



**Broward Psychological Associates, Inc.**

#### **Additional Uses and Disclosures:**

**Facility Directory:** Your name, demographic information, address and phone number will be placed in our directory to be used by staff at BPA.

**Court Orders and Judicial and Administrative Proceedings:** BPA may disclose psychological information in response to a court or administrative order, subpoena, discovery request, or lawful process, under certain circumstances. Under limited conditions, such as a court order warrant or grand jury subpoena, we may share your psychological information with law enforcement officials concerning the psychological information of a suspect, fugitive, material witness, crime victim or missing person. Under certain circumstances, BPA may share psychological information of an inmate or other person in lawful custody with a law enforcement official or correctional institution.

**Public Health Activities:** As required by law, BPA may disclose your psychological information to legal authorities in cases of child abuse or neglect, abuse of elderly or disabled people.

**Victims of Abuse, Neglect, Domestic Violence:** BPA may disclose psychological information to appropriate authorities if we reasonably believe that you are a possible victim of abuse, neglect, or domestic violence or the possible victim of other crimes. We may disclose your psychological information if it is necessary to prevent a serious threat to your mental health or safety or the health or safety of others. We may disclose psychological information when necessary to help law enforcement officials capture a person who has admitted to being part of a crime or has escaped from legal custody.

**Workers Compensation:** BPA may disclose psychological information when authorized and necessary to comply with laws relating to workers compensation, vocational rehabilitation or other similar programs.

**Health Oversight Activities:** BPA may disclose psychological information to an agency providing mental health oversight for oversight activities authorized by law, including audits, civil, administrative, or criminal investigations or proceedings, inspections, licensure or disciplinary actions, or other authorized activities.

**Law Enforcement:** Under certain circumstances, BPA may disclose psychological information to law enforcement officials. These circumstances include reporting required by certain laws, pursuant to court orders, reporting limited information concerning identification and location at the request of a law enforcement official, crimes on our premises and crimes in emergencies.

#### **4. Your Individual Rights**

You have a right to:

1. Look at or get copies of your psychological information. You may request that BPA provides copies in a format other than photocopies. We will use the format you request unless it is not practical for us to do so. You must make the request in writing. You may get the form to request access by using the contact information listed at the end of this notice. You may also request access by sending a letter to the contact person listed at the end of this notice. If you request copies, we will charge you \$1.00 for each page, and postage.
2. Receive a list of all the times we or our staff have shared your psychological information other than treatment, payment or other specified exceptions.
3. Request that BPA places additional restrictions on our use or disclosure of your psychological information. We are not required to agree to these additional restrictions, but if we do, we will abide by our agreement (except in emergency situations).