

CIVANO[®]

DESIGN REVIEW COMMITTEE

Date: Wednesday, May 10, 2023
Time: 5:30 PM
Location: Join Zoom Meeting - <https://us02web.zoom.us/j/87687958442>
Meeting ID: 876 8795 8442

Committee Members Present: Bill Kuder, Penny Pederson, Lyndell Roe, Chandra Collins and Dianne Wilcox.
Committee Members Absent: None
Members Present: Constance Ally, Rebekah Hosier, and Caryl Clement.
Also Present: Paul Ash HOA Management Jena Carpenter

I. CALL TO ORDER

Meeting was called to order by Lyndell Roe at 5:32pm.

II. REVIEW OF MINUTES

a. April 12, 2023

A motion was made by Chandra Collins to approve the minutes as corrected and was seconded by Penny Pederson. Motion passed.

III. DRC APPLICATIONS

New Business

a. Lot #168 — Patio Enclosure and Painting

The DRC reviewed the application and made recommendations to the applicant related to obtaining permits through the City of Tucson and ensuring the patio enclosure has a footer and will be properly secured.

A motion made by Bill Kuder to approve the application as submitted was seconded by Penny Pederson; motion passed.

Old Business

a. DRC Manual revision & Easy Guide – schedule next meeting for review

Management has begun reformatting and typing the updated DRC manual and expects to send an initial draft out near Memorial Day weekend.

Pre-Approvals

a. Lot # 410 – Paint Exterior: Sicilian Villa, Armored Steel, and Spanish Peanut

b. Lot # 41 – Paint Exterior: Benjamin Moore French Beret & Saffron Spice

c. Lot # 2008 – Paint Exterior: DE5263 Sonoran Shade & DEA158

d. Lot # 16315 – Paint Exterior: Spanish White & Spanish Olive

IV. As Brought Forth

Caryl Clement asked the committee about the former requirement to have neighbors sign an application putting them on notice of an upcoming project. Caryl would like to know how a neighbor is to be notified if the applicant isn't responsible for obtaining signatures.

The association cannot require a neighbor's signature to review an application. If there is a large project the community at large would be notified. Notification of a neighbor is a courtesy, not a mandate. While this is an opportunity to let someone know their neighbor is doing work, the applicants have rights to make changes to their property and apply to the DRC whether their

neighbor has been notified or not. The application still includes language to notify your neighbors.

- V. Adjournment – Next Meeting Date: Wednesday June 14, 2023 @ 5:30 pm**
With there being no further business Wendy adjourned the meeting at 6:15 pm.

Respectfully submitted,
Jena Carpeneter, CMCA, AMS, PCAM
Vice President of Operations, Paul Ash HOA Management