

Pittsgrove Township District 3 Board of Fire
Commissioners Meeting Minutes

April 11, 2023

The April 2023 meeting was called to order at 19:36 by Chairman Mathews. Chairman Mathews opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law)

Roll Call

Brandon Mathews	Present
Christopher McDowell	Present
Sean Henderson	Absent
Richard Smith	Present
George Cousin	Present

Approval of the previous meetings minutes

The minutes of the previous meeting were read independently. On a motion by Smith and a second by Cousin the minutes were approved as read. Vote: All in Favor.

Bills

On a motion by Smith and a second by Cousin the bills were approved to be paid. Vote: All on Favor.

AT&T Mobility	120.69
Bergey's Truck Centers	151.04
C&H Disposal Service Inc.	90.00
Cole Construction Services	3,200.00
Comcast	496.51
Ed Myers Jr.	321.67
FD Testing Services	1,250.00
Joseph Basich	95.43
Montys Tire & Auto Ctr	515.00
Municipal Emergency Services	1,508.00
Richard Braslow	107.50
Robbins Water Service	3,400.00
South Jersey Gas	772.95
WEX Bank	237.23
TOTAL	\$12,266.02

Chief's Report

Chief Hetzell turned in his written chief's report. There was a brief discussion about the truck committee and what the board approved. It was agreed that the board approves the committee to start working on prices.

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Dave W asked for clarification on how the board is changing procedures. Chairman Mathews explained.

Chief Hetzell said that the company would be doing pool fills again, if we could get a crew, for \$150 per load.

Cousin asked for clarification on the software fees and “extra batteries” in his report. The Chief explained. There was a discussion on the battery powered saw request followed by a motion by Cousin to allow the Chief to purchase the items on his request list. There was not a second. McDowell and Smith were not in favor. Smith made a motion to allow the Chief to buy everything on his request list except for the battery powered chain saws. Motion was seconded by McDowell. Vote: AIF

On a motion by Cousin and a second by Smith the Chief was approved to order the firehouse software. Vote: AIF

Company Report

Cousin is trying to contact the Architect.

Bill Schmidt asked about purchasing a new shed. There was a discussion on cleaning out the old one before committing to buying something new.

Myers Jr. will email Braslow to see what rules apply to disposing of items.

There was a discussion about the status of the memorial committee and where the board stood. At this point the board has only approved planting of a tree, nothing additional. Discussion followed on funding.

Old Business

Smith talked about moving the savings accounts into the checking account to consolidate our funds. Discussion followed. Smith will look into options at the bank to see what has the best potential for return.

There was a discussion on the air compressor, Nash will get more quotes.

There was a discussion on the process of lowering the percentage from 50% to 35% to acquire max points for LOSAP. Smith made a motion to lower the percentage to 40%, McDowell seconded the motion. Cousin opposes the motion. Myers Jr. will email Braslow for guidance on the process of advertising and will let the board know what needs to be done.

Nash spoke about the stipend program. On a motion by Smith and a second by Cousin it was agreed that the board would send the policy to Braslow for approval. Vote: AIF

Mathews presented his thoughts on replacing the tables and chairs in the meeting room.

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Dave W said the replacing the ceiling tiles in the meeting room, ladies' room, and the kitchen would cost around \$1500. On a motion by Cousin and a second by Smith he was approved to spend up to \$2000 for the replacement tiles. Vote: AIF

New Business

Need to write a letter to the stump company thanking them.

Cole will be donating labor for various projects including leveling the parking lot, creating a transition to the memorial area, removing asphalt from the old driveway, removing a pole from where the old house was and cleaning up the stumps. On a motion by Cousin and a second by Smith these projects were approved. Vote: AIF

Two committees were formed by Chairman Mathews: Operations committee will consist of Henderson and Cousin. Finance committee will consist of Smith and McDowell.

The board said that permission was needed for any truck activity that was not firematic.

Kris Myers asked for clarification on the board's feelings about the memorial. Discussion followed. Chief Hetzell and Dave W asked if it was ok to move ahead with a plan to designate an area for a memorial to be built. On a motion by Cousin and a second by McDowell the board gave permission to move forward with the design process.

Kris Myers said that Henry DuBois was turned away and he feels that Henry would provide a benefit to the company. Discussion followed. Smith will find the related emails from Braslow where Mr. Dubois was discussed previously and will forward to the board.

Adjournment

Smith motions for adjournment at 21:53, Cousin seconds. Vote: All in Favor.