

Pittsgrove Township District 3 Board of Fire Commissioners Meeting Minutes

May 9, 2016

The May 2016 meeting of the Pittsgrove Township District 3 Board of Fire Commissioners was called to order at 19:40 by Chairman Smith. Chairman Smith opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law).

Role Call

Richard Smith	Present
Christopher McDowell	Present
Carolyn Schalick	Present
Christian DuBois	Absent
Tom Furdyna	Absent

Reading of the previous meetings minutes

Chairman Smith read the minutes of the April 2016 meeting. On a motion by Schalick and a second by McDowell the minutes were approved as read. Vote: All in favor

Bills

Bills for April were read by Chairman Smith. On a motion by McDowell and a second by DuBois the bills were approved to be paid. Vote: All in favor.

P.O. #	Check #	Amount	Payee
2016-49	10236	\$340.64	Atlantic City Electric
2016-50	10237	\$250.00	Camden County College
2016-51	10238	\$115.17	Comcast
2016-52	10239	\$150.00	Ed Myers Jr.
2016-53	10240	\$33.75	Elmer Times
2016-54	10241	\$396.00	Howard Melnicove
2016-55	10242	\$158.00	Kris Myers
2016-56	10243	\$69.03	Major Petroleum
2016-57	10244	\$34.00	Richard Braslow
2016-58	10245	\$398.29	South Jersey Gas

Total paid \$1944.88

Chief's Report

Assistant Chief Kris Myers reported the following:

There was new CAD software installed.

The response percentages are posted

23-5 and 23-1 need new bumper corner markers

23-5 needs to have the dump valve compressor repaired.

Chairman Smith asked that Assistant Chief Myers bring prices for the above repairs to the next meeting.

EVS submitted a discrepancy report after servicing the apparatus. There were safety issues noted for 23-1.

On a motion by Schalick and a second by McDowell it was approved to get the safety items fixed. AIF
Prices for new gear racks were discussed.

On a motion by Schalick and a second by McDowell it was approved for Chairman Smith to order two
(2) double sided gear racks and one (1) SCBA bottle rack. AIF

23-5 needs to have its transmission repaired.

On a motion by McDowell and a second by Schalick it was approved to get the repairs done. AIF

Company Report

Ed Myers Sr. spoke about the planning for the 50th Anniversary.

Old Business

Chairman Smith discussed the following:

Read quotes he received for topsoil from D&P landscaping and Foster.

He discussed yard maintenance plans for the upcoming year for the new properties.

He will be looking into prices for topsoil and gravel for various locations.

Fencing was discussed, possibly vinyl fencing across the back of the property and split rail fencing
along the 70 Dealtown side.

There was discussion about clearing more trees on the new property. Rick will make calls to get quotes
for the additional work.

He discussed prices for new lawnmowers.

A letter was submitted for the minutes from NJDEP stating that the 70 Dealtown Road property was
complete.

There was discussion about buying used parking stops to separate the grass from the parking area on the 70 Dealtown Road property. On a motion by McDowell and a second by Schalick it was approved to purchase ten (10) parking bumpers.

Chairman Smith said there was an ant issue in the kitchen. Omega pest control submitted the cheapest quote. On a motion by McDowell and a second by Schalick it was approved to enter into a pest control contract with Omega.

There was some discussion about numerous pagers not operating properly.

There was discussion about purchasing laptop computers, possibly three (3), one for the company, one for the commissioners and one for financials. Prices will be brought back to the next meeting.

Chairman Smith discussed hepatitis B shots. He said that the commissioners would cover any costs for the shots for any members that wished to get them.

Chairman Smith needs to paperwork for background checks to be submitted ASAP so he can start the process.

New Business

Assistant Chief Myers asked for permission to take trucks to the Elmer Memorial Day parade and Pittsgrove day. On a motion by Schalick and a second by McDowell he was approved to take them “if they are clean”. Smith asked about purchasing paper and ink for the printer. Some discussion followed about purchasing a laser printer which should operate cheaper.

There was discussion about ordering paper from W.B. Mason. Schalick will look into it.

Adjournment

With there being no further business before the board a motion to adjourn was made by Schalick and seconded by McDowell at 21:28. Vote: All in favor