



**Civano I, Neighborhood I Homeowner's Association
CCAA Committee Meeting Minutes
APPROVED**

Date: December 14, 2021
Time: 3:30 PM
Location: Virtual/Activity Center

CCAA COMMITTEE:

Present was Sharon Knox, John Siath, Mark Levine, and Debbie Stertz.

Absent was Caryl Clement

Members Present: None

Also present from Paul Ash Management was Community Manager, Jena Carpenter.

Call to Order

Sharon called the meeting to order at 3:29 PM

Meeting Minutes July 15, 2021

A motion to approve the July 15, 2021 minutes as corrected was made by Mark and seconded by John; motion passes.

Focus Civano Presentation – Debbie Stertz

Debbie Stertz provided the committee with information related to the survey results and how Focus Civano has compiled the information. They will be preparing an overview of the plan based on the feedback to provide upgrades to facilities and branding to the next meeting.

Management directed to send the full survey results to the committee members.

Camera & DVR System Replacement Bids -

Bids obtained also included upgrading the key lock system at the gates.

Management directed to have the bids revised for only the camera system and present next month.

Misc. Items from Civano for donation –

Management directed to donate items to the school first and anything unwanted by the school to be donated at management discretion. All electronic items to be recycled. One computer will be maintained for use in the Rotunda.

As Brought Forth

- John Siath would like to ensure the retention/detention basins are inspected by a 3rd party engineer per the plat.

Management to seek bids for basin inspections.

NEXT MEETING – January 11, 2022 beginning at 3:30 pm the Activity Center/Virtually.

With there being no further business the meeting was adjourned at 5:11 PM.