

Pittsgrove Township District 3 Board of Fire
Commissioners Meeting Minutes

May 5, 2023

The May 2023 meeting was called to order at 19:30 by Chairman Mathews. Chairman Mathews opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law)

Roll Call

Brandon Mathews	Present
Christopher McDowell	Present
Sean Henderson	Present
Richard Smith	Present
George Cousin	Present

Closed Session

The board moved into closed session at 19:32 to discuss personnel issues.
The board returned from closed session at 20:03.

Approval of the previous meetings minutes

The minutes of the previous meeting were read independently. On a motion by Cousin and a second by McDowell the minutes were approved as read. Vote: All in Favor.

Bills

On a motion by Smith and a second by Henderson the bills were approved to be paid. Vote: All on Favor.

AT&T Mobility	241.38
Atlantic City Electric	200.49
C&H Disposal Service Inc.	90.00
Central Jersey Equipment	80.48
Comcast	494.64
Ed Myers Jr.	472.00
Elmer Times	18.75
ESO Solutions	988.49
F&W Grafix	1,050.00
Pittsgrove Twp Board of Ed	591.28
Richard Braslow	175.00
South Jersey Gas	330.37
WEX Bank	173.36
TOTAL	\$4,906.24

Smith talked about the \$240 bill from Bianco. There was some confusion on what paperwork needed to be filled out. Smith will call them to sort it out for payment at the next meeting.

Chief's Report

Chief Hetzell reviewed his written report. There was discussion on the items in the shed and potential ways to dispose of things. Ed Jr. suggested allowing the operations sub committee handle sorting the items. The board said they would like to see an inventory before seceding on anything.

There was some discussion on replacing the tires on 23-6 as per the quote received from Service Tire. On a motion by Smith and a second by Henderson it was approved to have the tires changed at the station as per quote. Vote: AIF

On a motion by Smith and a second by Henderson it was approved to purchase a new color printer for \$395. Vote: AIF

There was a discussion on battery powered chainsaws, the Chief would like to purchase two. Smith made a motion to purchase 1 saw, there was not a second. On a motion by Henderson and a second by Cousin the Chief was approved to purchase the two saws as requested in his report. Vote: Smith Abstained, all other members were in favor.

On a motion by Smith and a second by Henderson the Chief was approved to purchase a flammable's cabinet as per his report for \$1340. Vote: AIF

There was a discussion on purchasing safety bollards to place near to hydrant for protection. On a motion by Cousin and a second by Henderson the Chief was approved to purchase 4 bollards and concrete. Vote: Smith opposes, the remaining members were all in favor.

The Chief said there was an election inspection completed at the station. They recommended that a doorbell be installed. Otherwise, the inspection went well.

Company Report

Larkin reviewed his written report. There was discussion on the white fencing that is behind the shed. The commission said that the company was good to take care of it as needed.

The electric to the sign is broken, there is an exposed wire that was taped up and the wiring back to the station is questionable. The board said that the exposed wire is a hazard and should be terminated as an emergency as quickly as possible. Dave W said he will get quotes on repairing the wiring properly.

He asked about the status of the architect. Smith volunteered to call him.

We need to secure a new exterminator. Larkin will look into it.

On a motion by Henderson and a second by Cousin the company was approved to spend \$2441.12 as per the quote to replace ceiling tiles in the meeting room, ladies' room, and kitchen and to spend a reasonable amount on lunch for the members who help remove the old tiles. Vote: AIF

On a motion by Henderson and a second by Cousin the company was approved to purchase the tables and chairs as per the samples provided. Vote: AIF

Old Business

None

New Business

The Chief asked about the status of the stipend program. Chairman Mathews explained that the policy was approved by the attorney and by the DCA but there were a couple of minor modifications that were needed. Ed Jr. will check with Bowman to figure out how to allocate the finding.

The board approved the LOSAP notification to be sent to the Elmer Times for the public hearing. Ed Jr. will make sure it gets to the paper so we can have the hearing at the boards next meeting.

The Chief said that he understands that the state is trying to mandate a Fire Fighter 2 certification for ALL fire firefighters in the state. Right now, we do not have any members certified at that level. Discussion followed.

The Chief said that Camden will be holding a firefighter 1 class starting in August. He would like to send three people. On a motion by Cousin and a second by Henderson he was approved to send the three members. Vote: AIF

Dave W said there is birds nesting in the gutters that need to be dealt with.

Adjournment

Henderson motions for adjournment at 21:23, Cousin seconds. Vote: All in Favor.