



**Nomination & Election Committee
Meeting Minutes**

Date: January 6, 2020
Time: 6:00 PM
Location: ACTIVITY CENTER

NEC COMMITTEE:

Attendees were: Kelly Koren, Hannah Walker, Joan Tober, Bob Jensen, and Sharon Knox.
Board Liaison: Wendy Walker
Absent was: None
Also Present: Jena Carpenter, CMCA, AMS, PCAM, with Paul Ash Mgt.

ATTENDEES:

Gerrie Jensen, Judi Moffit

Call to Order:

Kelly Koren called the meeting to order at 6:34 PM

December 17, 2019 Minutes:

Motion made by Joan to approve the December 17, 2019 minutes with corrections was seconded by Hannah; motion passes.

Edited Election Timeline:

The Committee reviewed the timeline and made minor edits. The Candidate forum moved to March 8th due to schedule conflict and will be video recorded and posted to Civano.org.

Motion made by Joan to accept the agreed upon changes to the timeline was seconded by Kelly; motion passes.

Removal of Call for Candidates page from packet:

Discussion ensued to create a sub-committee of the NEC for public relations to create flyers and postcards for the community areas and postings.

Kelly created a Public Relations sub-committee to the NEC and appointed Amos Koren, Gerri Jensen, and Judi Moffit. Bob also agreed to assist the PR committee.

Motion made by Joan to remove the page "Call for Candidate flyer" from the packet and include the page number 80 from the manual which describes candidate eligibility criteria was seconded by Hannah; motion passes.

Selection of Electronic Voting provider

Motion made by Joan to select Vote HOA Now as the provider of electronic voting was seconded by Kelly; motion passes.

Demonstration of Electronic Voting at the Candidate Forum:

Motion made by Joan on March 8th at the forum to have a demo of the electronic voting website immediately after the candidate forum with computers present to allow attendees to vote electronically at that time was seconded by Kelly; motion passes.

Review of Attorney Comments to Candidate Mailing:

Motion made by Joan to delete the last sentence of the first page letter under Openings on Board of Directors which reads: "The two-year terms are open for the following designated Land Use Classification positions on the Board."; delete "Residential (3) Commercial (1)"; and add to the 3rd paragraph as a final sentence "Candidate names will be listed on the ballot in the order they are received by the HOA office date and time stamp verified." was seconded by Kelly; motion passes.

As Brought Forth:

The Candidate Forum will be video recorded to post at a later time for those unable to attend to review prior to casting their vote. Joan will locate a moderator for the forum and will seek out services by the League of Women Voters who don't charge for their service, but do ask for donations. A request to be made to the Board for better audio/video equipment for video recording and a couple laptops to offer voting at the close of the forum and demonstration.

NEXT MEETING – February 3, 2020 at 6:30 PM in the Activity Center

With there being no further business, motion made by Sharon Knox adjourn the meeting at 8:07 pm was seconded by Joan; motion passes.

Respectfully Submitted,
Jena Carpenter, CMCA, AMS, PCAM
Paul Ash Management Company