBI who quoted him \$2339.69 to move the existing 80 feet of fence. On a motion by Schalick and a second by McDowell chairman Smith was approved to start the process with TBI. Vote: All in favor

Discussion followed about fencing options on the 70 Dealtown Rd side of the property, there is approximately 300ft that would need to be installed.

There was discussion about consolidating the three properties into one. On a motion by McDowell and a second by Schalick Chairman Smith was given permission to contact Ewing to survey the properties, consolidate them and to install permanent concrete corner markers. Vote: All in favor

Resolution 2016-1 was presented by Chairman Smith to accept the 2016 budget

Roll call vote:

DuBois Yes

McDowell Yes

Schalick Yes

Smith Yes

Chairman Smith will mail the budget to the state tomorrow.

Chairman Smith reported that the Election will be held on February 20th which is the third Saturday in February. There will be \$276,446 raised by taxes.

The Chief's truck policy was reviewed by Chairman Smith. There are changes that he made in the policy in regards to the distance it will be allowed to be stored in relation to the district boundaries. Additionally there were clarifications he added about how it is to be stored and the requirements of the storage area necessary in order for the Chief to take it home. Discussion followed, the commissioners agreed that they would like the Chief's truck to remain in the county. Everyone felt that the addition of a 2 mile radius from the district's boundaries was reasonable. Lengthy discussion followed about the purpose of the Chief's truck, it was agreed that the purpose of the vehicle is for it to be on scene first to establish command, start CPR and/or ensure the safety of incoming personnel. On a motion by Schalick and a second by McDowell it was decided to table the new policy for a period of two months and to allow Chief Larkin to take the truck home to his residence in Cumberland County. Once the two month time period is complete Chief Larkin will report back to the commissioners on how he feels the distance affects his ability to adhere to the purpose of the vehicle. Vote: All in favor.

New Business

Ed Myers Jr. asked commissioner Schalick if she was able to purchase pre stamped and pre labeled window envelopes for the commissioners. She said that she is at the post office frequently and she would be able to get them if needed. On a motion by McDowell and a second by DuBois, Schalick was approved to purchase the envelopes.

Ed Myers Jr. stated that there is an upcoming fire school at the Camden County facility that Jeff would like to attend. The classes will start February 6th and he believes the commissioners should approve the school since it is the most convenient for Jeff and the training at Camden is high quality. On a motion by Schalick and a second by McDowell Jeff was approved to attend the fire school and to use 23-7A for travel. Vote: All in favor.

Chairman Smith discussed plans for 2016 which included working on a grant for the generator, completing the security camera installation, repairing and/or upgrading the hydrant well, possibly replacing the pad in front of the building, quarry blend for new parking areas and possibly purchasing a new lawn mower. In regards to the pad Chairman Smith likes asphalt over concrete due the cost being significantly cheaper.

Discussion followed about clearing the lot at 70 Dealtown Rd

DuBois stated that the boiler inspection will be taking place on the 17th

On a motion by McDowell and a second by Schalick it was approved to contract Mr. Melnicove to consolidate all three properties into a single one. Vote: All in favor.

Adjournment

With there being no further business before the board a motion to adjourn was made by Schalick and seconded by McDowell at 20:52. Vote: All in favor