



**Civano Common Area Asset (CCA) Committee  
CCA Committee Meeting Minutes**

**Date:** June 13, 2023  
**Time:** 2:30pm  
**Location:** Virtual/Activity Center

**CCA COMMITTEE:**

Present was Mark Levine, Hannah Walker, Caryl Clement, Wendy Walker, Dianne Wilcox, Neill Minish, Adrienne St. John, Julie Doll, and John Siath.

Absent was Rick Hanson.

Members Present were Lyndy Roe, Kirk Walker, Tyler Labelle, and Rick Stertz.

Also present from Paul Ash Management was Client Coordinator Erika Russell.

**I. Call to Order / Roll Call**

Mark Levine called the meeting to order at 2:36 pm

**II. Nominate/Elect Committee Chair**

Nomination made by Hannah Walker for Wendy Walker was seconded by Caryl Clement.  
All in favor no abstentions made.

Elected Chair Wendy Walker

**III. Select Regular Monthly Meeting Date/Time**

a. Thursdays at 2:30 pm – 2<sup>nd</sup> Thursday of each month

Setting of standing dates tabled until next meeting June 22<sup>nd</sup>, 2023, until there is clarification on Community Manager Jena Carpenter's availability.

b. Next meeting: June 22, 2023 @ 2:30pm

The meeting is tentatively scheduled per the receipt of modified playground bids.

**IV. Next Meeting Discussion/Action**

a. **Playground Bids**

Review of modified playground bids from selected vendors. Discussion ensued related to the playground overlays provided by Tyler LaBelle which inspired current bid requests.

b. **Rotunda Doors**

Review of city fire code and documentation per the number of doors and windows for the Rotunda. Discussion ensued related to the Fire Inspector's findings during the walk through with Hannah Walker.

c. **Landscape Architect-entryway designs**

Discussion ensued for both Lyndy Roe's and Rick Stertz's data on Focus Civano.

**V. As Brought Forth**

a. Moving the concrete benches (the ones still in good condition) that are being replaced with new benches to other locations throughout the community. To be discussed at the next meeting on June 22, 2023.



**VI. Future Agenda Items**

- a. Pool Solar / Heating North pool
- b. Rotunda Update(s)
- c. Reserve Study Update

No other Changes made to the future agenda items at this time.

**VII. Next Meeting Date – June 22, 2023 @ 2:30pm**

**VIII. Adjournment**

With there being no further business, the meeting was adjourned at 3:09 pm  
by Chair Wendy Walker.

Respectfully submitted,

Erika Russell, Client Coordinator, Paul Ash HOA Management