



**Nomination & Election Committee
Meeting Minutes**

Date: December 17, 2019
Time: 6:00 PM
Location: ACTIVITY CENTER

NEC COMMITTEE:

Attendees were: Kelly Koren, Hannah Walker, Joan Tober, Bob Jensen, and Sharon Knox.
Board Liaison: Wendy Walker
Absent was: None
Also Present: Jena Carpenter, CMCA, AMS, PCAM, with Paul Ash Mgt.

ATTENDEES:

Gerrie Jensen

Call to Order:

Kelly Koren called the meeting to order at 6:12 PM

Selection of Minute Taker:

Motion made by Joan to have the Community Manager take minutes was seconded by Hannah; motion passes.

Electronic Voting for 2020:

Motion made by Joan to run parallel balloting with both electronic and hard copy sent and not require members to request a hard copy; or do hard copy only and do research by a separate survey or question on the ballot as to how owners would accept electronic voting was seconded by Hannah; motion was rescinded.

Motion made by Joan to run parallel balloting with both electronic and hard copy ballots was seconded by Hannah; motion passes.

Motion made by Joan to consider Lumi to provide electronic voting services was seconded by Kelly; motion was rescinded.

Manager directed to obtain references from the companies who were solicited to provide quotes for voting electronically and submit to the NEC for review.

First Mailing – Call for Candidate draft items:

Motion made by Joan to substitute the cover letter with one presented at the meeting was seconded by Kelly Koren; motion passes.

Management directed to obtain a release for Candidates to be video recorded and the recording posted to the HOA website.

Motion made by Joan to have those ballots received in person at the meeting tallied after closing the Annual Meeting and then completing the total(s) and certifying the results which are to be posted to the website and emailed to the Board simultaneously was seconded by Kelly; motions passes.

Motion made by Joan to remove the sentence “You can learn more about the duties and time commitments for serving on the Board of Directors from a current Board Member.” as well as “No experience required.” from page 3 of 6 in mailing packet was seconded by Kelly; motion passes.

Motion made by Joan to accept the addition of each Land Use classification and requiring the applicant to state which land use they qualify under was seconded by Hannah Walker; motion passes.

Motion made by Kelly to revise page 6 of 6 to update the year in the second paragraph to 2020 was seconded by Joan; motion passes.

Election Timeline:

The timeline was established based on deadlines for mailings, attorney reviews, document requirements, etc. The timeline will correspond to dates in the letter that was approved during this meeting.

NEXT MEETING – January 6, 2019 at 6:30 PM in the Activity Center

With there being no further business, motion made by Sharon Knox adjourn the meeting was seconded by Kelly; motion passes; the meeting adjourned at 8:09 pm.

Respectfully Submitted,
Jena Carpenter, CMCA, AMS, PCAM
Paul Ash Management Company