



**Civano Common Area Asset (CCA) Committee
CCA Committee Meeting Minutes**

Date: February 14, 2023
Time: 2:30pm
Location: Virtual/Activity Center

CCA COMMITTEE:

Present was Mark Levine, Rick Hanson, Hannah Walker Caryl Clement, and John Siath.

Absent was None.

Members Present were Lyndy Roe, Neill Minish, Tyler Labelle, and Wendy Walker.

Also present from Paul Ash Management was Community Manager Jena Carpenter.

I. Call to Order / Roll Call

Mark Levine called the meeting to order at 2:33 pm

II. Approval of Minutes – January 2023

A motion made by Rick Hanson to approve the minutes as corrected for January 10, 2023, was seconded by John Siath. Motion passed.

III. Management Update

- a. Water Meter @ Thundersky – This is still an open work order, the City is behind due to the large issue at Speedway and Kolb, minor projects such as this are behind schedule.
- b. Pathway/Bollard Lights – Paul’s service will be working with Tom Wagner to begin working on this project again.
- c. The Board approved the new benches, Mark and a group of people walked the community and selected locations. Management will order the benches soon and will work to have them put together and put in place.
- d. North/South Pool restrooms – nearly complete, we had to adjust the toilets and urinals were back ordered, once complete, the partitions will be installed and will be completely open.
- e. New drinking fountain at the North Pool has been ordered for installation.

IV. Focus Civano reports

a. Master Plan

1. Entryway Improvement Design Plans – Sent the RFP to two architects and are waiting on a reply.
2. Play Equipment – one complete bid has been received for your review. Member suggestions received at the meeting from parents who are interested in the upgrade.

Management directed to accommodate the recommendations into updated bids including the sketch provided by Tyler LaBelle, this incorporates the transition area, climbing equipment, pour in place play surface, a dual slide, balance equipment and twist slide.

V. As Brought Forth – None



VI. Future Agenda Items

- a. Update to pool solar
- b. Sidewalk Repairs – Board assigned management to obtain bid to repair sidewalks.
- c. Rotunda Doors – look at removing a couple doors that are not used.
- d. Earth Day 2024 – will discuss pollinator garden as part of this event.
- e. Tennis Court replacement – look for options to replace the court with post-tension concrete. Peg Cass has provided vendors for the work.

VII. Next Meeting Date – March 14, 2022 @ 2:30pm

VIII. Adjournment

With there being no further business, the meeting was adjourned at 3:58 pm.

Respectfully submitted,

Jena Carpenter, CMCA, AMS, PCAM