



**Civano Common Area Asset (CCA) Committee
CCA Committee Meeting Minutes
DRAFT**

Date: November 14, 2023
Time: 3:30pm
Location: Virtual/Activity Center

CCA COMMITTEE:

Present was Mark Levine, Caryl Clement, Wendy Walker, Dianne Wilcox, Neill Minish, Rick Hanson, Adrienne St. John, and Julie Doll.

Absent was John Siath.

Members Present were Lyndell Roe.

Also present from Paul Ash Management was Jena Carpenter and Rebekka MacDonald.

I. Call to Order / Roll Call

Wendy Walker called the meeting to order at 3:30 pm

II. Approval of Minutes – October 17, 2023

A motion made by Mark Levine to approve the October 17, 2023, minutes as corrected was seconded by Caryl Clement and passed unanimously.

III. Management Update

- a. Water Meter @ 5090 Thunder Sky – Still Pending w/City: WO WF182382
- b. Seating Approved benches/tables – ½ deliver scheduled 10/17/23 between 2 & 5pm.
- c. Tennis Court – Precision Courts are progressing nicely, they cut rebar, removed plastic and will begin the fence work. Once the fence is up the court will be painted/striped.
- d. Reserve Study Update to Association Reserves – in progress should have back in December.
- e. Play it Safe approved by Board for Tot Lot – color renderings available/displayed, start date is now planned for 11/27/23 and 4-weeks to completion 12/15/23. Corkeen goes in 12/18-12/22. The preconstruction meeting will be 11/14/23 @ 8:30 am.
- f. Rotunda Doors approved by Board – finalize documents with DH Pace – waiting on Clint at DH Pace.
For the record – Caryl Clement strongly opposes not having the door plans stamped by a structural engineer despite Board approval of the project.

IV. Focus Civano

a. Master Plan

1. Entryway Improvement Design Documents Bids

Discussion ensued, Caryl Clement to present to the Board on November 21 for 15 minutes. Board will provide feedback as to project activity.

V. As Brought Forth

a. 2024 Earth Day – Pollinator Garden

Per Rick Hanson related to Earth Day events and Civano's 25th anniversary, Civano Nursery agreed to supply plants and installation for pollinator garden, the association



would be responsible for irrigation needs and granite needed.

A motion made by Rick Hanson to request the Board allow up to \$4,000 for the pollinator garden around the Detention Basin on Thunder Sky and Seven Generations was seconded by Hannah Walker and passed with 6 in favor, 0 opposed, and 1 abstention by Caryl Clement.

VI. Future Agenda Items

- a. Pool Solar / Heating North pool – Peg Cass obtaining analysis.

VII. Next Meeting Date – December 12, 2023 @ 3:30 pm

VIII. Adjournment

With there being no further business, the meeting was adjourned at 5:01 pm by Wendy Walker.

Respectfully submitted,
Jena Carpenter, CMCA, AMS, PCAM
VP of Operations, Paul Ash HOA Management