

Pittsgrove Township District 3 Board of Fire
Commissioners Meeting Minutes

November 14, 2023

The November 2023 meeting was called to order at 19:30 by Chairman Mathews. Chairman Mathews opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law)

Roll Call

Brandon Mathews	Present
Christopher McDowell	Present
Sean Henderson	Present
Richard Smith	Present
George Cousin	Present

Approval of the previous meetings minutes

The minutes of the October meeting were read by Chairman Mathews. On a motion by Smith and a second by McDowell the minutes were approved as read. Vote: All in Favor.

Bills

On a motion by Smith and a second by McDowell the bills for October were approved to be paid. Vote: AIF

A. Foote Repair Service	2,383.60
Aerial Testing Company LLC	1,275.00
Amazon Capital Services	475.31
AT&T Mobility	120.69
Atlantic City Electric	500.66
Bianco Security Systems, Inc.	240.00
C&H Disposal Service Inc.	90.00
Comcast	272.59
Ed Myers Jr.	1,327.55
FD Testing Services	3,027.65
Joseph Basich	250.12
Krise Services	15,349.63
Nash Hetzell	115.00
Richard Braslow	150.00
South Jersey Gas	125.92
Steve's Auto Supply	13.62
Timothy O'Donnell	300.00
WaWa Fuel	50.00
TOTAL	\$26,067.34

Chief's Report

Chief Hetzell submitted his monthly report to Chairman Mathews. There was a discussion on purchasing two new trucks to replace the Chief truck and the utility. Smith said the deadline to get on the ballot is January 19th. Smith will reach out to Braslow to see what needs to be done.

The Chief would like to apply to the State for various grants. On a motion by Smith and a second by Henderson he was given permission to apply for any grants he would like. Vote: AIF

There was a discussion on repairing the pump on 23-5. Fire and Safety submitted a quote for \$35,500 to replace the pump. Discussion followed on options. Discussion on replacing the air tank dump valve with an electric valve. On a motion by Henderson and a second by Cousin the Chief was approved to get 23-5 repaired as per quote and including an electric dump valve. Vote: AIF

23-6 had some issues during the pump inspection. On a motion by Smith and a second by McDowell the Chief was approved to get the items on the list repaired. Vote: AIF

The Chief requested permission to have vehicles and personnel involved with his mother's celebration of life on 12/10/23. He also requested permission to use the trucks for the Santa parade on December 15th. On a motion by Smith and a second by Cousin both requests are approved. Vote: AIF

Dave W said that 23-2 has an intermittent light problem.

Company Report

Larkin asked about the millings. Discussion followed; the board approved up to \$10,000 in millings at the last meeting. Dave W said that he would work with Kris to get millings delivered, not to exceed \$10,000.

Larkin asked about the architect. Discussion followed and the board explained the conversations with the architect so far. The board is expecting a needs assessment and some information soon.

Old Business

Henderson and Mathews are up for re-election.

The audit is in work.

Kris asked about the stipend program. The board explained that the conversations with the auditors and lawyer.

There was a discussion on who qualifies for LOSAP

Resolution 2023-11-1 to move money to balance the budget as per the attached spreadsheet. Roll call vote:

Mathews – Yes, Smith – Yes, McDowell – Yes, Cousin – Yes, Henderson - Yes

New Business

Chairman Mathews brought up the potential MOA with the other fire districts, he read the MOA out loud to make sure everyone in attendance was up to speed. It is his understanding that Willow Grove will not be signing, discussion followed. All commissioners agreed that the board should not sign the MOA as it is written.

Adjournment

Smith motions for adjournment at 20:35, Henderson seconds. Vote: All in Favor.