



## Design Review Committee Meeting Minutes

**Date:** September 8, 2021  
**Time:** 5:30 PM  
**Location:** Virtual/Activity Center

### **DRC COMMITTEE:**

Attendees were: Wendy Walker, Penny Pederson, Joan Tober, and Lyndell Roe.

Absent was: Bill Kuder.

Also Present: Jena Carpenter, CMCA, AMS, PCAM with Paul Ash Mgt.

### **ATTENDEES:**

Kalei Harmon and Ernestine Morris.

### **CALL TO ORDER**

Wendy called the meeting to order at 5:36 PM

Alternate Lyndell Roe voting for Bill Kuder.

### **REVIEW OF MINUTES:**

August 18, 2021 Minutes – Motion to approve the August 18, 2021 minutes as corrected was made by Joan and seconded by Penny; motion passes.

### **DRC APPLICATIONS:**

#### New Business

- a. Lot # 480 – Increase shared wall height

Motion made by Joan to accept the application as submitted was seconded by Wendy; motion was rescinded.

Motion made by Joan to accept the application as submitted with the addition of the second wall to include both the north and south wall with the understanding that within one week permission will be provided in writing by both neighbors was seconded by Wendy; motion passes.

- b. Lot #352 – Enclose Courtyard

Motion made by Joan to approve the application as submitted was seconded by Wendy; motion passes.

- c. Lot #248 – Garage Addition & Enclose Porch (rear yard)

Motion made by Joan to accept the application as submitted with the exception that Site Keynote #7 related to overflow parking on page A1.0 of the plans is specifically denied was seconded by Wendy; motion passes.

### **Pre-Approvals:**

- a. Lot # 1047 – Paint Exterior Existing Colors: Regency Cream

- b. Lot # 276 – Paint Exterior: Golden West DET488 & Jazz Berry Jam DET401
- c. Lot # 411 – Paint Exterior: Vitage Ephemera DET670 & Teddy Bear DE6131
- d. Lot # 255 – Install Solar
- e. Lot # 381 – Expand Solar

**As Brought Forth:**

- a. DRC Application form – change/update  
Management distributed a draft revised DRC application for members to review and make recommendations to adjust at next month's meeting.
- b. New Construction upcoming application – DSW Commercial Real Estate will be  
Management directed to work with Scott Feltheim or Lee Rayburn to develop a list for the architect for preliminary and final plan review. Management also to send the Memo of Understanding to the architect to ensure the developer is aware of the energy requirements.

NEXT MEETING – August 11, 2021 at 5:30 PM

With there being no further business, the meeting was adjourned at 6:24 pm.

Respectfully Submitted,  
Jena Carpenter, CMCA, AMS, PCAM