



**Civano I, Neighborhood I Homeowner's Association
CCAA Committee Meeting Minutes**

Date: February 17, 2021
Time: 3:30 PM
Location: Virtual

CCAA COMMITTEE:

Present was Sharon Knox, John Siath, and Mark Levine.

Absent was Joe Randall

Members Present: Joan Tober

Also present from Paul Ash Management was Community Manager, Jena Carpenter.

Call to Order

Sharon called the meeting to order at 3:30 PM

October 13, 2020 Minutes

A motion made by Mark to approve the October 13, 2020 minutes with noted changes was seconded by Sharon; motion passes.

North Ridge Erosion Update

- Work has been completed for priority areas 1-3

Pool Work Update

- North Pool Closed week of 2.15.21 for redecking

- Schedule pending for South Pool Replaster

Asphalt & Seal Coating – Review bids

Four bids were presented to the committee for review.

Motion made by Sharon to recommend Sunrise Asphalt to the Board for approval was seconded by Mark; motion passes.

Committee directed Management to work with John Siath to provide surveillance of the project upon approval.

Granite Replenishment/Pathway maintenance Areas

Map presented for committee approval to move forward with areas in fingerways starting south at Drexel and moving North off Nightbloom.

Motion made by Sharon to approve the selected areas as provided by Civano Nursery was seconded by Mark; motion passes.

Basin @ Houghton & Seven Generations rejuvenation

Owner, Art Almquist requested that there be some general clean up and irrigation repairs completed to the Basin near his home.

Motion made by Sharon to postpone this item and allow Mr. Almquist to work directly with Civano Nursery was seconded by Mark; motion passes.

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Tree Removals/Replacements - locations

During the October 2020 Board Meeting, it was determined that the CCAA should assist with recommending which trees should be removed and where replacements.

Mark to work with Management on identifying which trees are to be removed and where any replacements will be recommended.

Landscape Maintenance – Scope of work and RFP Process

Management presented a draft RFP for landscape services for committee review.

Motion made by Sharon to have the committee will review the scope and meet in two weeks to finish the scope on March 3 at 3:30 pm was seconded by Mark; motion passes.

Inventory of Office Equipment

Management presented there is a large amount of office supplies and some equipment that is no longer used/needed by the Association. There are two printers and computers.

Management directed to provide the inventory list to the Board of Directors to obtain direction for the items.

As Brought Forth –

Tot Lot fence – management moved forward with collecting a couple bids to repaint the tot lot fence.

Motion made by Sharon to allow Management to move ahead with having the tot lot fence repainted as a maintenance item was seconded by Mark; motion passes.

NEXT MEETING – March 3, 2021 beginning at 3:30 pm, in the Activity Center/Virtually.

With there being no further business the meeting was adjourned at 4:45 PM.